

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
January 30, 2015

The meeting of the FGFOA Board of Directors took place on Friday, January 30, 2015 at the St. Johns River Water Management District Offices, Palatka, Florida

IN ATTENDANCE:

OFFICERS AND BOARD MEMBERS

Mary-Lou Pickles, President, Saint Johns River Water Management District
Barry Skinner, President-elect, Orange County Comptroller
Sarah Koser, Secretary-Treasurer, The Villages
Ken Burke, Director, Pinellas County Clerk of the Circuit Court and Comptroller
Linda Howard, Director, Southwest Florida Water Management District
John McKinney, Director, City of Edgewater
Shannon Ramsey-Chessman, Director, Palm Beach County – Clerk & Comptroller
Jamie Roberson, Director, Osceola County Property Appraiser
Marilyn Rosetti, Director, Florida Auditor General
Darrell Thomas, Director, City of Weston

NOT IN ATTENDANCE:

Georgina Rodriguez, Director, Town of Pembroke Park

COMMITTEE CHAIRS

Dave Keller, Conference Host
Lacy Smith-Castillo, Membership Development
Binh Nguyen, Webinar

STAFF

Jeannie Garner, Florida League of Cities
Penny Mitchell, Florida League of Cities

CALL TO ORDER

There being a quorum, President Pickles called the January 30, 2015 meeting of the FGFOA Board of Directors to order at 9:10 a.m.

AGENDA

President Pickles asked for motion to approve the January 30, 2015 Agenda. **Ms. Howard moved, seconded by Ms. Ramsey-Chessman, to approve the January 30, 2015 FGFOA Board of Directors meeting agenda. Motion passed unanimously.**

CONSIDERATION OF MINUTES

November 19, 2014 minutes were reviewed and approved as distributed with minor corrections.

PRESIDENT'S REPORT

2015-2016 Nominating Committee

The Nominating Committee met via conference call on Monday, January 26, 2015. Call for candidates will go out week of February 2, 2015 and deadline to receive completed forms is Wednesday, February 18, 2015 at 5:00 p.m. EST.

Bylaw Amendment

At the November Board meeting, the Board approved changes from the election committee, including a bylaw amendment. Immediate past president, Diane Reichard, serves as the Bylaw Committee Chair and will be responsible for writing the unbiased position paper based on the membership comments. Members will vote on the bylaw amendment in conjunction with the election. The Board reviewed the red-lined Bylaws. **Mr. Thomas moved, seconded by Ms. Rosetti, to approve the red-lined Bylaws changes for voting by the Active FGFOA membership. Motion passed unanimously.**

2015 Lifetime Achievement Award Committee

Each year, a recommendation for the Lifetime Achievement Award may be made from the nominations by a selection committee of five, appointed by the President. The Policies and Procedures specify the committee will consist of an officer, a current board member, two past presidents, and one FGFOA member at large. President Pickles appointed the following members:

- Sarah Koser, Officer
- Linda Howard, Current Board Member
- Rob Garner, Past President
- Chris Lyons, Past President
- David Keller, FGFOA member-at-large

Florida Local Government Coalition

A meeting of the FLCG steering committee was held January 16, 2015. Diane Reichard attend the meeting representing FGFOA. President Pickles gave an update of the meeting. The FLCG steering committee voted against extending a Coalition membership to the Florida Association of Special Districts. The Board had discussion over not offering membership to Special Districts. **Mr. Thomas moved, seconded by Ms. Ramsey-Chessman, that due to the fact that FGFOA has several members who are a part of Special Districts, FGFOA should withdraw their membership to FLCG. Motion passed nine to one, with Mr. Burke opposed.**

2014-2015 Strategic Planning

President Pickles reviewed the Strategic Plan Goals for 2014-2015.

PRESIDENT-ELECT REPORT

Chapter Liaison Report

Mr. Skinner reported that the Chapter Presidents' Conference Call was held on January 20, 2015. Eight out of 14 active chapters were represented.

SECRETARY/TREASURER REPORT

Financials as of December 31, 2014

Ms. Koser reported the December 31, 2014 Quarterly Financial Statements. The Statement of Financial Position for the period ending December 31, 2014 shows total liabilities and unrestricted net assets were \$332,679 with total current liabilities of \$95,261 and unrestricted net assets of \$237,418.

Investment Report as of December 31, 2014

Ms. Koser reviewed the Investment Report as of December 31, 2014.

Check Register October 1-December 31, 2014

Ms. Koser reviewed the Check Register.

AD-HOC COMMITTEES REPORTS

Leadership FGFOA

Mr. Skinner and Ms. Koser gave an update on the Leadership FGFOA Committee. Ms. Garner reviewed a draft budget for the program. It was the consensus of the Board to charge \$2,500 per person, all inclusive. The dates have been rescheduled for April 4-8, 2016.

Innovative Recognition Program

Ms. Howard gave an update on the Innovative Recognition Program. The ACE Award application has been posted to the FGFOA Web-site.

EXECUTIVE DIRECTORS REPORT

Ms. Garner reviewed price quotes for 2015 Cancellation Insurance for the Annual Conference and The School of Governmental Finance. **Mr. Thomas moved, seconded by Ms. Howard, to purchase Extended Coverage Cancellation Insurance for both the Conference and the School. Motion passed unanimously.**

2015-2018 Administrative Services and Meeting Planning Contract

Ms. Garner reported the Administrative Contract between the FGFOA and the Florida League of Cities is a three year contract and expires on 06/30/2015. There is a separate Meeting Planning Contract that expires 08/31/2015 (staggered due to the timing of the annual conference). The Board reviewed the contracts and proposed changes. **Mr. Thomas moved, seconded by Ms. Roberson, to approve the Administrative Services and Meeting Planning contracts for a three – year term with the annual increase for the Administrative Services contract to be calculated based on the 12 month change as of December, prior to July 1st of each year, in the Consumer Price Index, All Urban Consumers (CPI-U), South Region, All Items, 1982-84+100, Not Seasonally Adjusted (CUUR0300SAAO), with an annual minimum increase of 1.0% and an annual maximum increase of 5.0%.**

The meeting planning contract will renew at expiring terms, no increase. Motion passed unanimously.

FICPA Ethics Course

Ms. Garner reviewed a spreadsheet showing expenses and revenues associated with providing the FICPA Ethics Course at the Conference and School. FGFOA typically loses money offering the course. **Mr. Burke motioned, seconded by Mr. McKinney, to raise the registration fee to \$85 for the Conference and School. Motion failed four to six, with Ms. Koser, Ms. Pickles, Ms. Roberson, Mr. Skinner, Ms. Rosetti and Mr. Thomas opposed. Ms. Howard motioned, seconded by Ms. Rosetti, to only hold the course at the Conference for \$65 registration fee and \$75 late fee. FICPA Ethics course will not be offered at the School. Motion passed unanimously.**

STANDING COMMITTEE REPORTS

Certification Committee

John McKinney, Board Liaison, presented the Certification Committee report. RFP will be sent out for a Consultant to Update and Prepare the test bank for the CGFO exam. Exams will be held in Tallahassee,

Jacksonville, Tampa, Edgewater, West Palm Beach and Miami. A mini review will be offered for the March 2016 exams.

Conference Host Committee

David Keller, Chair, presented the 2015 Host Committee report. The Tuesday Night Event will be held at Arts Park.

Conference Program Committee

Shannon Ramsey-Chessman, Board Liaison, presented the 2015 Program Committee Report. The Board reviewed the final schedule.

Legislative Committee

Ken Burke, Board Liaison presented the Legislative Committee report. The committee has begun sending out "Hot Topic" email blasts as relevant information becomes available.

Membership Development Committee

Lacy Smith-Castillo, Chair, presented the Membership Development Committee report. The Mentoring Program has had difficulty pairing mentors with mentees. Four mentees were not able to be paired with a mentor. **Mr. Thomas motioned, seconded by Ms. Rosetti, to continue the Mentoring Program until June 30, 2015 and then terminate the formal mentoring program. Motion passed unanimously.**

Technical Resources Committee

Marilyn Rosetti, Board Liaison, presented the Technical Resources Committee report. GASB has issued two Preliminary Reviews regarding Leases and Financial Reporting for Fiduciary Responsibilities. The committee will send drafts to the Board for review.

2014-2015 Webinar Committee

Binh Nguyen, Chair, presented the 2014-2015 Webinar Committee report. The Webinars continue to have good attendance and membership is appreciative of the service.

NEXT MEETING


The next meeting of the Board of Directors will be at 9:00 a.m., March 13, 2015, Florida League of Cities Offices Orlando, 125 East Colonial, Orlando, 32801.

ADJOURNMENT

There being no further business, meeting adjourned at 1:44 p.m. EST.

Jeannie Garner
Executive Director, FGFOA

ATTEST:



Mary-Lou Pickles, President



Sarah Koser, Secretary/Treasurer