



Florida Government Finance Officers Association, Inc
Meeting of the Board of Directors
Friday, February 5, 2021

Microsoft Teams
1:30 p.m.

ATTENDANCE - FGFOA BOARD MEETING

February 5, 2021

NOT
PRESENT

PRESENT

OFFICERS

Jamie Roberson
Shannon Ramsey-Chessman
Jonathan McKinney

DIRECTORS

1st Term

2nd Term

3rd Term

Melissa Burns 2019-2022
Bryan Cahen 2020-2023
Rip Colvin 2016-2019
Frank DiPaolo 2017-2020
Nicole Gasparri 2015-2018
Olga Rabel 2020-2023
William Spinelli 2018-2021
Kelly Strickland 2018-2021

IMMEDIATE PAST PRESIDENT

Ken Burke

COMMITTEE CHAIRS

Matt Misco, Certification
Sharon Almeida, Conference Host
Nicole Jovanovski, Conference Program
Rebecca Schnirman, Education & Webinar
Stephen Timberlake, Legislative
Lorrie Simmons, Member & Leadership Development
Mark Parks, 2020 SOGF
Ryan Bernal, Technical Resources

CHAPTER PRESIDENTS

Dionte Gavin, Big Bend
Nanette Melo, Central Florida
Anthony Cobb, Florida First Coast
Justin Grant, Gulf Coast
Karen Keith, Hillsborough
Jackie Cooper, Nature Coast
Melissa Licourt, North Central Florida
Mark Parks, Palm Beach
Shandra Jenkins, Panhandle
Ken Sinclair, South Florida
Kristin Simeone, Southwest
Jeffrey Towne, Space Coast
Jennifer Hill, Treasure Coast
Patricia Bliss, Volusia/Flagler

OTHERS IN ATTENDANCE

Paul Shamoun, Florida League of Cities
Jill Walker, Florida League of Cities
Karen Pastula, Florida League of Cities

FGFOA BOARD OF DIRECTORS MEETING AGENDA

DATE/TIME: **Friday, February 5, 2021**
 1:30 PM
 Via Microsoft Teams Virtual Meeting

- I. Call to Order – Jamie Roberson, President**
- II. Roll Call**
- III. Consideration of Minutes – January 15, 2021**
- IV. Report of Officers**
 - A. President – Jamie Roberson**
 - 1. Appointments to Lifetime Achievement Award Committee
 - 2. Updated FGFOA BOD and Committee Contact Sheet
 - B. President Elect – Shannon Ramsey-Chessman**
 - 1. Committee Chair Selection
 - C. Secretary Treasurer – Jonathan McKinney**
 - D. Executive Director – Paul Shamoun**
 - 1. Amended August 28, 2020 Minutes
 - 2. 2021 Annual Conference/Budget Amendment
- V. Committee Reports**
 - A. Conference Program Committee**
 - 1. 2021 Annual Conference Program
- VI. Other Business**
- VII. Next Meeting – Location TBD, March – April 2021**

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
January 15, 2021

The meeting of the FGFOA Board of Directors took place via Microsoft Office Teams on Friday, January 15, 2021.

IN ATTENDANCE:

OFFICERS AND BOARD MEMBERS

President – Jamie Roberson, Finance Director, Apopka

President – Elect, Shannon Ramsey-Chessman, Administrative Director, Martin County Clerk of Court and Comptroller

Secretary – Treasurer, John McKinney, Finance Director, City of Mount Dora

Director, Melissa Burns, Director of Finance, City of Atlantic Beach

Director, Bryan Cahen, Budget Director, City of Weston

Director, Rip Colvin, Executive Director, Justice Administrative Commission

Director, Frank DiPaolo, Director of Finance, City of Dania Beach

Director, Olga Rabel, Inspector General, Clay County Clerk of the Circuit Court

Director, William Spinelli, Chief Financial Officers, Brevard County Sheriff's Office

Director, Kelly Strickland, Director of Financial Administration, City of Sarasota

COMMITTEE CHAIRS

Matt Misco, Certification

Sharon Almeida, Conference Host

Rebecca Schnirman, Education & Webinar

Stephen Timberlake, Legislative

Lorrie Simmons, Member & Leadership Development

Mark Parks, SOGF

CHAPTER PRESIDENTS

STAFF

Paul Shamoun, Florida League of Cities

Karen Pastula, Florida League of Cities

Jill Walker, Florida League of Cities

CALL TO ORDER

There being a quorum, President Roberson called the January 15, 2021 meeting of the FGFOA Board of Directors to order at 1:02 p.m.

PRESIDENT REPORT

Mrs. Roberson presented the minutes from the October 28, 2020 FGFOA Board meeting for review.

Mr. Colvin moved, seconded by Ms. Burns, to accept the minutes from the October 28, 2020 meeting minutes as presented. Motion passed unanimously.

Mrs. Roberson began to present the Lifetime Achievement Award Committee appointments but then decided to make a change. She will pull the item and present it again at the February 5, 2021 Board meeting.

PRESIDENT ELECT REPORT

2021 School of Governmental Finance Chair Selection

Mrs. Ramsey-Chessman recommended Mark Parks, Chief Financial Officer of West Palm Beach to be the 2021 School of Governmental Finance Chair.

Mr. Colvin moved, seconded by Mr. McKinney, to accept Mark Parks as the 2021 School of Governmental Finance Chair. Motion passed unanimously.

Appointment to Nominating Committee

Mrs. Ramsey-Chessman submitted her two appointments to the Nominating Committee which are Kimball Adams, City of Largo and Linda Howard, Florida Municipal Power Agency.

Mr. DiPaolo moved, seconded by Mr. McKinney, to accept the appointments to the Nominating Committee as presented. Motion passed unanimously.

SECRETARY/TREASURER REPORT

Quarterly Financial Statements

Mr. McKinney submitted the Quarterly Financial Statements as of September 30, 2020 for review and approval by the Board.

Mr. Cahen moved, seconded by Ms. Burns, to approve the Quarterly Financial Statements for September 30, 2020 as submitted. Motion passed unanimously.

EXECUTIVE DIRECTOR REPORT

Budget Amendment for the 2021 Annual Conference

Mr. Shamoun presented the pros and cons of the 2021 Annual Conference going completely virtual, staying only in-person and being a hybrid event. There was much discussion as to whether the COVID-19 vaccine will be readily available, and if most people would have the opportunity to receive it prior to the event. A survey of the membership was presented showing a close split in the preference of in-person versus virtual. However, a concern is, even if people want to attend, would they be allowed to by their employer. After much discussion it was decided to allow staff to work with meeting planning to create a new budget and to negotiate with the hotel on additional options. Staff will bring new information to the next meeting.

Leadership Class V

Mr. Shamoun recommended to delay the next Leadership class until August 2020 at the earliest due to continued health concerns over COVID-19. After much discussion whether to delay until 2022, it was decided to give the approved applicants from the 2020 class a first right of refusal for the next Leadership class and to delay until Spring 2022.

Mr. Colvin moved, seconded by Mrs. Ramsey-Chessman, to reschedule the Leadership Class V to the Spring of 2022. Mrs. Strickland was not available for this vote. Motion passed unanimously.

COMMITTEE REPORTS

Conference Host Committee Report

Mrs. Almeida submitted the Conference Host Committee report indicating ideas for the upcoming Annual Conference. Since this is now on hold, she retracted her item to be re-evaluated and presented again once a decision has been made on an in-person or virtual Annual Conference.

Conference Program Committee Report

Mr. DiPaolo gave the Conference Program Committee reporting indicating a few speakers are still needed for the upcoming Annual Conference. There was discussion on the format for virtual versus in-person. Mr. Shamoun assured the Board that staff can handle the technological/equipment side of running 4 concurrent sessions. Mrs. Roberson was concerned over having 8 hours of continuous online training. Mr. Colvin made a motion to approve the schedule as presented but then pulled the motion as the final schedule is yet to be determined. More decisions will need to be made with meeting planning and staff to determine how to proceed. Mrs. Roberson recommends the committee work on filling in the needed speakers, determine their recommended schedule for a virtual platform and bring back their decision for the next Board meeting. It was decided no action item was needed for this item at this meeting.

Membership and Leadership Development Committee Report

Ms. Simmons presented the Membership and Leadership Development committee report indicating they are currently testing technology to make sure it works for all of the mentor/mentee meetings that are scheduled. The committee received an excellent response with 24 mentee and 11 mentor applications. Currently each mentor would need to have multiple mentees. Ideally, for this endeavor to be successful, the committee is asking for more mentors to apply. Mrs. Roberson recommends sending the e-bulletin again with a link to apply.

Mrs. Ramsey-Chessman moved, seconded by Mr. Cahen, to accept the modified dates and times of the mentor/mentee meetings as presented. Motion passed unanimously.

School of Governmental Finance

Mr. Parks presented the School of Governmental Finance committee report stating the SOGF was completed, well attended and a great success. He presented the results from the SOGF attendee survey.

NEXT MEETING

The next meeting of the Board of Directors will be Friday, February 5, 2021 in Tallahassee.

ATTEST:

Jonathan McKinney, Secretary/Treasurer



Florida Government Finance Officers Association, Inc.

Board of Directors - President

2020-2021

Agenda Item

2020-2021
BOARD OF DIRECTORS

OFFICERS

President
Jamie Roberson

President-Elect
Shannon Ramsey-Chessman

Secretary/Treasurer
Jonathan McKinney

DIRECTORS

Melissa Burns

Bryan Cahen

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Olga Rabel

William Spinelli

Kelly Strickland

Meeting Date: February 5, 2021

Title of Item: Appointments to Lifetime Achievement Award Committee

Executive Summary, Explanation or Background:

The Lifetime Achievement Award Committee consists of two Past Presidents, one FGFOA Officer, one current Board member and one member of the FGFOA at large appointed by the President. The Committee may recommend one candidate from among the nominations received based upon the four criteria for the award. The recommendation of the Committee must be approved by the Officer on the Committee. The Lifetime Achievement Award Committee for 2020-2021 will consist of following members:

Chair – Frank L. DiPaolo, CPA, CGMA, Director of Finance, City of Dania Beach

Margaret A. McGarrity, CPA, MBA, JD, Attorney, FGFOA Past President

Sarah Koser, Retired, FGFOA Past President

John McKinney, CGFO, Finance Director, City of Mount Dora

Allison Teslia, Budget Manager, City of Deerfield Beach

Completed forms are due to FGFOA staff no later than Friday, April 2, 2021.

Recommended Action:

For review.

Jamie Roberson

January 22, 2021

Jamie Roberson, President

Date



Florida Government Finance Officers Association, Inc.
Board of Directors - President
2020-2021

Agenda Item

**2020-2021
BOARD OF DIRECTORS**

OFFICERS

President
Jamie Roberson

President-Elect
Shannon Ramsey-Chessman

Secretary/Treasurer
Jonathan McKinney

DIRECTORS

Melissa Burns

Bryan Cahen

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Olga Rabel

William Spinelli

Kelly Strickland

Meeting Date: February 5, 2021

Title of Item: Updated FGFOA BOD and Committee Contact Sheet

Executive Summary, Explanation or Background:

Attached is the updated FGFOA BOD and Committee Contact Sheet for your use.

Recommended Action:

For review.

Jamie Roberson

Jamie Roberson, President

January 22, 2021

Date



2020-2021 FGFOA Board of Directors

President

Jamie Roberson, CGFO

Director of Finance & Accounting
Osceola County
2 Courthouse Square
Kissimmee, FL 34741
Work (407) 742-3467 Cell (321) 303-5604
jamie.roberson@osceolaclerk.org

President – Elect

Shannon Ramsey-Chessman, CPA, CGFO

Chief Deputy Clerk
Clerk of the Circuit Court & Comptroller, Palm Beach County
301 N. Olive Avenue, 9th Floor
West Palm Beach, FL 33401
Work (561) 355-4277 Cell (561) 352-5691
srchessman@mypalmbeachclerk.com

Secretary – Treasurer

Jonathan C. McKinney, CGFO

Finance Director
City of Mount Dora
510 North Baker Street
Mount Dora, FL 32757
Work (386) 735-7118 Cell (321) 205-6401
mckinneyj@ci.mount-dora.fl.us

Directors:

Melissa Burns

Director of Finance
City of Atlantic Beach
800 Seminole Road
Atlantic Beach, FL 32233-5444
Work (904) 247-5807 Cell (904) 426-4744
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Liaison: Member and Leadership Development

Bryan E. Cahen, MPA

Budget Director
City of Weston
17200 Royal Palm Blvd
Weston, FL 33326-2301
Work (954) 385-2000 Cell 954-224-0667
bcachen@westonfl.org

Liaison: Education and Webinar Committee

Rip Colvin, CPA, CGFO, CPM

Executive Director
Justice Administrative Commission
227 N. Bronough Street, Suite 2100
Tallahassee, FL 32301
Work (850) 488-2415 Cell (850) 545-5331
Rip.colvin@justiceadmin.org

Liaison: Legislative Committee

Frank L. DiPaolo, CPA, CGMA

Director of Finance
City of Dania Beach
100 W Dania Beach Blvd
Dania Beach, FL 33004-3643
Work (954) 924-6800 ext. 3609 Cell (954) 734-5919
fdipaolo@daniabeachfl.gov

Liaison: Conference Program Committee

Nicole Gasparri, CGFO

Organizational Program Manager
City of Boca Raton
201 W Palmetto Park Road
Boca Raton, FL 33432
Work (561) 789-8236
NGasparri@ci.boca-raton.fl.us
Liaison: Conference Host Committee

Olga Rabel, CGFO

Inspector General
Office of Tara S. Green
Clay County Clerk of the Circuit Court and Comptroller
825 N Orange Ave
Green Cove Springs, FL 32043
Work (904) 269-6317
rabelo@clayclerk.com
Liaison: Certification Committee

William Spinelli, CPA

Chief Financial Officer
Brevard County Sheriff's Office
700 S Park Ave Bldg J
Titusville, FL 32780-4095
Work (321) 264-5206
bill.spinelli@bcso.us
Liaison: Technical Resources Committee

Kelly Strickland, CPA, CGFO

Director of Financial Administration
City of Sarasota
1565 1st Street
Sarasota, FL 34236-8501
Work (941) 263-6416 Cell (772) 678-9649
kelly.strickland@sarasotafli.gov
Liaison: SOGF Committee

Immediate Past President

Ken Burke, CPA

Clerk of the Circuit Court and Comptroller
Pinellas County – CCC
315 Court St., 4th Floor
Clearwater, FL 33756
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kburke@mypinellasclerk.org

Executive Director

Paul Shamoun

PO Box 1757
Tallahassee, FL 32302
Work (850) 701-3623 Cell (850) 570-7233
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Staff

FGFOA – Jill Walker, jwalker@flicities.com
Work (850) 701-3688 Cell (850) 544-4618

CGFO – Karen Pastula, kpastula@flicities.com
Work (850) 701-3618 Cell (850) 591-2640

FGFOA Payment – Andrew Colvin, acolvin@flicities.com
Work (850) 701-3665



2020-2021 Committee Chairs

Certification Committee

Matt Misco, CGFO

Senior Accountant

Palmetto

516 8th Ave W

Palmetto, FL 34221-5122

Work (941) 723-4570

mmisco@palmettofl.org

Board Liaison: Olga Rabel

Staff Liaison: Karen Pastula

Conference Host Committee

Sharon Almeida, CGFO

Assistant Controller

Wellington

12300 Forest Hill Blvd

Wellington, FL 33414-5785

Work (561) 753-5267 Cell (863) 254-7155

salmeida@wellingtonfl.gov

Board Liaison: Nicole Gasparri

Staff Liaison: Jill Walker

Conference Program Committee

Nicole Jovanovski, CPA

Director of Finance

Sarasota County

1660 Ringling Blvd

Sarasota, FL 34236-6808

Work (941) 861-5184 Cell (941) 228-3646

njovanov@sarasotaclerkandcomptroller.com

Board Liaison: Frank DiPaolo

Staff Liaison: Jill Walker

Education & Webinar Committee

Rebecca Schnirman

Director of Financial & Support Services

Palm Beach County

2700 6th Ave S

Lake Worth, FL 33461-4727

Work (561) 966-6650 Cell (561) 308-0694

rschnirman@pbcgov.org

Board Liaison: Bryan Cahen

Staff Liaison: Karen Pastula

Legislative Committee

Stephen Timberlake

Special Projects Manager

Boca Raton

201 W Palmetto Park Rd

Boca Raton, FL 33432-3730

Work (561) 393-7729 Cell (813) 210-4729

stimmerlake@myboca.us

Board Liaison: Rip Colvin

Staff Liaison: Karen Pastula

Member & Leadership Development Committee

Lorrie Simmons

Fiscal Analyst

Hillsborough County

601 E. Kennedy Blvd.

Tampa, FL 33602

Work (813) 272-6575 Cell (352) 348-2244

Home (813) 938-4797

SimmonsLe@HillsboroughCounty.org

Board Liaison: Melissa Burns

Staff Liaison: Karen Pastula

SOGF Committee

Mark A. Parks, Jr., CPA

Chief Financial Officer

West Palm Beach

PO Box 3366

West Palm Beach, FL 33402-3366

Work (561) 822-1322 Cell (216) 407-4973

mparks@wpb.org

Board Liaison: Kelly Strickland

Staff Liaison: Karen Pastula

Technical Resources Committee

Ryan Bernal, CPA, CIA, CGFO

Division Manager/Controller

Palm Beach County Sheriff's Office

3228 Gun Club Rd

West Palm Beach, FL 33406-3001

Work (561) 688-3313

Bernalr@pbso.org

Board Liaison: Bill Spinelli

Staff Liaison: Jill Walker



Florida Government Finance Officers Association, Inc.
Board of Directors – President-Elect
2020-2021

Agenda Item

**2020-2021
BOARD OF DIRECTORS**

OFFICERS

President

Jamie Roberson

President-Elect

Shannon Ramsey-Chessman

Secretary/Treasurer

Jonathan McKinney

Meeting Date: February 5, 2021

Title of Item: 2021 Committee Chair Selection

Executive Summary, Explanation or Background:

I will give a verbal presentation.

Recommended Action:

DIRECTORS

Melissa Burns

Bryan Cahen

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Olga Rabel

William Spinelli

Kelly Strickland

Shannon Ramsey-Chessman

Shannon Ramsey-Chessman

January 26, 2021

Date



Florida Government Finance Officers Association, Inc.
Board of Directors – Executive Director
2020-2021

Agenda Item

2020-2021
BOARD OF DIRECTORS

OFFICERS

President
Jamie Roberson

President-Elect
Shannon Ramsey-Chessman

Secretary/Treasurer
Jonathan McKinney

DIRECTORS

Melissa Burns

Bryan Cahen

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Olga Rabel

William Spinelli

Kelly Strickland

Meeting Date: February 5, 2021

Title of Item: 2021 Annual Conference/ Budget Amendment

Executive Summary, Explanation or Background Information on Request:

Attached is the proposed 2021 budget amendments reflecting changes to the Leadership, Annual Conference and overall FGFOA budgets.

The 2021 Leadership Budget has been removed due to cancelation. The Annual Conference budget has been prepared to reflect 665 on-line participants.

Annual Conference fees will be as follows:

Active Members	\$200.00
Associate Members	\$250.00
Non-Members	\$300.00

Recommended Action:

Approval of revised 2021 Budgets Annual Conference Fee Schedule

A handwritten signature in black ink, appearing to read 'Paul Shamoun', is written over a horizontal line.

Paul Shamoun

February 5, 2021

Date

FGFOA Budget

	2019-2020 <i>Approved Budget 02/07/2020</i>	2019-2020 <i>Actual</i>	2020-2021 <i>Approved</i>	2020-2021 <i>Approved 9/16/20</i>	2020-2021 <i>Proposed 02/05/2021</i>
REVENUES					
Membership Dues	\$150,000	\$145,870	\$150,000	\$150,000	\$150,000
Investment Income	\$4,000	\$4,388	\$4,000	\$4,000	\$4,000
Annual Conference	\$647,500	\$88,640	\$657,000	\$657,000	\$152,500
Boot Camps	\$52,800	\$46,640	\$52,800	\$52,800	\$52,800
School of Governmental Finance	\$79,105	\$98,644	\$76,105	\$54,750	\$54,750
Leadership FGFOA	\$19,900	\$0	\$19,900	\$19,900	\$0
Pre-Conference Seminar	\$27,000	\$0	\$27,000	\$27,000	\$15,000
CGFO Fees	\$45,000	\$26,510	\$36,000	\$36,000	\$36,000
On-Line Learning	\$3,300	\$0	\$3,300	\$3,300	\$3,300
Miscellaneous Income	\$0	\$4,153	\$0	\$0	\$0
TOTAL REVENUES	\$1,028,605	\$414,845	\$1,026,105	\$1,004,750	\$468,350
EXPENSES					
Training/ Education					
Conference Expenses	\$634,900	\$24,224	\$667,500	\$667,500	\$36,500
Boot Camps	\$41,200	\$23,045	\$41,200	\$41,200	\$41,200
School of Governmental Finance	\$81,100	\$51,348	\$79,350	\$9,750	\$9,750
Leadership FGFOA	\$60,950	\$1,390	\$60,950	\$60,950	\$0
Pre-Conference Seminar	\$25,000	\$0	\$25,000	\$25,000	\$12,000
CGFO Expenses	\$63,000	\$56,511	\$16,500	\$16,500	\$16,500
NASBA Fees	\$1,000	\$1,259	\$3,000	\$3,000	\$3,000
On-Line Learning	\$2,500	\$0	\$2,500	\$2,500	\$2,500
Local Chapter Support	\$4,000	\$2,682	\$8,000	\$8,000	\$8,000
Total - Training/ Education Expenses	\$913,650	\$160,459	\$904,000	\$834,400	\$129,450
Standing Committees:					
Standing Committee Meetings	\$1,000	\$912	\$7,000	\$7,000	\$7,000
All Committee Mtgs @ Conference	\$7,000	\$0	\$7,000	\$7,000	\$7,000
Total - Standing Committees	\$8,000	\$912	\$14,000	\$14,000	\$14,000
Communication to Members					
Internet Homepage	\$0	\$0	\$0	\$0	\$0
Postage & Mailing	\$500	\$538	\$500	\$500	\$500
Printing & Duplicating	\$1,500	\$2,714	\$2,000	\$2,000	\$2,000
Total Communication to members	\$2,000	\$3,252	\$2,500	\$2,500	\$2,500
Professional Services:					
Administrator	\$117,300	\$117,300	\$125,000	\$125,000	\$125,000
Auditor Fees	\$9,500	\$9,765	\$10,250	\$10,250	\$10,250
Total - Professional Services	\$126,800	\$127,065	\$135,250	\$135,250	\$135,250
Meeting Expenses:					
GFOA Reception	\$5,500	\$0	\$5,500	\$5,500	\$5,500
Board of Directors	\$29,000	\$23,869	\$29,000	\$29,000	\$29,000
Strategic Planning	\$3,500	\$0	\$3,500	\$3,500	\$3,500
GFOA Conference	\$5,500	\$580	\$5,500	\$5,500	\$5,500
Total Meeting Expenses	\$43,500	\$24,449	\$43,500	\$43,500	\$43,500
Administrative Expenses:					
Insurance Expense	\$5,000	\$4,814	\$5,000	\$5,000	\$5,000
List Serve - ongoing fees	\$3,000	\$2,543	\$3,000	\$3,000	\$3,000
Filings & Registrations	\$100	\$92	\$100	\$100	\$100
Staff Travel	\$3,500	\$1,602	\$3,500	\$3,500	\$3,500
Miscellaneous Expense	\$3,500	\$2,101	\$3,500	\$3,500	\$3,500
Depreciation	\$200	\$127	\$200	\$200	\$200
Credit Card Terminal	\$30,000	\$24,394	\$25,000	\$25,000	\$25,000
Total - Administrative Expenses	\$45,300	\$35,673	\$40,300	\$40,300	\$40,300
TOTAL EXPENSES	\$1,139,250	\$351,810	\$1,139,550	\$1,069,950	\$365,000
Increase (Decrease) in Net Assets	(\$110,645)	\$63,035	(\$113,445)	(\$65,200)	\$103,350
Net Assets-Beginning of Period	\$342,760	\$342,760	\$405,795	\$405,795	\$405,795
Net Assets-End of Period	\$232,115	\$405,795	\$292,350	\$340,595	\$509,145

**2021 Annual Conference Budget
Hollywood, FL**

	2019 Actual Budget	2020 Approved Budget	2020 Actual Budget	2021 Approved Budget	2021 Virtual Budget
<u>REVENUES</u>					
<u>REGISTRATIONS</u>					
Member Registrations	\$278,200	\$295,000	\$61,200	\$295,000	\$120,000
Member Late Registrations	\$12,410	\$9,000		\$9,000	
Associate Registrations	\$44,660	\$44,000	\$6,000	\$44,000	\$10,000
Associate Late Registrations	\$5,100	\$4,000		\$4,000	
Non-Member Registrations	\$23,585	\$15,000	\$5,600	\$15,000	\$7,500
Non-Member Late Registrations	\$4,850	\$1,000		\$1,000	
TOTAL REGISTRATIONS	\$368,805	\$368,000	\$72,800	\$368,000	\$137,500
<u>OTHER REVENUES</u>					
Exhibitor Fees *	\$210,425	\$195,000		\$195,000	
Tuesday Night Event Ticket	\$0	\$0		\$0	
Extra Tickets All Events	\$2,705	\$2,000		\$2,000	
Golf	\$4,000	\$6,000		\$6,000	
Hotel Commissions (1)	\$65,710	\$53,000		\$50,000	
Cancellation Fees	\$1,320	\$1,000		\$1,000	
Ethics Income	\$18,130	\$10,000	\$15,840	\$15,000	\$15,000
Convention & Visitors Bureau	\$10,000	\$0		\$11,000	
Room Credits (2)	\$16,035	\$12,500		\$9,000	
TOTAL OTHER REVENUE	\$328,325	\$279,500	\$15,840	\$289,000	\$15,000
TOTAL REVENUES	\$697,130	\$647,500	\$88,640	\$657,000	\$152,500
<u>EXPENSES</u>					
<u>INSTRUCTIONAL</u>					
Equipment Rental	\$36,396	\$40,000		\$40,000	
Speaker's per diem/honorarium	\$12,869	\$10,000		\$10,000	\$10,000
Refreshment Breaks	\$148,829	\$140,000		\$145,000	
Tuesday Business Luncheon	\$56,477	\$50,000		\$41,000	
Monday Lunch	\$19,114	\$22,000		\$20,000	
TOTAL INSTRUCTIONAL EXPENSE	\$273,685	\$262,000	\$0	\$256,000	\$10,000
<u>SPECIAL EVENTS</u>					
Golf Tournament	\$1,751	\$6,000		\$6,000	
Opening Ceremony	\$22	\$500		\$500	
Association Night Reception	\$48,776	\$20,000		\$55,000	
Ethics Course Expense	\$10,920	\$10,000	\$11,810	\$11,000	\$12,000
Tuesday Event	\$82,166	\$95,000		\$90,000	
Hospitality Food, Beverages & Supplies	\$30,728	\$35,000		\$35,000	
President's Reception	\$12,302	\$14,000		\$15,000	
Emerging Leaders Reception	\$5,964	\$5,000		\$6,000	
TOTAL SPECIAL EVENTS EXPENSE	\$192,629	\$185,500	\$11,810	\$218,500	\$12,000
<u>SPECIAL CONFERENCE EXPENSES</u>					
Room Rate By Down	\$64,438	\$81,900		\$80,000	
Host Committee	\$0	\$1,000		\$1,000	
Welcome Bags	\$4,743	\$5,000		\$5,000	
Speaker Gifts	\$2,453	\$3,500		\$3,500	\$2,000
Transportation & other	\$7,560	\$6,000		\$8,000	
TOTAL SPECIAL CONFERENCE EXPENSES	\$79,194	\$97,400	\$0	\$97,500	\$2,000
<u>REGISTRATION/MAILINGS</u>					
Postage	\$575	\$500		\$500	\$500
Printing/Duplicating	\$3,605	\$6,000	\$38	\$6,000	\$500
Office Supplies	\$893	\$2,000		\$2,000	
TOTAL REGISTRATION/MAILING EXPENSE	\$5,073	\$8,500	\$38	\$8,500	\$1,000
<u>EXHIBITOR</u>					
Security	\$6,335	\$2,500		\$5,000	
Service	\$28,995	\$20,000		\$20,000	
TOTAL EXHIBITOR EXPENSES	\$35,330	\$22,500	\$0	\$25,000	\$0

2021 Annual Conference Budget
Hollywood, FL

	<i>2019 Actual Budget</i>	<i>2020 Approved Budget</i>	<i>2020 Actual Budget</i>	<i>2021 Approved Budget</i>	<i>2021 Virtual Budget</i>
STAFF EXPENSES	\$16,073	\$12,000	\$0	\$15,000	\$0
<u>OTHER</u>					
Miscellaneous	\$6,044	\$5,000	\$3,268	\$5,000	\$3,500
Meeting Planner Services	\$32,430	\$30,000	\$6,710	\$30,000	\$8,000
Cancellation Insurance	\$2,406	\$2,000	\$2,398	\$2,000	\$0
High Speed Connections	\$11,750	\$10,000		\$10,000	
TOTAL OTHER EXPENSES	\$52,630	\$47,000	\$12,376	\$47,000	\$11,500
TOTAL EXPENSES	\$654,614	\$634,900	\$24,224	\$667,500	\$36,500
NET INCOME	\$42,516	\$12,600	\$64,416	-\$10,500	\$116,000

2021 Leadership Class V

	<u>Class V Budget</u>	<u>2020 Class V Actual</u>	<u>2021 Class V Budget Approved 09/16/20</u>	<u>2021 Class V Budget Proposed 01/15/2021</u>
<u>REVENUES</u>				
2018 Registration Fees (\$995)	\$19,900	\$0	\$19,900	\$0
TOTAL REVENUES	\$19,900	\$0	\$19,900	\$0
<u>EXPENSES</u>				
Hotel Fee	\$15,000	\$0	\$15,000	\$0
Breaks	\$3,500	\$0	\$3,500	\$0
Room Rental	\$0	\$0	\$0	\$0
Lunch	\$4,500	\$0	\$4,500	\$0
Dinner	\$7,500	\$0	\$7,500	\$0
Staff Travel	\$2,200	\$0	\$2,200	\$0
Equipment Rentals	\$4,000	\$0	\$4,000	\$0
Speaker Expenses & Travel	\$20,000	\$0	\$20,000	\$0
Awards/Pins/	\$1,500	\$1,308	\$1,500	\$0
Operating Supplies	\$0	\$0	\$0	\$0
Printing/Duplicating	\$750	\$82	\$750	\$0
Meeting Planning Services	\$2,000	\$0	\$2,000	\$0
TOTAL EXPENSES	\$60,950	\$1,390	\$60,950	\$0
NET INCOME	(\$41,050)	(\$1,390)	(\$41,050)	\$0

Speaker Expenses

	Room Rate \$	Room Rate \$	Room Rate \$	Room Rate \$
Mimi Hull - Mon - 3 sections	\$5,250	\$ 139.00	\$ 139.00	\$ 139.00
Mimi Hull - Tues - 4 sections	\$5,250	Registration Fee	Registration Fee	Registration Fee
J. Lenora Bresler - Wed 4 section	\$4,200	\$ 995.00	\$ 995.00	\$ 995.00
Scott Paine	\$0			
Anetta Wilson - Friday 2 sections	\$4,000			
Total	\$18,700			



Florida Government Finance Officers Association, Inc.
Board of Directors – Executive Director
2020-2021

Agenda Item

2020-2021
BOARD OF DIRECTORS

OFFICERS

President
Jamie Roberson

President-Elect
Shannon Ramsey-Chessman

Secretary/Treasurer
Jonathan McKinney

DIRECTORS

Melissa Burns

Bryan Cahen

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Olga Rabel

William Spinelli

Kelly Strickland

Meeting Date: February 5, 2021

Title of Item: Amended August 28, 2020 Minutes

Executive Summary, Explanation or Background Information on Request:

After discussion with the Auditor, a revision to the minutes from the August 28, 2020 Board of Directors is needed. Below is a redline version of the changes.

EXECUTIVE DIRECTOR REPORT

Meeting Management Agreement

Mr. Shamoun presented the updated Meeting Management Agreement which allows for payment for virtual conferences. Under the current contract, the FGFOA does not have a way to compensate the FLC for the work it does for virtual conferences. The proposed amendment calls for a fee of \$10.00 per paid virtual conference participant. ~~an increase of \$10 per person fee for the cost of the Virtual Conference above the original cost of \$25 for the Annual Conference.~~

Mrs. Ramsey-Chessman moved, seconded by Mr. DiPaolo, to approve the ~~increase of \$10 per person for the cost of the Virtual Conference to be reimbursed to the League~~ changes to the Meeting Management Agreement as presented. Motion passed unanimously.

Recommended Action:

For review and approval of amended minutes

Paul Shamoun

February 5, 2021

Date



Florida Government Finance Officers Association Conference Program Committee 2020-2021

2020-2021

Agenda Item Request

CHAIRPERSON

Nicole Jovanovski, CPA

Director of Finance

Sarasota County

1660 Ringling Blvd

Sarasota, FL 34236-6808

(941) 861-5184

njovanov@scgov.net

BOARD LIAISON

Frank DiPaolo

STAFF LIAISON

Jill Walker

COMMITTEE MEMBERS

Kimball Adams

Robert Broline

Zach Chalifour

Tanya Copeland

Julie Davis

Judy Fleurimond

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Jeanette Haynes

Brittany Hinsberg

Brittany Jumper

Jeffrey Kern

Christopher Kessler

Dianne Klaiss

Jeffrey Larson

Marcia Mack

Alan Ricafort

James Rizzo

Katie Roundtree

Jonathan Rushnak

Natalee Wallace

Mark White

Meeting Date: February 5, 2021

Title of Item: 2021 Annual Conference Program

Executive Summary, Explanation or Background Information:

Since the last Board meeting the Conference Program Committee has discussed options for holding a virtual annual conference. Options discussed were: 1) spread out over a month, 2) condense everything into 3 days, 3) hold sessions over 5 days. FGFOA staff conducted a survey asking members if they preferred a 3-day program or classes spread over a month. 56% responded they prefer a condensed program; 44% preferred classes spread out.

Taking this information, the committee is recommending the 2021 annual conference be held over 5 days during the week of May 24 – 28, 2021. The 8-hour investment pre-con seminar will be on Friday May 21. Ethics will take place sometime in April/early May depending on the FICPA instructor's availability.

Recommended Action:

Approval of the 2021 Annual; Conference schedule

Provide input on sessions still needing a speaker commitment.

Nicole Jovanovski

Nicole Jovanovski

02/04/2021

Date

2021 FGFOA Virtual Conference Schedule - Proposal					
Date & Time	Accounting, Auditing, and Financial Reporting	Policy, Leadership, Strategic Planning, and Personnel	Banking, Investment, Risk, Treasury Management, and Debt Management Concurrent 1	Technology	Budget, Economics, and Financial Planning
Friday, May 21, 2021					
8:00 AM to 9:40 AM			<div><div>Title:Update on the Economy, Market & Events that Affect Our Investment Opportunity</div><div>Date:Friday, May 21, 2021</div><div>Time:8:00 AM to 9:40 AM</div><div>Topic:Discussion on the current and expected market dynamics of the economy and the fixed income and the municipal debt market.</div><div>CPE:2 hours (TB)</div><div>Speaker:Tom Carlson Municipal Banker RBC Markets</div></div>		
			Moderator:		
10:00 AM to 11:40 AM			<div><div>Title:Investment Policy - Best Practices in Policy, Process and Practice</div><div>Date:Friday, May 21, 2021</div><div>Time:10:00 AM to 11:40 AM</div><div>Topic:How to draft and investment policy that your investment objectives and complies with State requirements, Common and unusual policy mistakes, as well as Investment opportunities in the current market.</div><div>CPE:2 hours (TB)</div><div>Speaker:Jeff Larson President Larson Consulting Services</div></div>		
			Moderator:		
1:00 PM to 2:40 PM			<div><div>Title:The Philosophy of Sleep Adjusted Returns</div><div>Date:Friday, May 21, 2021</div><div>Time:1:00 PM to 2:40 PM</div><div>Topic:Strategies for local government public fund managers that want to Eat Well and Sleep Well</div><div>CPE:2 hours (TB)</div><div>Speaker:Faye Henry City of Port St. Lucie Treasurer</div><div>Bill Kleinsorge Sumter County</div><div>Linda Senne City of Venice</div></div>		
			Moderator:		
3:00 PM to 4:40 PM			<div><div>Title:Measuring Investment Performance with Various Government Strategies and Communicating with Stakeholders and Elected Officials</div><div>Date:Friday, May 21, 2021</div><div>Time:3:00 PM to 4:40 PM</div><div>CPE:2 hours (TB)</div><div>Topic:In this session a panel of different sized local government officials will discuss their investment approach and how they measure success. Then the fun part....how to communicate those strategies and results to their stakeholders and elected bodies.</div><div>Speaker:Rene O'Day PMA</div><div>Jeff Kern PMA</div><div>Brian Hextell PMA</div><div>Local government Practitioner TBD</div></div>		
			Moderator:		

2021 FGFOA Virtual Conference Schedule - Proposal					
Date & Time	Accounting, Auditing, and Financial Reporting	Policy, Leadership, Strategic Planning, and Personnel	Banking, Investment, Risk, Treasury Management, and Debt Management Concurrent 1	Technology	Budget, Economics, and Financial Planning
Monday, May 24, 2021					
9:00 AM to 10:30 AM	Opening General Session				
Break - 30 Minutes					
11:00 AM to 11:50 AM		Title: Redefining your organization for performance excellence after COVID 19 Date: Monday, May 24, 2021 Time: 11:00 AM to 11:50 AM Topic: An approach for organizations to redesign themselves after Covid-19. How can they rebuild and succeed in a changed environment? I delivered this presentation virtually 2 weeks ago to 100 business and not-for-profit leaders in Florida and Georgia and received excellent scores and feedback. CPE: 1 Hour (BEH) Speaker: Robert H. Seemer Chief Operating Officer	Title: How to Leverage Digital Banking Technologies to Meet Constituent and Vendor Demand Date: Monday, May 24, 2021 Time: 11:00 AM to 11:50 AM Topic: With the banking industry undergoing massive digital disruption, with online deposits, mobile transfers, and e-bill payments fundamentally becoming the norm, learn how to safely integrate digital banking options into your local government operations. CPE: 1 Hour (TB) Speaker: Chris Trainor Paymentus Glenn Chernyak JP Morgan		
		Moderator:	Moderator:		
Lunch Break - 85 Minutes					
1:00 PM to 2:15 PM	Title: GASB Update Date: Monday, May 24, 2021 Time: 1:00 PM to 2:15 PM Topic: This session will include the latest news from the Governmental Accounting Standard Board (GASB) and provide answers to address public confusion about current pronouncements. CPE: 1.5 Hours (AA) Speaker:		Title: Avoiding Bias Regarding Investment Decisions Date: Monday, May 24, 2021 Time: 1:00 PM to 2:15 PM Topic: People are predisposed to certain investments and investment styles. We'll discuss why that's so and how to work around those biases when making investment decisions. CPE: 1.5 Hours (TB) Speaker: Greg Pagans MBS Securities, Vice President		
			Moderator:		
Break - 30 Minutes					
2:45 PM to 4:00 PM	Title: GASB Hot Topics Date: Monday, May 24, 2021 Time: 2:45 PM to 4:00 PM Topic: This session will include a general update on future pronouncements and proposals affecting state and local government. CPE: 1.5 Hours (AA) Speaker: Brian W. Caputo, Ph.D., CPA Vice President, Administrative Affairs & Treasurer, College of DuPage				Title: Economic Update - Planning for a Post Pandemic Future Date: Time: Topic: The economic impact from the COVID-19 pandemic is something federal, state and local government has not faced in nearly a century. This session will focus on the post pandemic economic outlook, where we are headed, and what is needed to address the vulnerabilities the pandemic has exposed. CPE: 1.5 Hours (TB) Speaker: Michael Nadol Managing Director PFM Group Consulting LLC Hank Fishkind, Ph.D. Director PFM Financial Advisors LLC Jay Glover Managing Director PFM Financial Advisors LLC
					Moderator:
Tuesday, May 25, 2021					
9:00 AM to 10:15 AM	Title: Introduction to Governmental Accounting Date: Monday, May 24, 2021 Time: 9:00 AM to 10:15 Topic: Are you new to the governmental arena? This session covers the basics and foundation of governmental accounting and reporting in today's environment. It will review the unique aspects of the governmental environment, recognize the financial reporting structure used by governments and review the basic differences between commercial and governmental accounting and why these differences exist. CPE: 1.5 Hours (AA) Speaker: Lynda Dennis, Ph.D.	Title: Redefining Leadership for 2021 Date: Tuesday, May 25, 2021 Time: 9:00 AM to 10:15 Topic: The social, economic and political challenges of this decade require innovative approaches to leadership and responsibly. As local governments put sustainability and equitability on their top 10 list, a broader range of leadership skills are needed. The ability to fulfil the mission and vision of the city or county, using innovation and technology, is paramount and must become second nature. This session reveals elements of responsible leadership for high performing organizations. Participants learn tips lead in this decade. CPE: 1.5 Hours (BEH) Speaker: Honorable Senator Bobby Powell Florida Senate			
		Moderator:			
Break - 30 Minutes					
10:45 AM to 11:35 AM	Title: Common Audit Findings Date: Tuesday, May 25, 2021 Time: 10:45 AM to 11:35 Topic: This session will include discussion of common audit findings at various local government entities related to financial reporting, internal controls and compliance as well as best practices for addressing them. CPE: 1 Hour (AA) Speaker: Bill Blend, CPA, CFE Shareholder MSL CPAs & Advisors			Title: Cyber Security Trends for Finance Professionals Date: Tuesday, May 25, 2021 Time: 10:45 AM to 11:35 Topic: Remote work has added a new layer for the need of cyber security. Learn the best ways to secure your network in this new dynamic working environment. CPE: 2 Hours (TB) Speaker: Regnine Bonneau RB Advisory	
				Moderator:	

2021 FGFOA Virtual Conference Schedule - Proposal					
Date & Time	Accounting, Auditing, and Financial Reporting	Policy, Leadership, Strategic Planning, and Personnel	Banking, Investment, Risk, Treasury Management, and Debt Management Concurrent 1	Technology	Budget, Economics, and Financial Planning
Lunch Break - 85 Minutes					
1:00 PM to 2:15 PM		Title: Strengthening your People Skills Date: Tuesday, May 25, 2021 Time: 1:00 PM to 2:15 PM Topic: Tips to influence others to your way of thinking, How to build rapport with new people, Techniques to handle difficult people more effectively with less stress, How to deal confidently with conflict, confrontation and disagreements, To pinpoint and eliminate habits and tendencies that hold you back, Diplomacy tactics to handle every tough situation by knowing exactly what to say and when. CPE: 1.5 Hours (BEH) Speaker: Trina Pulliam President Trainnovations Training and Consulting	Title: Post Issuance Disclosure Date: Tuesday, May 25, 2021 Time: 1:00 PM to 2:15 PM Topic: Congratulations, you've issued debt - now what? Here's everything you need to know and do after the debt's been issued. CPE: 1.5 Hours (TB) Speaker: Lisa Olsen SEVP Digital Assurance Corporation		
		Moderator:	Moderator:		
2:45 PM to 4:00 PM	Title: Auditor General and Department of Financial Services Update Date: Tuesday, May 25, 2021 Time: 2:45 PM to 4:00 PM Topic: Update from the Florida Auditor General's Office and Department of Financial Services on current issues pertaining to local governments. CPE: 1.5 Hours (AA) Speaker: Derek H. Noonan, CPA Audit Supervisor Florida Auditor General Mark Merry Assistant Director at Florida				Title: Budgeting for Small Governments Date: Tuesday, May 25, 2021 Time: 2:45 PM to 4:00 PM Topic: Great techniques for new budget staff, those with limited or no budget staff (finance staff wearing all the hats), and smaller governments CPE: 1.5 Hours (TB) Speaker: Lynda "Lyn" Boswell Finance Director City of Temple Terrace
	Moderator:				Moderator:

2021 FGFOA Virtual Conference Schedule - Proposal					
Date & Time	Accounting, Auditing, and Financial Reporting	Policy, Leadership, Strategic Planning, and Personnel	Banking, Investment, Risk, Treasury Management, and Debt Management Concurrent 1	Technology	Budget, Economics, and Financial Planning
Wednesday, May 26, 2021					
9:00 AM to 10:15 AM		Title: Legislative Update Date: Wednesday, May 26, 2021 Time: 9:00 AM to 10:15 Topic: This session will review the 2020 legislative session, review the bills that passed and failed, and discuss their implications for local governments. CPE: 1.5 Hours (TB) Speaker: Bob McKee Deputy Director of Public Policy Florida Association of Counties			Title: Strategic Debt Issuance and Communicating it to Decision Makers/Elected Officials Date: Time: Topic: This session will provide an enhanced perspective on the pros and cons of borrowing . Additionally, this session will address key talking points with elected officials as it relates to debt. CPE: 1.5 Hours (TB) Speaker: Rick Patterson Raymond James Amy Lettelleur General Counsel and Interim CFO Tampa Hillsborough Expressway Authority Financial Advisor - TBD
		Moderator:			Moderator:
Break - 30 Minutes					
10:45 AM to 11:35 AM	Title: Creating Efficiencies for Internal Audit Date: Wednesday, May 26, 2021 Time: 10:45 AM to 11:35 Topic: Obtain insights and best practices on how to be efficient with internal audit activities, and when to leverage outsource resources. CPE: 1 Hour (AA) Speaker: William Campbell Consulting Supervisor, Process Risk and Controls – Public Sector Laura Manlove RSM US LLP			Title: Here's the New ERP, Now What? Date: Wednesday, May 26, 2021 Time: 10:45 AM to 11:35 Topic: Just about every organization uses an Enterprise Resource Planning platform. Some utilize the systems to the fullest while most do not. Learn how your organization can get the most the most out of your ERP system. CPE: 1 Hour (TB) Speaker: Angela Oxley Pinellas County Clerk of the Circuit Court	
	Moderator:			Moderator:	
Business Luncheon - 12:00 PM - 12:45 PM					
1:00 PM to 2:15 PM			Title: Lies, Lies & Economic Forecasts Date: Wednesday, May 26, 2021 Time: 1:00 PM to 2:15 PM Topic: Where and when forecasts work and where and when they don't. Why a public fund should prefer losses. CPE: 1.5 Hours (TB) Speaker: Kevin Webb, CFA Piper Jaffray		Title: Public Procurement – How to Manage the Acquisition Process to Ensure Adherence to Policy and Efficient Use of Resources Date: Wednesday, May 26, 2021 Time: 1:00 PM to 2:15 PM Topic: This session will provide information on to develop a sound purchasing policy to properly purchase goods and services in the public sector, and how to get your managers and administrators to follow it. CPE: 1.5 Hours (TB) Speaker: Patricia Armstrong Senior Purchasing Agent City of West Palm Beach
			Moderator:		Moderator:
2:45 PM to 4:00 PM		Title: Equal Employment and Implicit Bias Date: Wednesday, May 26, 2021 Time: 2:45 PM to 4:00 PM Topic: Overview of equal employment laws and implicit bias in the workplace. CPE: 1.5 Hours (BEH) Speaker: Pamela Guerrier Director Palm Beach County Office of Equal Opportunity Co-Presenter TBD Florida Supreme Court's Standing Committee on Fairness and Diversity		Title: IT Considerations for Remote Workers Date: Wednesday, May 26, 2021 Time: 2:45 PM to 4:00 PM Topic: Everyone had to learn quickly how to adapt to a new way of working remotely in an emergency. Learn how to transition your organization to an adaptive model that supports customers and residents while both saving resources and increasing productivity. CPE: 1.5 Hours (TB) Speaker: Isaiah Jackson Pinellas County Utilities	
		Moderator:		Moderator:	
Thursday, May 27, 2021					
9:00 AM to 10:15 AM	Title: Financial Reporting Complexities in Local Date: Thursday, May 27, 2021 Time: 9:00 AM to 10:15 Topic: This session will provide answers to a series of hypothetical questions that present complex accounting and financial reporting issues facing many Florida governments of varying sizes and structures. CPE: 1.5 Hours (AA) Speaker: Andrew Laffin, CPA President Aclarian LLC		Title: Rating Agency Panel Date: Time: Topic: Past, Current and Future Impact of COVID-19 Pandemic on State & Local Government Discuss how Florida local and state governments have been financially effected by the COVID-19 Pandemic and their views on the recovery. CPE: 1.5 Hours (TB) Speaker: Jennifer Garza Director S&P Global Public Finance Ratings Linda Vanderperre Senior Director, Public Finance, Kroll Bond Rating Agency Valentina Gomez AVP Analyst, Moody's Kevin Dolan Fitch Ratings		
	Moderator:		Moderator:		

2021 FGFOA Virtual Conference Schedule - Proposal						
Date & Time	Accounting, Auditing, and Financial Reporting	Policy, Leadership, Strategic Planning, and Personnel		Banking, Investment, Risk, Treasury Management, and Debt Management Concurrent 1	Technology	Budget, Economics, and Financial Planning
Break - 30 Minutes						
10:45 AM to 11:35 AM		Title: Management leadership skills for 1st time supervisors Date: Thursday, May 27, 2021 Time: 10:45 AM to 11:35 Topic: Managing people is a great responsibility. When you first become a manager it is normal to feel proud about yourself and the accomplishments that got you there. However, over time and with experience, however, you will find that your pride is about your employee's success instead of your own; great managers take on the success of their employees as their own. This session outlines a look into management tips to help you understand what success in management means early on in your career, so that you know what to expect from your new responsibilities, as well as what to do in your new role as manager or supervisor. CPE: 1 Hour (BEH) Speaker: Nichole Solomon Regional Program Manager SunCoast Region Florida Department of Children and Families				Title: Retirement Plans Best Practices (DB, DC and OPEB Plans) Date: Thursday, May 27, 2021 Time: 10:45 AM to 11:35 Topic: The industry has evolved significantly during the past decade, and service providers have improved their technology platforms. This session will discuss industry trends, best practices, and how plan sponsors can take advantage of possible enhancements for their DB, DC and OPEB plans. Key discussions will include but not limited to: retirement income replacement, default investment option, Roth 457(b), data aggregation, VEBA trusts, and service guarantee. CPE: 1 Hour (TB) Speaker: Frank Wan Senior Vice President Burgess Chambers & Associates, Inc.
		Moderator:				
Lunch Break - 85 Minutes						
1:00 PM to 2:15 PM		Title: Panel Discussion - Legal aspects of work from home programs, what work can be done from home and performance metrics Date: Thursday, May 27, 2021 Time: 1:00 PM to 2:15 PM Topic: Working from Home: Trends, Benefits, and Challenges of Implementing Telework in the Local government sector CPE: 1.5 Hours (TB) Speaker: Kristina Ciuperger Special Assistant to the City Manager Chief Communications Officer City of Port St. Lucie Kate Parmelee Strategic Initiatives Director City Manager's Office Natalie Cabrera, PHR, SPHR Assistant Director, Human Resources City of Port St. Lucie	Title: Debt: Financing Options Used for Public Infrastructure Date: Thursday, May 27, 2021 Time: 1:00 PM to 2:15 PM Topic: The fundamentals of tax-exempt bonds & financial tools available to state and local government and related entities; the role tax exempt bonds play in infrastructure financings & as an investment product. Update on any regulatory or Congressional actions related to this market. CPE: 1.5 hours (TB) Speaker: Julie Santamaria Director RBC Capital Markets			
		Moderator:	Moderator:			
2:45 PM to 4:00 PM	Title: CAFR - Tips and Tricks to Ensure Timely & Accurate Reporting Date: Time: Topic: This session will address preparation of local government financial statements and some of the common issues encountered during this process. CPE: 1.5 Hours (AA) Speaker: Christine E. Noll-Rhan, CPA Partner Yvonne M. Clayborne, CPA, CAM, CITP Partner Carr, Riggs, & Ingram, LLC					Title: Disaster Recovery - How do You Solve the Hurricane Problem: FEMA Challenges and Issues Date: Time: Topic: Build your culture of preparedness - have pre-positioned contracts with enforcement mechanisms, "rainy day" or disaster relief funds, and understand federal procurement standards. 1 .5 Hours (TB) Speaker: Davison Herriot Seminole County Financial Manager, EOC Finance Section Chief Johnnan "Jo" Barrios, PE Carlise Thompson
	Moderator:					Moderator:

2021 FGFOA Virtual Conference Schedule - Proposal					
Date & Time	Accounting, Auditing, and Financial Reporting	Policy, Leadership, Strategic Planning, and Personnel	Banking, Investment, Risk, Treasury Management, and Debt Management Concurrent 1	Technology	Budget, Economics, and Financial Planning
Friday, May 28, 2021					
9:00 AM to 10:15 AM	Title: Disaster Recovery Accounting and Single Audit Aspects Date: Friday, May 28, 2021 Time: 9:00 AM to 10:15 Topic: This session will provide an overview of the single audit process as well as the implications of correctly accounting for disaster recovery to maximize grant funds. CPE: 1.5 Hours (AA) Speaker: Beila Sherman, CPA Director Marcum LLP		Title: Liquidity Estimation: How to Maximize Earnings While Meeting Cash Flow Needs Date: Friday, May 28, 2021 Time: 9:00 AM to 10:15 Topic: This session will provide a practical approach on how to maximize earnings while meeting the cash flow needs for your local government. CPE: 1.5 Hours (TB) Speaker: Scott McIntyre Hilltop Securities		
	Moderator:		Moderator:		
Break - 30 Minutes					
10:45 AM to 11:35 AM		Title: Revenue Enhancement Initiatives as a Strategic Planning Tool Date: Friday, May 28, 2021 Time: 10:45 AM to 11:35 Topic: State Legislators across the country are passing legislation that negatively impact local governments through limitations on property tax assessments. The voter approved amendment to the Florida Constitution for limitations on property tax assessments is a measure that may potentially cut into your budgets next fiscal year and in future fiscal years. Today we will explore revenue enhancement through forensic audits of utilities bills and medical cost containment for worker's compensation as strategic planning tools for budgeting. CPE: 1 Hour (TB) Speaker: Elvenn J.A. Richardson President/Strategic Relationship Manager EJAR STAR & Associates, Inc.		Title: Florida Open Financial Statement System - Getting Ready for 2022 Date: Friday, May 28, 2021 Time: 10:45 AM to 11:35 Topic: Attend this session to learn about the new financial reporting requirements aimed at offering more accessible financial data through XBRL and the creation of a new interactive repository called Florida Open Financial Statement System. CPE: 1 Hour (TB) Speaker:	
		Moderator:		Moderator:	

Sessions by Track	CPE Hours
AAFFR	9
PLSP	8
BIRTD	7
TECH	4
BERP	6
Precon	4

[illegible]

NEXT MEETING:

Location TBD, March – April, 2021



FGFOA Mission

The FGFOA is dedicated to being your professional resource by providing opportunities through Education, Networking, Leadership and Information.

Education...

- Creating balanced and cost effective educational programs
- Utilizing various venues and methods of delivery
- Enhancing cooperative training partnerships

Networking...

- Establishing a network of membership expertise
- Establishing relationships with other organizations
- Establishing partnerships between Chapters

Leadership...

- Providing opportunities for individual development
- Being recognized as the governmental finance expert
- Recruiting, mentoring and promoting leaders within our organization
- Recognizing Achievements

Information...

- Maximizing technology resources
- Enhancing information delivery
- Communicating technical and legislative issues