

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.
BOARD OF DIRECTOR'S MEETING
March 13, 2015

The meeting of the FGFOA Board of Directors took place on Friday, March 13, 2015, at the Florida League of Cities Orlando Office.

IN ATTENDANCE:

OFFICERS AND BOARD MEMBERS

Mary-Lou Pickles, President, Saint Johns River Water Management District
Barry Skinner, President-elect, Orange County Comptroller
Sarah Koser, Secretary-Treasurer, The Villages
Ken Burke, Director, Pinellas County Clerk of the Circuit Court and Comptroller
Linda Howard, Director, Southwest Florida Water Management District
John McKinney, Director, City of Edgewater
Shannon Ramsey-Chessman, Director, Palm Beach County – Clerk & Comptroller
Jamie Roberson, Director, Osceola County Property Appraiser
Marilyn Rosetti, Director, Florida Auditor General
Darrell Thomas, Director, City of Weston

NOT IN ATTENDANCE:

Georgina Rodriguez, Director, Town of Pembroke Park

COMMITTEE CHAIRS

Cheryl Miller, Certification (via conference call)
Dave Keller, Conference Host
Lacy Smith-Castillo, Membership Development
Cindy Kelly, Legislative
Missy Licourt, 2015 SOGF (via conference call)
Donna Wright, Technical Resources
Binh Nguyen, Webinar

AD-HOC COMMITTEE CHAIRS

Mark Fostier, Election Process

STAFF

Jeannie Garner, Florida League of Cities
Penny Mitchell, Florida League of Cities

CALL TO ORDER

There being a quorum, President Pickles called the March 13, 2015, meeting of the FGFOA Board of Directors to order at 9:10 a.m.

AGENDA

President Pickles asked for motion to approve the March 13, 2015, Agenda, with the addition of State Financial Distress List. **Ms. Roberson moved, seconded by Ms. Howard, to approve the March 13, 2015, FGFOA Board of Directors meeting agenda as amended. Motion passed unanimously.**

CONSIDERATION OF MINUTES

January 30, 2015, minutes were reviewed and approved as distributed with minor corrections.

PRESIDENT'S REPORT

2015-2016 Nominating Committee

The Nominating Committee met Wednesday, February 23, 2015. The Slate of Candidates was decided and will be sent to the Active members on March 10, 2015.

Policies and Procedures Revision

President Pickles reported on the current eligibility criteria to serve as a Director as set forth in the Policies and Procedures. The Board reviewed the recommended red-lined version of the Policies and Procedures which was designed to avoid any misinterpretation of the qualifications. **After discussion, Mr. Thomas moved, seconded by Ms. Rosetti, to approve the Policies and Procedures revision of candidate consideration minimum qualification criteria:**

- **Served or be serving as a chair of an FGFOA Standing Committee or as a President of a recognized local FGFOA Chapter**
- **Actively served at least two years on an FGFOA Standing Committee or Ad-hoc Committee in addition to serving as FGFOA Standing Committee Chair or as a President of a recognized local FGFOA Chapter**
- **Disclosed if he/she has ever been convicted of a felony.**

Motion passed unanimously.

Mr. Burke, motioned, seconded by Mr. Skinner, to have the Ad-hoc Elections Process Committee create a "Code of Conduct" for the Nominating Committee. Motion passed unanimously.

2015 Lifetime Achievement Award Committee

President Pickles reported the announcement soliciting nominations for the 2015 FGFOA Lifetime Achievement Award was sent out to members on December 19, 2014. Applications are due by April 10, 2015.

2014-2015 Strategic Planning

President Pickles reviewed the Strategic Plan Goals for 2014-2015.

PRESIDENT-ELECT REPORT

Chapter Liaison Report

Mr. Skinner reported the Hillsborough Chapter requested changes to their By-laws regarding the annual meeting month. **Ms. Roberson moved, seconded by Mr. Thomas, to change the Annual Meeting and Election of Officers to the date selected by the Hillsborough Chapter Board. Motion passed unanimously.**

SECRETARY/TREASURER REPORT

2014 Fee Analysis

Ms. Koser reported the fee analysis was provided at the November board meeting and at that time final numbers for the School were not complete. The updated fee analysis with final 2014 School counts and the current 2014-2015 FGFOA Budget was provided to the Board. Recommended action was Board consider a combination of fee increases in order to maintain a Net Asset balance above the desired level. **Mr. Thomas motioned, seconded by Ms. Roberson, to increase the 2015 School registration categories by \$40; Boot Camp by \$40; 2016 Pre-Con by \$20; and Annual Membership dues by \$10. Motion carried five to three, with Ms. Pickles, Mr. Skinner, and Ms. Koser voting against**

and with Ms. Rosetti and Mr. Burke abstaining. Mr. Thomas moved to re-open the motion for discussion since Ms. Rosetti had additional questions. After additional discussion, the motion failed four to six, with Ms. Pickles, Mr. Skinner, Ms. Koser, Ms Howard, Ms. Ramsey-Chessman, and Ms. Rosetti voting against the motion. Ms. Howard motioned, seconded by Mr. McKinney, to increase the FGFOA Annual dues by \$10. Motion failed two to eight, with Ms. Pickles, Mr. Skinner, Ms. Koser, Mr. Burke, Ms. Ramsey-Chessman, Ms. Roberson, Ms. Rosetti, and Mr. Thomas voting against the motion. Mr. Burke motioned, seconded by Mr. Skinner, to increase the 2015 School registration categories by \$40; Boot Camp by \$40; 2016 Pre-Con by \$20; and 2016 Annual Conference registration categories by \$25. Motion passed unanimously.

2015-2016 Chapter President Orientation

Ms. Koser reported the orientation for the 2015-2016 Local Chapter Presidents will be held via conference call at 1:00 p.m. on Friday, May 22, 2015.

Investment Report as of February 28, 2015

Ms. Koser reviewed the Investment Report as of February 28, 2015.

AD-HOC COMMITTEES REPORTS

Leadership FGFOA

Mr. Skinner and Ms. Koser gave an update on the Leadership FGFOA Committee. "Save the Date" marketing Blast will be sent to FGFOA Membership. Application to participate will go out August 2015. Room and meeting space is reserved with Embassy Suites downtown Orlando.

Innovative Recognition Program

Ms. Howard gave an update on the Innovative Recognition Program. Three ACE award applications have been received and several inquiries about the program. The committee requested approval to accept one application that the Web-site would not be up until April. **Mr. Skinner motioned, seconded by Mr. Thomas, to approve accepting an application for a Web-site that would not be up until April 2015. Motion passed unanimously.**

MEETING PLANNERS REPORT

Ms. Mitchell presented proposals for the 2016 School of Governmental Finance. **Ms. Koser motioned, seconded by Mr. Thomas, to select Sanibel Harbour Marriott as the location for the 2016 School of Governmental Finance October 23-28, 2016. Motion passed unanimously.**

EXECUTIVE DIRECTORS REPORT

2015 School of Governmental Finance Budget Approval

Ms. Garner presented the 2015 SOGF Budget based on revenues of \$69,000 and expenses of \$77,037 with a net loss of (\$8,037). **Ms. Koser motioned, seconded by Ms. Howard, to approve the 2015 School of Governmental Finance Budget.**

2014-2015 FGFOA Annual Budget

Ms. Garner indicated the 2014-2015 FGFOA Annual Budget was amended to reflect the SOGF expenses of \$77,037. **Mr. Thomas motioned, seconded by Ms. Ramsey-Chessman, to approve the 2014-2015 FGFOA Annual Budget amendment.**

Conference Registration

Ms. Garner reported that as of the meeting date, 269 had registered for the 2015 Annual Conference, 24 have registered for the Leadership Pre-Con, 30 have registered for the Investment Pre-Con, Boot Camp is sold out with 33 registered, and 85 booths have been sold to exhibitors.

STANDING COMMITTEE REPORTS

Certification Committee

Cheryl Miller, Chair, presented the Certification Committee report via conference call. RFP for a Consultant to Update and prepare the test bank for the CGFO exam will be posted to FGFOA List Serves. Results of the CGFO survey will be in the March newsletter.

Conference Host Committee

David Keller, Chair, presented the 2015 Host Committee report. Contracts are being finalized and conference bag has been selected.

Conference Program Committee

Shannon Ramsey-Chessman, Board Liaison, presented the 2015 Program Committee Report. Final speaker information is complete.

Legislative Committee

Cindy Kelly, Chair, presented the Legislative Committee report. The Legislative Session is underway. Multiple bills have been filed that affect members from various jurisdictions. Some of the new drafts do not resemble the originally filed bills. The Committee encourages the membership to get with their lobbyists on items of particular interest. Updates will be sent to the membership as things move along in session.

Membership Development Committee

Lacy Smith-Castillo, Chair, presented the Membership Development Committee report. The Committee recommended hosting an event at Rival Waterfront Sports Grille on Monday night from 5:30-7:00 p.m. during the Annual Conference. The Committee request that funds previously budgeted to promote Student membership be reallocated to cover appetizers for the Emerging Leaders event at Rival. **Ms. Howard motioned, seconded by Ms. Ramsey-Chessman, to approve funds of \$765 for Emerging Leaders event. Motion passed unanimously.**

2015 School of Governmental Finance

Missy Licourt, Chair, presented the 2015 SOGF Committee report. The committee has 22 members and have assigned sub chairs. The theme for the 2015 School is "Volunteerism".

Technical Resources Committee

Donna Wright, Chair, presented the Technical Resources Committee report. The Committee is preparing an update to the Basic Government Resources Manual. The Committee is preparing for the new ACE Award program judging.

2014-2015 Webinar Committee

Binh Nguyen, Chair, presented the 2014-2015 Webinar Committee report. The February "Budgeting Basics" webinar had over 537 attendees. "Leadership" webinar is scheduled for March 19, 2015.

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NEXT MEETING


The next meeting of the Board of Directors will be at 12:00 p.m., Friday, June 12, 2015, Diplomat Resort, Hollywood, Florida.

ADJOURNMENT

There being no further business, meeting adjourned at 1:15 p.m. EST.

Jeannie Garner
Executive Director, FGFOA

ATTEST:



Mary-Lou Pickles, President



Sarah Koser, Secretary/Treasurer