



Florida Government Finance Officers Association, Inc  
Meeting of the Board of Directors  
Thursday, June 17, 2021

**Embassy Suites Downtown Orlando**  
**4955 Kyngs Heath Road, Kissimmee**

And via  
Microsoft Teams  
**1:00 p.m.**

# ATTENDANCE - FGFOA BOARD MEETING

June 17, 2021

NOT  
PRESENT

PRESENT

## OFFICERS

Jamie Roberson  
Shannon Ramsey-Chessman  
Jonathan McKinney

## DIRECTORS

**1st Term**

**2nd Term**

**3rd Term**

		Melissa Burns	2019-2022		
		Bryan Cahen	2020-2023		
		Rip Colvin	2016-2019	2019-2022	
		Frank DiPaolo	2017-2020	2020-2023	
		Nicole Gasparri	2015-2018	2018-2021	
		Olga Rabel	2020-2023		
		William Spinelli	2018-2021		
		Kelly Strickland	2018-2021		

## IMMEDIATE PAST PRESIDENT

Ken Burke

## COMMITTEE CHAIRS

Matt Misco, Certification  
Sharon Almeida, Conference Host  
Nicole Jovanovski, Conference Program  
Rebecca Schnirman, Education & Webinar  
Stephen Timberlake, Legislative  
Lorrie Simmons, Member & Leadership Development  
Mark Parks, 2021 SOGF  
Ryan Bernal, Technical Resources

## CHAPTER PRESIDENTS

Dionte Gavin, Big Bend  
Nanette Melo, Central Florida  
Anthony Cobb, Florida First Coast  
Justin Grant, Gulf Coast  
Karen Keith, Hillsborough  
Jackie Cooper, Nature Coast  
Melissa Licourt, North Central Florida  
Mark Parks, Palm Beach  
Shandra Jenkins, Panhandle  
Ken Sinclair, South Florida  
Kristin Simeone, Southwest  
Jeffrey Towne, Space Coast  
Jennifer Hill, Treasure Coast  
Patricia Bliss, Volusia/Flagler

## OTHERS IN ATTENDANCE

Paul Shamoun, Florida League of Cities  
Jill Walker, Florida League of Cities  
Karen Pastula, Florida League of Cities



# **FGFOA BOARD OF DIRECTORS MEETING AGENDA**

**DATE/TIME:**     **Thursday, June 17, 2021**  
                         **1:00 PM**  
                         **In-person and Via Microsoft Teams Virtual Meeting**

- I.    Call to Order – Jamie Roberson, President**
- II.   Roll Call**
- III.   Consideration of Minutes – February 5, 2021 and March 12, 2021**
- IV.   Report of Officers**
  - A. President – Jamie Roberson**
  - B. President Elect – Shannon Ramsey-Chessman**
  - C. Secretary Treasurer – Jonathan McKinney**
    - 1. Financial Statements
  - D. Executive Director – Paul Shamoun**
    - 1. 2021 - 2022 FGFOA Budget
- V.    Committee Reports**
  - A. Certification Committee**

Chair – Matt Misco	Liaison – Olga Rabel
--------------------	----------------------
  - B. Conference Host Committee**

Chair – Sharon Almeida	Liaison – Nicole Gasparri
------------------------	---------------------------
  - C. Conference Program Committee**

Chair – Nicole Jovanovski	Liaison – Frank DiPaolo
---------------------------	-------------------------
  - D. Education & Webinar Committee**

Chair – Rebecca Schnirman	Liaison – Bryan Cahen
---------------------------	-----------------------
  - E. Legislative Committee**

Chair – Stephen Timberlake	Liaison – Rip Colvin
----------------------------	----------------------

**F. Member and Leadership Development Committee**

Chair – Lorrie Simmons

Liaison – Melissa Burns

**G. SOGF Committee**

Chair – Mark Parks

Liaison – Kelly Strickland

**H. Technical Resources Committee**

Chair – Ryan Bernal

Liaison – Bill Spinelli

**VI. Other Business**

**VII. Next Meeting** – August 6, 2021 with the location TBD

**FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**February 5, 2021**

The meeting of the FGFOA Board of Directors took place via Microsoft Office Teams on Friday, February 5, 2021.

**IN ATTENDANCE:**

**OFFICERS AND BOARD MEMBERS**

President – Jamie Roberson, Finance Director, Apopka  
President – Elect, Shannon Ramsey-Chessman, Administrative Director, Martin County Clerk of Court and Comptroller  
Secretary – Treasurer, John McKinney, Finance Director, City of Mount Dora  
Director, Melissa Burns, Director of Finance, City of Atlantic Beach  
Director, Bryan Cahen, Budget Director, City of Weston  
Director, Rip Colvin, Executive Director, Justice Administrative Commission  
Director, Frank DiPaolo, Director of Finance, City of Dania Beach  
Director, Nicole Gasparri, City of Boca Raton  
Director, Olga Rabel, Inspector General, Clay County Clerk of the Circuit Court  
Director, William Spinelli, Chief Financial Officers, Brevard County Sheriff's Office  
Director, Kelly Strickland, Director of Financial Administration, City of Sarasota

**COMMITTEE CHAIRS**

Matt Misco, Certification  
Sharon Almeida, Conference Host  
Nicole Jovanovski, Conference Program Chair  
Rebecca Schnirman, Education & Webinar  
Stephen Timberlake, Legislative  
Lorrie Simmons, Member & Leadership Development  
Mark Parks, SOGF

**PAST PRESIDENT**

Ken Burke, Pinellas County Clerk of the Courts

**CHAPTER PRESIDENTS**

**STAFF**

Paul Shamoun, Florida League of Cities  
Karen Pastula, Florida League of Cities  
Jill Walker, Florida League of Cities

**CALL TO ORDER**

There being a quorum, President Roberson called the February 5, 2021 meeting of the FGFOA Board of Directors to order at 1:33 p.m.

**PRESIDENT REPORT**

Mrs. Roberson presented the minutes from the January 15, 2021 FGFOA Board meeting for review.

**Ms. Gasparri moved, seconded by Mr. Colvin, to accept the minutes from the January 15, 2021 meeting minutes as presented. Motion passed unanimously.**

Mrs. Roberson presented her appointments to the Lifetime Achievement Award Committee.

**Ms. Gasparri moved, seconded by Ms. Burns, to approve the appointments to the Lifetime Achievement Award Committee as presented. Motion passed unanimously.**

## **EXECUTIVE DIRECTOR REPORT**

### **2021 Annual Conference Update**

Mr. Shamoun presented the 2021 Annual Conference budget showing fees related to an all-virtual conference with Ethics being held as a separate event. Mr. Shamoun and meeting planning is working on a contract for the Diplomat in 2025 and new details will be brought forward as soon as they are available.

**Mr. DiPaolo moved, seconded by Ms. Gasparri, to approve the 2021 Annual Conference Budget as presented. Motion passed unanimously.**

Mr. Shamoun presented a clarification that was missing from the August 28, 2020 minutes that were already Board approved. The clarification in the wording is to show a fee of \$10 per virtual attendee at the 2020 Annual Conference, not an additional \$10 per virtual attendee. Ms. Rabel joined the call and was available for the vote.

**Mr. McKinney moved, seconded by Mr. DiPaolo, to approve the new language as presented. Motion passed unanimously.**

## **COMMITTEE REPORTS**

### **Conference Program Committee Report**

Ms. Jovanovski presented the updated 2021 Annual Conference program showing prioritized sessions based on the speakers' ability to go to a virtual only format.

**Ms. Burns moved, seconded by Ms. Gasparri, to approve the updated 2021 Annual Conference program as presented. Motion passed unanimously.**

## **NEXT MEETING**

The next meeting of the Board of Directors is to be determined.

ATTEST:

---

Jonathan McKinney, Secretary/Treasurer

**FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**March 12, 2021**

The meeting of the FGFOA Board of Directors took place via Microsoft Office Teams on Friday, March 12, 2021.

**IN ATTENDANCE:**

**OFFICERS AND BOARD MEMBERS**

President – Jamie Roberson, Finance Director, Apopka

President – Elect, Shannon Ramsey-Chessman, Administrative Director, Martin County Clerk of Court and Comptroller

Secretary – Treasurer, John McKinney, Finance Director, City of Mount Dora

Director, Melissa Burns, Director of Finance, City of Atlantic Beach

Director, Bryan Cahen, Budget Director, City of Weston

Director, Rip Colvin, Executive Director, Justice Administrative Commission

Director, Nicole Gasparri, Organizational Program Manager, City of Boca Raton

Director, Olga Rabel, Inspector General, Clay County Clerk of the Circuit Court

Director, Kelly Strickland, Director of Financial Administration, City of Sarasota

**COMMITTEE CHAIRS**

Nicole Jovanovski, Conference Program

Rebecca Schnirman, Education & Webinar

Stephen Timberlake, Legislative

Mark Parks, SOGF

Ryan Bernal, Technical Resources

**CHAPTER PRESIDENTS**

**STAFF**

Paul Shamoun, Florida League of Cities

Karen Pastula, Florida League of Cities

Jill Walker, Florida League of Cities

**CALL TO ORDER**

There being a quorum, President Roberson called the March 12, 2021 meeting of the FGFOA Board of Directors to order at 2:35 p.m.

**EXECUTIVE DIRECTOR REPORT**

**2021 Annual Conference Pre-Conference Pricing**

Mr. Shamoun asked the Board to approve the pre-conference pricing as set forth by the FGFOA staff as follows: Government Member \$100, Associate Member \$125, and Non-member \$150.

**Mr. Colvin moved, seconded by Mrs. Strickland, to approve the 2021 Annual Conference pre-conference pricing as presented. Motion passed unanimously.**

**2021 Annual Conference Budget Amendment**

Mr. Shamoun presented an updated 2021 Annual Conference Budget with an amendment increasing the printing budget by \$2,000 and the shipping budget by \$2,000. This is to cover the cost of printing and shipping an “All In” casino chip to the registrants with the conference logo to promote the keynote

speaker.

**Mr. Colvin moved, seconded by Mr. Cahen, to approve the 2021 Annual Conference Budget Amendment as presented. Motion passed unanimously.**

**2025 Annual Conference Diplomat Contract**

Mr. Shamoun presented a contract for the 2025 Annual Conference to be held at the Diplomat Beach Resort in Hollywood. This contract has an anticipated room rate of \$229 per night with typical commissions. Mr. Shamoun anticipates this room rate can be reduced as we increase the cost of registration over the next few years and can then buy down the room rate to the typical rate of \$169 per night.

**Mr. McKinney moved, seconded by Ms. Burns, to approve the 2025 Annual Conference Diplomat contract. Motion passed unanimously.**

**2020 Audit**

Mr. Shamoun presented the 2020 Audit as reviewed and approved by the Audit Committee with the exception of two grammatical errors. These errors have been corrected and a final Audit will be submitted.

**Ms. Gasparri moved, seconded by Mr. Cahen, to approve the 2020 Audit with the correction of two grammatical errors. Motion passed unanimously.**

**NEXT MEETING**

The next meeting of the Board of Directors will be announced at a later time.

ATTEST:

---

Jonathan McKinney, Secretary/Treasurer





**Florida Government Finance Officers Association, Inc.**  
***Board of Directors – Secretary/Treasurer***  
**2020-2021**

**Agenda Item**

**2020-2021**  
**BOARD OF DIRECTORS**

**OFFICERS**

**President**

Jamie Roberson

**President-Elect**

Shannon Ramsey-Chessman

**Secretary/Treasurer**

Jonathan McKinney

**Meeting Date:** June 17, 2021

**Title of Item:** Financial Statements

**Executive Summary, Explanation or Background:**

Attached are the Financial Statements.

**DIRECTORS**

Melissa Burns

Bryan Cahen

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Olga Rabel

William Spinelli

Kelly Strickland

**Recommended Action:**

For review and approval of the Board.

Jonathan McKinney  
Jonathan McKinney

June 4, 2021  
Date

# FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

## Statement of Activities

For the Nine Months Ended March 31, 2021

	---ACTUAL---				---BUDGET---		---BUDGET---		---BUDGET---	
	QTR 1	QTR 2	QTR 3	QTR 4	YTD	AMENDED	%	BUDGET	VARIANCE	
	1-Jul-20	1-Oct-20	1-Jan-21	1-Apr-21	1-Jul-20	1-Jul-20	OF	TO	YEAR	
	to	to	to	to	to	to	BUDGET	TO	TO	
	30-Sept-20	31-Dec-20	31-Mar-21	30-Jun-21	30-Jun-21	30-Jun-21	SPENT	DATE		
<b>REVENUES</b>										
Membership Dues	\$ 110,000	10,750	9,700		130,450	150,000	87%		(19,550)	
Investment Income	854	216	295		1,365	4,000	34%		(2,635)	
Annual Conference	0	0	0		0	152,500	0%		(152,500)	
School of Governmental Finance	0	50,250	(150)		50,100	54,750	92%		(4,650)	
Pre Conference Seminar	0	0	0		0	15,000	0%		(15,000)	
Leadership FGFOA	0	0	0		0	0	0%		0	
Boot Camps	0	0	0		0	52,800	0%		(52,800)	
CGFO Fees	1,970	8,890	11,620		22,480	36,000	62%		(13,520)	
On-Line Learning	0	0	0		0	3,300	0%		(3,300)	
Miscellaneous Income	0	0	0		0	0	0%		0	
<b>TOTAL REVENUES</b>	\$ 112,824	70,106	21,465	0	204,395	468,350	44%		(263,955)	
<b>EXPENSES</b>										
Professional Services:										
Florida League of Cities, Inc.	\$ 31,250	31,250	31,250		93,750	125,000	75%		31,250	
Auditor Fees	0	0	0		0	10,250	0%		10,250	
<b>Total - Professional Services</b>	\$ 31,250	31,250	31,250	0	93,750	135,250	69%		41,500	
Meeting Expenses:										
Board of Directors	\$ 0	4,024	0		4,024	29,000	0%		24,976	
Strategic Planning	0	0	0		0	3,500	0%		3,500	
GFOA Conference	0	0	0		0	5,500	0%		5,500	
GFOA Reception	0	0	0		0	5,500	0%		5,500	
<b>Total - Meeting Expenses</b>	\$ 0	4,024	0	0	4,024	43,500	9%		39,476	

# FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

## Statement of Activities

For the Nine Months Ended March 31, 2021

	---ACTUAL---			---BUDGET---AMENDED		---BUDGET---% OF BUDGET		---BUDGET---VARIANCE	
	QTR 1 1-July-20 to 30-Sept-20	QTR2 1-Oct-20 to 31-Dec-20	QTR 3 1-Jan-21 to 31-Mar-21	QTR 4 1-Apr-21 to 30-Jun-21	YTD 1-Jul-20 to 30-Jun-21	1-Jul-20 to 30-Jun-21	SPENT	YEAR TO DATE	
Training/Education:									
Conference Expenses	\$ 0	0	0	0	0	40,500	0%	40,500	
School of Governmental Finance	0	3,692	0	0	3,692	9,750	38%	6,058	
Pre Conference Seminar	0	0	0	0	0	12,000	0%	12,000	
Leadership FGFOA	0	0	0	0	0	0	0%	0	
Boot Camps	0	0	0	0	0	41,200	0%	41,200	
CGFO Expenses	0	0	0	0	0	16,500	0%	16,500	
NASBA Fees	0	0	3,810	0	3,810	3,000	127%	(810)	
On-Line Learning	0	0	0	0	0	2,500	0%	2,500	
Local Chapter Support	6,922	0	0	0	6,922	8,000	87%	1,078	
Total - Training/Education	\$ 6,922	3,692	3,810	0	14,424	133,450	11%	119,026	
Standing Committees:									
Standing Committee Meetings	0	0	0	0	0	7,000	0%	7,000	
All Committee Meetings @ Conference	0	0	0	0	0	7,000	0%	7,000	
Total - Standing Committees	\$ 0	0	0	0	0	14,000	0%	14,000	
Communication to Members:									
Postage & Mailing	211	281	96		588	500	118%	(88)	
Printing & Duplicating	0	181	31		212	2,000	11%	1,788	
Total - Communication to Members	\$ 211	462	127	0	800	2,500	32%	1,700	

# FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

## Statement of Activities

For the Nine Months Ended March 31, 2021

	---ACTUAL---			YTD		BUDGET--		BUDGET--		BUDGET--	
	QTR 1	QTR 2	QTR 3	QTR 4	YTD	AMENDED	%	BUDGET	VARIANCE	YEAR	DATE
	1-July-20	1-Oct-20	1-Jan-21	1-Apr-21	1-Jul-20	1-Jul-20	OF	TO			
	to	to	to	to	to	to	BUDGET	BUDGET			
	30-Sept-20	31-Dec-20	31-Mar-21	30-Jun-21	30-Jun-21	30-Jun-21	SPENT	DATE			
Administrative Expenses:											
Insurance Expense	\$ 3,624	0	0		3,624	5,000	72%	1,376			
List Serve	1,375	513	0		1,888	3,000	63%	1,112			
Filings & Registrations	0	0	61		61	100	61%	39			
Staff Travel	0	313	0		313	3,500	9%	3,187			
Miscellaneous Expense	0	0	51		51	3,500	1%	3,449			
Credit Card and Bank Fees	3,642	2,770	968		7,380	25,000	30%	17,620			
Depreciation	32	32	32		96	200	48%	104			
Total - Administrative Expenses	\$ 8,673	3,628	1,112	0	13,413	40,300	33%	26,887			
<b>TOTAL EXPENSES</b>	\$ 47,056	43,056	36,299	0	126,411	369,000	34%	242,589			
<b>Increase (Decrease) in Unrestricted Net Assets</b>	\$ 65,768	27,050	(14,834)	0	77,984	99,350	78%	(21,366)			
<b>Unrestricted Net Assets, Beginning of Period</b>	\$ 405,795	471,563	498,613	483,779	405,795	405,795	100%	0			
<b>Unrestricted Net Assets, End of Period</b>	\$ 471,563	498,613	483,779	483,779	483,779	505,145	96%	(21,366)			

# FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

## Comparative Statement of Financial Position

March 31, 2021, December 31, 2020, September 30, 2020, June 30, 2020, and March 31, 2020

	31-Mar-21	31-Dec-20	30-Sep-20	30-Jun-20	31-Mar-20
<b>ASSETS</b>					
<b>Current Assets:</b>					
Cash - Capital City Bank	\$ 394,067	307,517	306,597	221,484	438,231
Investments - Vanguard	16,720	16,720	16,719	16,715	16,702
Investments - CD's	195,011	193,636	193,625	193,123	190,100
Accounts Receivable	290	1,250	100	25,895	12,885
Interest Receivable	26	1,107	902	554	2,808
Prepaid Expenses	0	0	0	5,211	0
Prepaid Conference Expenses	0	0	0	0	3,785
Prepaid School of Gov Finance Expenses	0	0	512	512	512
Deposits	11,335	1,500	7,250	7,250	29,647
<b>Total Current Assets</b>	\$ 617,449	521,730	525,705	470,744	694,670
<b>Equipment:</b>					
Computer Equipment	\$ 2,162	2,162	2,162	2,162	2,162
Less: Accumulated Depreciation	(1,939)	(1,907)	(1,875)	(1,843)	(1,812)
<b>Net Equipment</b>	\$ 223	255	287	319	350
<b>Other Assets:</b>					
Deposits	\$ 16,138	16,138	10,888	10,888	3,000
Prepaid	0	0	0	0	0
<b>Total Other Assets</b>	\$ 16,138	16,138	10,888	10,888	3,000
<b>Total Assets</b>	\$ 633,810	538,123	536,880	481,951	698,020
<b>LIABILITIES AND NET ASSETS</b>					
<b>Current Liabilities:</b>					
Deferred Revenues	\$ 117,310	0	7,290	300	249,505
Accounts Payable	32,721	39,510	58,027	75,856	63,426
<b>Total Current Liabilities</b>	\$ 150,031	39,510	65,317	76,156	312,931
<b>Unrestricted Net Assets</b>	\$ 483,779	498,613	471,563	405,795	385,089
<b>Total Liabilities and Unrestricted Net Assets</b>	\$ 633,810	538,123	536,880	481,951	698,020

# FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

## Statement of Cash Flows

For the Nine Months Ended March 31, 2021

<u>Cash Flows From Operating Activities</u>		
Receipts from Members and Associates	\$ 320,480	
Receipts from Exhibitors and Hotel Sites	25,165	
Interest and Dividends	1,893	
Fees Paid to Florida League of Cities	(101,715)	
Payments to Vendors	<u>(71,348)</u>	
Net Cash Provided by Operating Activities	\$	174,475
<u>Cash Flows from Investing Activities</u>		
Proceeds from Investments	\$ 0	
Purchase of Investments	<u>(1,887)</u>	
Net Cash Used by Investing Activities	\$	<u>(1,887)</u>
Net Increase in Cash and Cash Equivalents	\$	172,588
Cash and Cash Equivalents--Beginning of Period	\$	<u>238,199</u>
Cash and Cash Equivalents--End of Period	\$	<u><u>410,787</u></u>
 <b>Reconciliation of Increase in Net Assets to Net Cash Provided by Operating Activities</b>		
Increase in Net Assets	\$ 77,984	
Adjustments to Reconcile Increase in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation	96	
Decrease in Accounts Receivable	26,133	
Decrease in Prepaid Expenses	5,723	
Increase in Deposits	(9,335)	
Decrease in Accounts Payable	(43,136)	
Increase in Deferred Revenues	<u>117,010</u>	
Net Cash Provided by Operating Activities	\$	<u><u>174,475</u></u>

# FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

2021 Virtual Annual Conference

For the Nine Months Ended March 31, 2021

<b>REVENUE COMPARISON</b>	<b># of Reg</b>	<b>2021 ACTUAL</b>	<b>2021 BUDGET</b>	<b>VARIANCE</b>
<b>OTHER REVENUE</b>				
Exhibitor Fees		0	0	
Extra Tickets All Events		0	0	
Golf		0	0	
Cancellation Fees		0	0	
Ethics Course Income		15,000	(15,000)	
Room Credits		0	0	
Conference Convention and Visitors Bureau		0	0	
Hotel Commissions		0	0	
<b>TOTAL OTHER REVENUE</b>		0	15,000	(15,000)
<b>REGISTRATIONS</b>				
Member Registrations		120,000	(120,000)	
Member Late Registrations		0	0	
Associate Registrations		10,000	(10,000)	
Associate Late Registrations		0	0	
Non-Member Registrations		7,500	(7,500)	
Non-Member Late Registrations		0	0	
<b>TOTAL REGISTRATIONS</b>		0	137,500	(137,500)
<b>TOTAL REVENUES</b>		0	152,500	(152,500)
<b>EXPENSE COMPARISON</b>				
<b>INSTRUCTIONAL</b>				
Equipment Rental		0	0	
Speaker per diem/honorarium		10,000	10,000	
Refreshment Breaks		0	0	
Tuesday Business Luncheon		0	0	
Monday Lunch		0	0	
<b>TOTAL INSTRUCTIONAL EXPENSE</b>		0	10,000	10,000
<b>SPECIAL EVENTS</b>				
Golf Tournament		0	0	
Opening Ceremony		0	0	
Association Night		0	0	
Ethics Course Expenses		12,000	12,000	
Tuesday Event		0	0	
Hospitality Food, Beverages & Supplies		0	0	
President's Reception		0	0	
Emerging Leaders Reception		0	0	
<b>TOTAL SPECIAL EVENTS EXPENSE</b>		0	12,000	12,000
<b>SPECIAL CONFERENCE EXPENSES</b>		<b>2021 ACTUAL</b>	<b>2021 BUDGET</b>	<b>VARIANCE</b>

# FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

2021 Virtual Annual Conference

For the Nine Months Ended March 31, 2021

Room Rate Buy Down	0	0
Host Committee	0	0
Welcome Bags	0	0
Speaker Gifts	2,000	2,000
Transportaion	0	0
<b>TOTAL SPECIAL CONFERENCE EXPENSES</b>	<b>0</b>	<b>2,000</b>
<b>REGISTRATION/MAILINGS</b>		
Postage/Shipping	2,500	2,500
Printing/Duplicating	2,500	2,500
Supplies	0	0
<b>TOTAL REGISTRATION/MAILING EXPENSE</b>	<b>0</b>	<b>5,000</b>
<b>EXHIBITOR</b>		
Security	0	0
Service	0	0
<b>TOTAL EXHIBITOR EXPENSES</b>	<b>0</b>	<b>0</b>
<b>STAFF EXPENSES</b>	<b>0</b>	<b>0</b>
<b>OTHER</b>		
Insurance	0	0
Internet Café - High Speed Connections	0	0
Miscellaneous	3,500	3,500
Meeting Planner Services	8,000	8,000
<b>TOTAL OTHER EXPENSES</b>	<b>0</b>	<b>11,500</b>
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>40,500</b>
<b>INCREASE IN NET ASSETS</b>	<b>0</b>	<b>(112,000)</b>



# FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

2020 Virtual School of Governmental Finance

For the Nine Months Ended March 31, 2021

## REVENUE COMPARISON

REGISTRATIONS	# of REG	2020 ACTUAL	2020 BUDGET	VARIANCE
Active Member Basic	26	2,600	10,000	(7,400)
Active Member Basic Late			0	0
Active Member Intermediate	38	3,800	10,000	(6,200)
Active Member Intermediate Late			0	0
Associate Member Basic			750	(750)
Associate Member Intermediate			750	(750)
Non Member Basic	3	600	400	200
Non Member Basic Late			0	0
Non Member Intermediate	1	400	400	0
Active Member Week	271	40,500	30,000	10,500
Associate Member Week	4	1,000	1,250	(250)
Active Member Week Late			0	0
Non Member Week	4	1,200	1,200	0
Hotel Commissions			0	0
Room Credits			0	0
Cancellation Fees			0	0
<b>TOTAL REVENUES</b>		<b>50,100</b>	<b>54,750</b>	<b>(4,650)</b>

## EXPENSE COMPARISON

	2020 ACTUAL	2020 BUDGET	VARIANCE
Hospitality Suite		0	0
Refreshment Breaks		0	0
Welcome Reception		0	0
Emerging Leader Reception		0	0
Staff Travel		0	0
Equipment Rentals		0	0
Speaker Gifts		1,500	1,500
Postage/Mailing		500	500
Printing/Duplicating		1,000	1,000
Meeting Planning Services	3,180	4,500	1,320
Insurance	512	1,000	488
Scholarships		0	0
Operating Supplies		1,250	1,250
<b>TOTAL EXPENSES</b>	<b>3,692</b>	<b>9,750</b>	<b>6,058</b>
<b>INCREASE IN NET ASSETS</b>	<b>46,408</b>	<b>45,000</b>	<b>1,408</b>

# FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

2020-21 Bootcamps

For the Nine Months Ended March 31, 2021

## REVENUE COMPARISON

	# of REG	ACTUAL	BUDGET	VARIANCE
REGISTRATIONS				
Registration Fees			52,800	(52,800)
<b>TOTAL REVENUES</b>		<b>0</b>	<b>52,800</b>	<b>(52,800)</b>

## EXPENSE COMPARISON

	ACTUAL	BUDGET	VARIANCE
Refreshment Breaks		12,000	12,000
Lunch		10,000	10,000
Printing and Duplicating		1,200	1,200
Speaker Expense		12,000	12,000
Staff Travel		1,000	1,000
Equipment Rent		4,000	4,000
Room Rental		1,000	1,000
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>41,200</b>	<b>41,200</b>
<b>INCREASE IN NET ASSETS</b>	<b>0</b>	<b>11,600</b>	<b>(11,600)</b>

# FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

2020-21 CGFO

For the Nine Months Ended March 31, 2021

## REVENUE COMPARISON

REGISTRATIONS	# of REG	ACTUAL	BUDGET	VARIANCE
Renewals		4,600	4,000	600
Application Fees		1,300	3,000	(1,700)
Review Courses		12,800	15,000	(2,200)
Exams		3,780	14,000	(10,220)
<b>TOTAL REVENUES</b>		<b>22,480</b>	<b>36,000</b>	<b>(13,520)</b>

## EXPENSE COMPARISON

	ACTUAL	BUDGET	VARIANCE
Food and Beverage		13,000	13,000
Scantron Maintenance and Supplies		500	500
Printing and Mailing		1,500	1,500
Equipment Rental		1,500	1,500
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>16,500</b>	<b>16,500</b>
<b>INCREASE IN NET ASSETS</b>	<b>22,480</b>	<b>19,500</b>	<b>2,980</b>

# FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

2021 Leadership FGFOA

Orlando, FL

## REVENUE COMPARISON

	# of REG	ACTUAL	BUDGET	VARIANCE
REGISTRATIONS				
Registration Fees			0	0
<b>TOTAL REVENUES</b>		<b>0</b>	<b>0</b>	<b>0</b>

## EXPENSE COMPARISON

	ACTUAL	BUDGET	VARIANCE
Hotel Fees		0	0
Breaks		0	0
Lunch		0	0
Dinner		0	0
Equipment Rentals		0	0
Awards		0	0
Printing/Duplicating		0	0
Speaker Expense		0	0
Meeting Planning Services		0	0
Staff Travel		0	0
Supplies		0	0
<b>TOTAL EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>INCREASE IN NET ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>

# FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

## Supplemental Information

For the Nine Months Ended March 31, 2021

### Accounts Receivable:

Member Dues	200	Virtual Conf Fee
FLC	<u>90</u>	Deposit Refund

### Total Accounts Receivable

290

### Prepaid Expenses:

Insurance	0
Other	0
US Postmaster	<u>0</u>

### Total Prepaid Expenses

0

### SOGF:

0

### Total SOGF Prepaid Expenses

0

### Deposits:

#### Current:

Hilton Hotel	1,500	2021 Annual Conference
Embassy Suites	2,335	August '21 Meeting
GDA Speakers	7,500	2021 Conference Speakers

#### Non-Current:

Rosen Shingle Creek	1,000	2022 Annual Conference
Rosen Shingle Creek	1,000	2023 Annual Conference
Universal Studios Orlando	2,340	2022 Annual Conference
Universal Studios Orlando	6,548	2022 Annual Conference
Hull & Associates	5,250	2022 Leadership Event

### Total Deposits

27,473

### Accounts Payable:

Members	1,375	Refunds
Vendors	0	Various

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.

Supplemental Information

For the Nine Months Ended March 31, 2021

FLC			
Total Accounts Payable	31,346	32,721	Fees and Expenses
Miscellaneous Expense:			
HiTouch	51		Supplies
Total Miscellaneous Expense	51		



**Florida Government Finance Officers Association, Inc.**  
***Board of Directors – Executive Director***  
**2019-2020**

**Agenda Item**

**2019-2020**  
**BOARD OF DIRECTORS**

**OFFICERS**

**President**  
Ken Burke

**President-Elect**  
Jamie Roberson

**Secretary/Treasurer**  
Shannon Ramsey-Chessman

**DIRECTORS**

Melissa Burns

Rip Colvin

Frank DiPaolo

Nicole Gasparri

Mike Gomez

Jonathan McKinney

William Spinelli

Kelly Strickland

**Meeting Date:** June 17, 2021

**Title of Item:** 2021 - 2022 FGFOA Budget

**Executive Summary, Explanation or Background Information on Request:**

Attached is the 2021 - 2022 FGFOA Budget.

**Recommended Action:**

For review and approval

**Paul Shamoun**

June 4, 2021

**Date**

FGFOA Budget

	<b>2019-2020</b> <i>Approved Budget</i> <i>02/07/2020</i>	<b>2019-2020</b> <i>Actual</i>	<b>2020-2021</b> <i>Approved</i> <i>03/12/2021</i>	<b>2020-2021</b> <i>Actual 3/31/21</i>	<b>2021-2022</b> <i>Proposed June</i> <i>2021</i>
<b>REVENUES</b>					
Membership Dues	\$150,000	\$145,870	\$150,000	\$130,450	\$150,000
Investment Income	\$4,000	\$4,388	\$4,000	\$1,365	\$4,000
Annual Conference	\$647,500	\$88,640	\$152,500	\$190,000	\$675,500
Boot Camps	\$52,800	\$46,640	\$39,600	\$0	\$39,600
School of Governmental Finance	\$79,105	\$98,644	\$54,750	\$50,100	\$138,405
Leadership FGFOA	\$19,900	\$0	\$0	\$0	\$19,900
Pre-Conference Seminar	\$27,000	\$0	\$15,000	\$0	\$35,000
CGFO Fees	\$45,000	\$26,510	\$36,000	\$22,480	\$36,000
On-Line Learning	\$3,300	\$0	\$3,300	\$0	\$3,300
Miscellaneous Income	\$0	\$4,153	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$1,028,605</b>	<b>\$414,845</b>	<b>\$455,150</b>	<b>\$394,395</b>	<b>\$1,101,705</b>
<b>EXPENSES</b>					
<b>Training/ Education</b>					
Conference Expenses	\$634,900	\$24,224	\$40,500	\$10,200	\$700,900
Boot Camps	\$41,200	\$23,045	\$30,400	\$0	\$30,400
School of Governmental Finance	\$81,100	\$51,348	\$9,750	\$3,692	\$141,350
Leadership FGFOA	\$60,950	\$1,390	\$0	\$0	\$60,950
Pre-Conference Seminar	\$25,000	\$0	\$12,000	\$0	\$32,000
CGFO Expenses	\$63,000	\$56,511	\$16,500	\$0	\$28,000
NASBA Fees	\$1,000	\$1,259	\$3,000	\$3,810	\$3,000
On-Line Learning	\$2,500	\$0	\$2,500	\$0	\$2,500
Local Chapter Support	\$4,000	\$2,682	\$8,000	\$6,922	\$8,000
<b>Total - Training/ Education Expenses</b>	<b>\$913,650</b>	<b>\$160,459</b>	<b>\$122,650</b>	<b>\$24,624</b>	<b>\$1,007,100</b>
<b>Standing Committees:</b>					
Standing Committee Meetings	\$1,000	\$912	\$7,000	\$0	\$1,000
All Committee Mtgs @ Conference	\$7,000	\$0	\$7,000	\$0	\$7,000
<b>Total - Standing Committees</b>	<b>\$8,000</b>	<b>\$912</b>	<b>\$14,000</b>	<b>\$0</b>	<b>\$8,000</b>
<b>Communication to Members</b>					
Internet Homepage	\$0	\$0	\$0	\$0	\$500
Postage & Mailing	\$500	\$538	\$500	\$588	\$1,000
Printing & Duplicating	\$1,500	\$2,714	\$2,000	\$212	\$3,000
<b>Total Communication to members</b>	<b>\$2,000</b>	<b>\$3,252</b>	<b>\$2,500</b>	<b>\$800</b>	<b>\$4,500</b>



FGFOA Budget

	<b>2019-2020</b> <i>Approved Budget</i> <i>02/07/2020</i>	<b>2019-2020</b> <i>Actual</i>	<b>2020-2021</b> <i>Approved</i> <i>03/12/2021</i>	<b>2020-2021</b> <i>Actual 3/31/21</i>	<b>2021-2022</b> <i>Proposed June</i> <i>2021</i>
<b>Professional Services:</b>					
Administrator	\$117,300	\$117,300	\$125,000	\$125,000	\$129,000
Auditor Fees	\$9,500	\$9,765	\$10,250	\$0	\$10,250
<b>Total - Professional Services</b>	\$126,800	\$127,065	\$135,250	\$125,000	\$139,250
<b>Meeting Expenses:</b>					
GFOA Reception	\$5,500	\$0	\$5,500	\$0	\$5,500
Board of Directors	\$29,000	\$23,869	\$29,000	\$4,024	\$30,500
Strategic Planning	\$3,500	\$0	\$3,500	\$0	\$3,500
GFOA Conference	\$5,500	\$580	\$5,500	\$0	\$5,500
<b>Total Meeting Expenses</b>	\$43,500	\$24,449	\$43,500	\$4,024	\$45,000
<b>Administrative Expenses:</b>					
Insurance Expense	\$5,000	\$4,814	\$5,000	\$3,624	\$5,000
List Serve - ongoing fees	\$3,000	\$2,543	\$3,000	\$1,888	\$3,000
Filings & Registrations	\$100	\$92	\$100	\$61	\$100
Staff Travel	\$3,500	\$1,602	\$3,500	\$313	\$3,500
Miscellaneous Expense	\$3,500	\$2,101	\$3,500	\$51	\$3,500
Depreciation	\$200	\$127	\$200	\$96	\$200
Credit Card Terminal	\$30,000	\$24,394	\$25,000	\$7,380	\$30,000
<b>Total - Administrative Expenses</b>	\$45,300	\$35,673	\$40,300	\$13,413	\$45,300
<b>TOTAL EXPENSES</b>	\$1,139,250	\$351,810	\$358,200	\$167,861	\$1,249,150
<b>Increase (Decrease) in Net Assets</b>	(\$110,645)	\$63,035	\$96,950	\$226,534	(\$147,445)
<b>Net Assets-Beginning of Period</b>	\$342,760	\$342,760	\$405,795	\$405,795	\$632,329
<b>Net Assets-End of Period</b>	\$232,115	\$405,795	\$502,745	\$632,329	\$484,884

**2022 Annual Conference Budget  
Shingle Creek**

	<b>2019 Actual Budget</b>	<b>2020 Approved Budget</b>	<b>2020 Actual Budget</b>	<b>Approved 2021 Virtual Budget 3/31/21</b>	<b>PROJECTED</b>	<b>2022 Proposed Budget</b>
<b><u>REVENUES</u></b>						
<b><u>REGISTRATIONS</u></b>						
Member Registrations	\$278,200	\$295,000	\$61,200	\$120,000	\$190,000	\$295,000
Member Late Registrations	\$12,410	\$9,000				\$9,000
Associate Registrations	\$44,660	\$44,000	\$6,000	\$10,000		\$44,000
Associate Late Registrations	\$5,100	\$4,000				\$4,000
Non-Member Registrations	\$23,585	\$15,000	\$5,600	\$7,500		\$15,000
Non-Member Late Registrations	\$4,850	\$1,000				\$1,000
<b>TOTAL REGISTRATIONS</b>	<b>\$368,805</b>	<b>\$368,000</b>	<b>\$72,800</b>	<b>\$137,500</b>	<b>\$190,000</b>	<b>\$368,000</b>
<b><u>OTHER REVENUES</u></b>						
Exhibitor Fees *	\$210,425	\$195,000				\$210,000
Tuesday Night Event Ticket	\$0	\$0				\$0
Extra Tickets All Events	\$2,705	\$2,000				\$2,000
Golf	\$4,000	\$6,000				\$6,000
Hotel Commissions (1)	\$65,710	\$53,000				\$55,000
Cancellation Fees	\$1,320	\$1,000				\$1,000
Ethics Income	\$18,130	\$10,000	\$15,840	\$15,000		\$20,000
Convention & Visitors Bureau	\$10,000	\$0				\$0
Room Credits (2)	\$16,035	\$12,500				\$13,500
<b>TOTAL OTHER REVENUE</b>	<b>\$328,325</b>	<b>\$279,500</b>	<b>\$15,840</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$307,500</b>
<b>TOTAL REVENUES</b>	<b>\$697,130</b>	<b>\$647,500</b>	<b>\$88,640</b>	<b>\$152,500</b>	<b>\$190,000</b>	<b>\$675,500</b>
<b><u>EXPENSES</u></b>						
<b><u>INSTRUCTIONAL</u></b>						
Equipment Rental	\$36,396	\$40,000				\$40,000
Speaker's per diem/honorarium	\$12,869	\$10,000		\$10,000	\$7,000	\$15,000
Refreshment Breaks	\$148,829	\$140,000				\$160,000
Tuesday Business Luncheon	\$56,477	\$50,000				\$45,000
Monday Lunch	\$19,114	\$22,000				\$25,000
<b>TOTAL INSTRUCTIONAL EXPENSE</b>	<b>\$273,685</b>	<b>\$262,000</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$7,000</b>	<b>\$285,000</b>
<b><u>SPECIAL EVENTS</u></b>						
Golf Tournament	\$1,751	\$6,000				\$6,000
Opening Ceremony	\$22	\$500				\$500

**2022 Annual Conference Budget  
Shingle Creek**

	<b>2019 Actual Budget</b>	<b>2020 Approved Budget</b>	<b>2020 Actual Budget</b>	<b>Approved 2021 Virtual Budget 3/31/21</b>	<b>PROJECTED</b>	<b>2022 Proposed Budget</b>
Association Night Reception	\$48,776	\$20,000				\$35,000
Ethics Course Expense	\$10,920	\$10,000	\$11,810	\$12,000	\$0	\$15,000
Tuesday Event	\$82,166	\$95,000				\$100,000
Hospitality Food, Beverages & Supplies	\$30,728	\$35,000				\$35,000
President's Reception	\$12,302	\$14,000				\$15,000
Emerging Leaders Reception	\$5,964	\$5,000				\$6,000
<b>TOTAL SPECIAL EVENTS EXPENSE</b>	<b>\$192,629</b>	<b>\$185,500</b>	<b>\$11,810</b>	<b>\$12,000</b>	<b>\$0</b>	<b>\$212,500</b>
<b><u>SPECIAL CONFERENCE EXPENSES</u></b>						
Room Rate By Down	\$64,438	\$81,900				\$81,900
Host Committee	\$0	\$1,000				\$1,000
Welcome Bags	\$4,743	\$5,000				\$5,000
Speaker Gifts	\$2,453	\$3,500		\$2,000	\$0	\$3,500
Transportation & other	\$7,560	\$6,000				\$8,500
<b>TOTAL SPECIAL CONFERENCE EXPENSES</b>	<b>\$79,194</b>	<b>\$97,400</b>	<b>\$0</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$99,900</b>
<b><u>REGISTRATION/MAILINGS</u></b>						
Postage	\$575	\$500		\$2,500	\$0	\$500
Printing/Duplicating	\$3,605	\$6,000	\$38	\$2,500	\$2,200	\$6,000
Office Supplies	\$893	\$2,000				\$2,000
<b>TOTAL REGISTRATION/MAILING EXPENSE</b>	<b>\$5,073</b>	<b>\$8,500</b>	<b>\$38</b>	<b>\$5,000</b>	<b>\$2,200</b>	<b>\$8,500</b>
<b><u>EXHIBITOR</u></b>						
Security	\$6,335	\$2,500				\$2,500
Service	\$28,995	\$20,000				\$22,000
<b>TOTAL EXHIBITOR EXPENSES</b>	<b>\$35,330</b>	<b>\$22,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$24,500</b>
<b>STAFF EXPENSES</b>	<b>\$16,073</b>	<b>\$12,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,000</b>
<b><u>OTHER</u></b>						
Miscellaneous	\$6,044	\$5,000	\$3,268	\$3,500	\$1,000	\$5,000
Meeting Planner Services	\$32,430	\$30,000	\$6,710	\$8,000	\$0	\$35,000
Cancellation Insurance	\$2,406	\$2,000	\$2,398	\$0	\$0	\$3,000
High Speed Connections	\$11,750	\$10,000				\$12,500
<b>TOTAL OTHER EXPENSES</b>	<b>\$52,630</b>	<b>\$47,000</b>	<b>\$12,376</b>	<b>\$11,500</b>	<b>\$1,000</b>	<b>\$55,500</b>
<b>TOTAL EXPENSES</b>	<b>\$654,614</b>	<b>\$634,900</b>	<b>\$24,224</b>	<b>\$40,500</b>	<b>\$10,200</b>	<b>\$700,900</b>
<b>NET INCOME</b>	<b>\$42,516</b>	<b>\$12,600</b>	<b>\$64,416</b>	<b>\$112,000</b>	<b>\$179,800</b>	<b>-\$25,400</b>

**2022 Annual Conference Budget  
Shingle Creek**

	<i><b>2019 Actual Budget</b></i>	<i><b>2020 Approved Budget</b></i>	<i><b>2020 Actual Budget</b></i>	<i><b>Approved 2021 Virtual Budget 3/31/21</b></i>	<i><b>PROJECTED</b></i>	<i><b>2022 Proposed Budget</b></i>
--	--------------------------------------	--	--------------------------------------	--	-------------------------	--

2022 Commission Calculation

(2,730X199X10%)= 54,327

Room Credit of 1/40 (2,730/40=68X199= 13,532

Room Rate - \$199

Room Rate buydown to \$169 = 81,900

2021 SOGF Budget

		<b>2019 Approved Budget</b>	<b>2019 Actual</b>	<b>2020 Approved 09/16/20</b>	<b>2020 Actual</b>	<b>2021 Proposed Budget</b>
<b>REVENUES</b>	<b>FEES 2019</b>					
Active Member Basic	\$250	\$12,500	\$7,800	\$10,000	\$2,600	\$12,500
Active Member Basic Late	\$290	\$1,450		\$0	\$0	\$1,450
Associate Member Basic	\$315	\$630		\$750	\$0	\$630
Associate Member Basic Late	\$355	\$0	\$870	\$0	\$0	\$0
Non-Member Basic	\$375	\$750	\$6,545	\$400	\$600	\$750
Non-Member Basic Late	\$415	\$0	\$850	\$0	\$0	\$0
Active Member Intermediate	\$250	\$12,500	\$11,500	\$10,000	\$3,800	\$15,000
Active Member Intermediate Late	\$290	\$1,450		\$0	\$0	\$1,450
Associate Member Intermediate	\$315	\$0		\$750	\$0	\$0
Associate Member Intermediate Late	\$355	\$0		\$0	\$0	\$0
Active Member Week	\$400	\$32,000	\$38,400	\$30,000	\$40,500	\$40,000
Active Member Week late	\$440	\$2,200	\$2,640	\$0	\$0	\$2,200
Associate Member Week	\$525	\$1,575	\$2,100	\$1,250	\$1,000	\$1,575
Associate Member Week Late	\$565	\$0		\$0	\$0	\$0
Non-Member Intermediate	\$385	\$770	\$2,920	\$400	\$400	\$770
Non-Member Intermediate Late	\$425	\$0			\$0	\$0
Non-Member Week	\$640	\$1,280	\$5,120	\$1,200	\$1,200	\$1,280
Non-Member Week Late	\$680					
Cancellation Fees	\$40	\$0	\$280	\$0	\$0	\$0
SOGF Golf						
Exhibitor Fees						\$54,000
Room Credits		\$2,000	\$3,576	\$0	\$0	\$4,000
Hotel Commission/ CVB Rebate		\$10,000	\$16,043	\$0	\$0	\$2,800
<b>TOTAL REVENUES</b>		<b>\$79,105</b>	<b>\$98,644</b>	<b>\$54,750</b>	<b>\$50,100</b>	<b>\$138,405</b>
<b>EXPENSES</b>						
Hospitality Suite		\$6,000	\$5,816	\$0	\$0	\$9,000
Refreshment Breaks		\$33,000	\$12,991	\$0	\$0	\$55,000
Welcome Reception		\$8,000	\$0	\$0	\$0	\$20,000

2021 SOGF Budget

	<b>2019 Approved Budget</b>	<b>2019 Actual</b>	<b>2020 Approved 09/16/20</b>	<b>2020 Actual</b>	<b>2021 Proposed Budget</b>
Emerging Leader Reception	\$4,000	\$2,153	\$0	\$0	\$4,000
Staff Travel	\$5,000	\$6,909	\$0	\$0	\$10,000
Internet Café/Wi-Fi	\$0		\$0	\$0	\$0
Equipment Rentals	\$10,000	\$11,645	\$0	\$0	\$15,000
Speaker Expenses	\$0		\$0	\$0	\$0
Speaker Gifts	\$1,500	\$2,717	\$1,500	\$0	\$1,500
Operating Supplies	\$1,250		\$1,250	\$0	\$1,250
Postage	\$100		\$500	\$0	\$100
Printing/Duplicating	\$1,750	\$26	\$1,000	\$0	\$1,000
Meeting Planning Services	\$6,500	\$5,675	\$4,500	\$3,180	\$6,500
Speaker Moderator Breakfast	\$0		\$0	\$0	\$0
Scholarships	\$3,000	\$2,650	\$0	\$0	\$0
Insurance	\$1,000	\$766	\$1,000	\$512	\$1,000
Hotel Attrition	\$0		\$0	\$0	\$0
Transportation	\$0		\$0	\$0	\$0
Service Fee					\$15,000
Security					\$2,000
<b>TOTAL EXPENSES</b>	<b>\$81,100</b>	<b>\$51,348</b>	<b>\$9,750</b>	<b>\$3,692</b>	<b>\$141,350</b>
<b>NET INCOME</b>	<b>(\$1,995)</b>	<b>\$47,296</b>	<b>\$45,000</b>	<b>\$46,408</b>	<b>(\$2,945)</b>

**Registration Fees**

	<b>2019</b>	<b>2019</b>	<b>2020</b>	<b>2020</b>	<b>2021</b>
Active Basic	250	250	100	100	250
Active Int/Adv	250	250	100	100	250
Active Week	400	400	150	150	400
Room Rate			\$0.00	\$0.00	\$145.00

2021 Leadership Class V

	<u>2021 Class V</u> <u>Budget Approved</u> <u>09/16/20</u>	<u>2021 Class V</u> <u>Budget Proposed</u> <u>01/15/2021</u>	<u>2022 Class V</u> <u>Proposed Budget</u>
<b>REVENUES</b>			
2018 Registration Fees (\$995)	\$19,900	\$0	\$19,900
<b>TOTAL REVENUES</b>	<b>\$19,900</b>	<b>\$0</b>	<b>\$19,900</b>
<b>EXPENSES</b>			
Hotel Fee	\$15,000	\$0	\$15,000
Breaks	\$3,500	\$0	\$3,500
Room Rental	\$0	\$0	\$0
Lunch	\$4,500	\$0	\$4,500
Dinner	\$7,500	\$0	\$7,500
Staff Travel	\$2,200	\$0	\$2,200
Equipment Rentals	\$4,000	\$0	\$4,000
Speaker Expenses & Travel	\$20,000	\$0	\$20,000
Awards/Pins/	\$1,500	\$0	\$1,500
Operating Supplies	\$0	\$0	\$0
Printing/Duplicating	\$750	\$0	\$750
Meeting Planning Services	\$2,000	\$0	\$2,000
<b>TOTAL EXPENSES</b>	<b>\$60,950</b>	<b>\$0</b>	<b>\$60,950</b>
<b>NET INCOME</b>	<b>(\$41,050)</b>	<b>\$0</b>	<b>(\$41,050)</b>

**Speaker Expenses**

		Room Rate \$	Room Rate \$	Room Rate \$
Mimi Hull - Mon - 3 sections	\$5,250	\$ 139.00	\$ 139.00	\$ 139.00
Mimi Hull - Tues - 4 sections	\$5,250	Registration Fee	Registration Fee	Registration Fee
J. Lenora Bresler - Wed 4 section	\$4,200	\$ 995.00	\$ 995.00	\$ 995.00
Scott Paine	\$0			
Anetta Wilson - Friday 2 sections	\$4,000			
<b>Total</b>	<b>\$18,700</b>			

2021-2022 CGFO Budget

	2019-2020 Actual	2020-2021 Approved Budget	2020-2021 Actual 03/31/21	2021-2022 Proposed Budget
<b><u>REVENUES</u></b>				
Renewals	\$6,920	\$4,000	\$4,600	\$4,000
Application Fee	\$2,800	\$3,000	\$1,300	\$3,000
Review Courses		\$15,000	\$12,800	\$15,000
Fall Review	\$4,905			
Spring Webinar	\$8,525			
Exams	\$3,360	\$14,000	\$3,780	\$14,000
Fall				
Spring				
Miscellaneous Income	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$26,510</b>	<b>\$36,000</b>	<b>\$22,480</b>	<b>\$36,000</b>
<b><u>EXPENSES</u></b>				
Scantron Maintenance & Upgrades & Supplies	\$0	\$500	\$0	\$500
NASBA Fees	\$0	\$0	\$0	\$0
CGFO Printing & Mailing	\$1,819	\$1,500	\$0	\$1,500
CGFO Exam Rewrite or Update *	\$47,555	\$0	\$0	\$0
Testing Fees				\$10,000
Fall Review and Exams Food & Beverage	\$4,033	\$13,000	\$0	\$13,000
Fall Review and Exams AV	\$3,104	\$1,500	\$0	\$3,000
<b>TOTAL NON ADMINSTRATIVE EXPENSES</b>	<b>\$56,511</b>	<b>\$16,500</b>	<b>\$0</b>	<b>\$28,000</b>
<b>NET INCOME</b>	<b>(\$30,001)</b>	<b>\$19,500</b>	<b>\$22,480</b>	<b>\$8,000</b>

\* Per April 7, 2017 Board Meeting



2021-2022 Boot Camp Budget

	2019 - 2020 Actual	2020 - 2021 Budget	2020 - 2021 Actual	2021 SOGF	2022 Spring	2022 Conference	2021 - 2022 Budget
<b><u>REVENUES *</u></b>							
Active Members	\$46,640	\$52,800	\$0	\$13,200	\$13,200	\$13,200	\$39,600
Associate Members	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b><u>TOTAL REVENUES</u></b>	<b>\$46,640</b>	<b>\$52,800</b>	<b>\$0</b>	<b>\$13,200</b>	<b>\$13,200</b>	<b>\$13,200</b>	<b>\$39,600</b>
<b><u>EXPENSE</u></b>							
Speaker Fee	\$7,010	\$12,000	\$0	\$3,000	\$3,000	\$3,000	\$9,000
AV	\$960	\$4,000	\$0	\$1,000	\$1,000	\$1,000	\$3,000
Refreshment Breaks	\$5,394	\$12,000	\$0	\$3,000	\$3,000	\$3,000	\$9,000
Lunch	\$8,356	\$10,000	\$0	\$2,500	\$2,500	\$2,500	\$7,500
Room Rental	\$0	\$1,000	\$0	\$0	\$500	\$0	\$500
Printing	\$297	\$1,200	\$0	\$300	\$300	\$300	\$900
Staff Travel	\$1,028	\$1,000	\$0	\$0	\$500	\$0	\$500
<b><u>TOTAL EXPENSES</u></b>	<b>\$23,045</b>	<b>\$41,200</b>	<b>\$0</b>	<b>\$9,800</b>	<b>\$10,800</b>	<b>\$9,800</b>	<b>\$30,400</b>
<b><u>NET INCOME</u></b>	<b>\$23,595</b>	<b>\$11,600</b>	<b>\$0</b>	<b>\$3,400</b>	<b>\$2,400</b>	<b>\$3,400</b>	<b>\$9,200</b>

**Registrations Type**

Active Member	440.00	440.00
Associate Member	480.00	480.00

Fee Increased per April 7, 2017 Board Meeting

\* Based on 30 participants per session

2021-2022 Board Budget

	2018 - 2019 Budget	2018 - 2019 Actual	2019 - 2020 Budget	2019-2020 Actual	2020 - 2021 Budget	2020 - 2021 Actual	2021 - 2022 Budget
<b><u>EXPENSE</u></b>							
Hotel	\$10,000	\$8,772	\$13,000		\$13,000	\$0	\$13,000
Meals					\$16,000	\$4,024	\$16,000
Breakfast	\$2,500	\$931	\$3,500				
Lunch	\$4,000	\$2,623	\$5,000				
Dinner	\$5,000	\$5,409	\$7,500				
Other	\$0		\$0				\$1,500
<b><u>TOTAL EXPENSES</u></b>	<b>\$21,500</b>	<b>\$17,736</b>	<b>\$29,000</b>	<b>\$18,255</b>	<b>\$29,000</b>	<b>\$4,024</b>	<b>\$30,500</b>

Hotel cost est at \$150 per night  
Average meeting attendance is 15  
4 meetings per year plus Strategic Planing

## MINIMUM NET

Minimum Net Assets - two (2) months of average operating expenses for the prior three (3) years.

Desired Net Assets - four (4) months of average operating expenses for the prior three (3) years.

If the actual Net Assets begins to approximate or falls below the Minimum Net Assets Amount, the Board of Directors shall take appropriate action to restore the Net Assets Amount to the Desired Net Assets amount.

This action should take into consideration relevant circumstances at that time and include, but not be limited to, appropriate expenditure reductions and/or revenue adjustments.

\* Updated for NEW Net Assets policy as of 02/05/2009.

	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Approved</i>	<i>Proposed</i>
<b>Net Assets Check</b>					
	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>
Operating Expenses	873,336	882,080	351,810	358,200	1,249,150
Average Three Year Expenses	851,790	848,796	702,409	530,697	827,680
Minimum Net Assets - Two months	141,965	141,466	117,068	88,449	137,947
Desired Net Assets - Four Months	<b>283,930</b>	<b>282,932</b>	<b>234,136</b>	<b>176,899</b>	<b>275,893</b>
<i>Middle</i>	212,947	212,199	175,602	132,674	206,920
<i>Budgeted Fund Balance</i>	<b>212,401</b>	<b>344,082</b>	<b>405,795</b>	<b>502,745</b>	<b>484,884</b>



# Florida Government Finance Officers Association Certification Committee 2020-2021

2020-2021

## CHAIRPERSON

**Matt Misco, CGFO**

Senior Accountant

Palmetto

516 8th Ave W

Palmetto, FL 34221-5122

(941) 723-4570

[mmisco@palmettofl.org](mailto:mmisco@palmettofl.org)

## BOARD LIAISON

Olga Rabel

## STAFF LIAISON

Karen Pastula

## COMMITTEE MEMBERS

Jeremy Baker

Rebecca Bowman

Brenda Fairfoot

Lori Hill

Karen Keith

Robert Miller

Anna Otiniano

Mary-Lou Pickles

Chantel Pierre

Lilya Sablukova

Scott Simpson

Todd Taylor

Vien Tran

Denese Williams

## *Agenda Item Request*

**Meeting Date:** June 17, 2021

**Title of Item:** Year in Review

### **Executive Summary, Explanation or Background Information:**

The Certification Committee is tasked with evaluating and administering the semiannual certification exams, scheduling and coordinating exam review sessions, reviewing applications for the CGFO Program, and reviewing renewals. While circumstances related to COVID-19 necessitated modifications to traditional procedures, with direction from the Board and an overwhelming amount of support from Florida League of Cities staff, these annual goals were met.

### Application Review

- 30 Applications were reviewed with 28 approved (2 pending)

### Review Webinars

- Fall 2020: 40 Participants
- Spring 2021: 66 Participants

### CGFO Exams (Participants by Location: Fall 2020/Spring 2021)

- Miami: 6/7
- Mount Dora: 6/16
- Palatka: 3/0
- Palm Beach: 12/19
- Palmetto: 2/0
- Pinellas County: 5/6
- Reedy Creek: 10/10
- Santa Rosa County: 2/4
- St. Augustine Beach: 5/0
- Tallahassee: 1/1

### CGFO Certifications Completed

- Fall 2020: 10
- Spring 2021: 7



**Florida Government Finance Officers Association  
Certification Committee  
2020-2021**

***Agenda Item Request***

Online Testing

- The Committee investigated the potential of introducing online CGFO Testing. Several options including Live Proctoring, Automated Proctoring, and Committee Administered Proctoring were reviewed however due to cost and security concerns the Committee did not bring forth a recommendation to the Board to change procedure from the current in person testing.

Policy Changes

- Extended the period by which all five exams must be passed from five to six years for those who have already begun the examination process.
- Extended the CGFO renewal period for those with a 6/30/2021 deadline to 12/31/2021 to allow for additional time to earn CPE.

**Recommended Action:**

For review.

***Matt Misco***

**Matt Misco**

June 3, 2021

**Date**



# Florida Government Finance Officers Association Conference Host Committee 2020-2021

2020-2021

## CHAIRPERSON

Sharon Almeida, CGFO  
Assistant Controller  
Wellington  
12300 Forest Hill Blvd  
Wellington, FL 33414-5785  
(561) 753-5267  
[salmeida@wellingtonfl.gov](mailto:salmeida@wellingtonfl.gov)

## BOARD LIAISON

Nicole Gasparri

## STAFF LIAISON

Jill Walker

## COMMITTEE MEMBERS

Jodi Bain  
Marcia Carty  
Christine Davis  
Damien Grant  
Ceci Guerrero  
Jeanette Haynes  
Pennie Hill  
Natalie Hinger  
Heather Meyer  
James Tizzo  
Paula Tosti  
Natalee Wallace  
Brent Wertz  
Katherine Woodruff

## *Agenda Item Request*

**Meeting Date:** June 17, 2021

**Title of Item:** Year in Review

### **Executive Summary, Explanation or Background Information:**

The conference host committee is responsible for planning the social events for the Annual Conference. During the summer of 2020, the committee began planning the Tuesday night event for the 2021 Annual Conference which was planned to be held in person at the Boca Raton Resort. This location presented some challenges for the social event locations, but the committee was committed to finding a great location for a themed "Family Fun Night" event.

The Boca Raton Resort notified us shortly after we began planning that the hotel would be under renovations during the time we had the annual conference scheduled. FGFOA quickly secured an alternate location in Hollywood at the Diplomat. The committee shifted gears and began planning the events in that area. Unfortunately, due to COVID-19, our planning was halted while the FGFOA board made a decision whether the Annual Conference would be held in person or virtually. At the February 2021 board meeting, it was decided it was in the best interest of the membership's safety that the annual conference be held virtually.

### **Recommended Action:**

Review

*Sharon Almeida*

Sharon Almeida

06/04/2021

Date



# Florida Government Finance Officers Association Conference Program Committee 2020-2021

2020-2021

## *Agenda Item Request*

### CHAIRPERSON

**Nicole Jovanovski, CPA**

Director of Finance

Sarasota County

1660 Ringling Blvd

Sarasota, FL 34236-6808

(941) 861-5184

[njovanov@scgov.net](mailto:njovanov@scgov.net)

### BOARD LIAISON

Frank DiPaolo

### STAFF LIAISON

Jill Walker

### COMMITTEE MEMBERS

Kimball Adams

Robert Broline

Zach Chalifour

Tanya Copeland

Julie Davis

Judy Fleurimond

Ceci Guerrero

Jeanette Haynes

Brittany Hinsberg

Brittany Jumper

Jeffrey Kern

Christopher Kessler

Dianne Klaiss

Jeffrey Larson

Marcia Mack

Alan Ricafort

James Rizzo

Katie Roundtree

Jonathan Rushnak

Natalee Wallace

Mark White

**Meeting Date:** June 17, 2021

**Title of Item:** Conference Program Committee – Year in Review

### **Executive Summary, Explanation or Background Information:**

On the heels of the 2020 FGFOA Virtual Program, the Conference Program Committee held a kick off meeting in early August 2020 to begin planning for the 2021 FGFOA Annual Conference Program. The committee discussed 2021 FGFOA Annual Conference expectations and timeline, and began brainstorming proposed session topics in preparation for Board consideration.

As the COVID-19 pandemic continued to present challenges with holding the 2021 FGFOA Annual Conference in-person, the Board asked for a Committee recommendation to transition the conference program schedule to a virtual conference. The Committee, in consultation with FLC staff and the Board Liaison, considered a number of items in formulating the recommendation including desired attendee experience, educational needs, presenter availability and session topics.

Ultimately, the Board decided to transition the 2021 FGFOA Conference to a virtual experience held over the week the in-person conference was originally scheduled for. Thirty-nine sessions were held during the virtual conference, with over seventy speakers. FLC staff coordinated all logistics of virtual conference setup, speaker practice sessions and moderated all sessions held. Attendees were able to receive up to thirty-two CPE hours.

Many thanks to all involved in ensuring this was a valuable event.

### **Recommended Action:**

No action needed.

*Nicole Jovanovski*

Nicole Jovanovski

06/03/2021

Date



# Florida Government Finance Officers Association Education & Webinar Committee 2020-2021

2020-2021

## *Agenda Item Request*

### CHAIRPERSON

**Rebecca Schnirman**

Director of Financial & Support  
Services  
Palm Beach County  
2700 6th Ave S  
Lake Worth, FL 33461-4727  
(561) 966-6650  
[rschnirman@pbcgov.org](mailto:rschnirman@pbcgov.org)

### BOARD LIAISON

Bryan Cahen

### STAFF LIAISON

Karen Pastula

### COMMITTEE MEMBERS

Rebecca Bowman  
Maudeline Ciguene  
Ben Clark  
Jennifer Desrosiers  
Erjeta Diamanti  
Cindy Emshoff  
Michael Floria  
David Jang  
Raymond Long  
Debra Martin  
Lakia McNeal  
Tasha Morgan  
Renee O'Day  
Everlyne Okoduwa  
Anna Otiniano  
Richard Pengelly  
Chantel Pierre  
Harold Ian Proverbs  
James Rizzo  
Katie Roundtree  
Liliya Sablukova  
Andrea Simon  
Katherine Woodruff  
Rhonda Woodward

**Meeting Date:** June 17, 2021

**Title of Item:** Year in Review

### **Executive Summary, Explanation or Background Information:**

The Education & Webinar Committee successfully coordinated 18 webinars with an average of two webinars a month. Average attendance was 353 and included a mix of fiscal and professional development related sessions.

An overview is included on the next page.

### **Recommended Action:**

*Rebecca Schnirman*

June 3, 2021

---

Rebecca Schnirman

---

Date





# Florida Government Finance Officers Association Education & Webinar Committee 2020-2021

Webinar Topic	CPE	Attendees	Webinar Date
CARES Act	TB	252	07/16/20
GASB 84 - Fiduciary Activities, getting ready and using the implementation guide	AA	453	08/20/20
Disaster Recovery/Having a Continuity of Operations Plan	TB	259	09/17/20
Impact of COVID-19 (Pandemic) on Financial Reporting	AA	624	10/15/20
Best Practices for Remote Working in a Government Environment	TB	342	11/12/20
Economic Update	TB	292	11/19/2020
Using Data to Drive Change and Chart Success	TB	330	12/17/2020
Budget - How to Develop a Long-Range Financial Plan	TB	434	1/21/2021
Follow the Leader: EQ Best Practices	TB	339	1/28/2021
Navigating through Difficult Conversations	TB	394	2/25/2021
Accounting for Leases (GASB 87)	AA	438	3/18/2021
Paperless Office: Opportunities and Challenges	TB	432	3/25/2021
Procurement Card Best Practices	TB	324	4/8/2021
How to Develop an Asset Management Policy	TB	300	4/15/2021
Communication Tactics Calculated to Influence Success Across Organizations	TB	255	4/22/2021
Best practices in ESG: Panel Discussion	TB	267	5/12/2021
Accepting Credit Card Payments: What Governments should know about Vendor Services, Fees, and Risks	TB	269	5/13/2021
Pensions: Long Term Investment Trends and Impact on Budget	TB	TBD	6/17/2021



# Florida Government Finance Officers Association Legislative Committee 2020-2021

2020-2021

## CHAIRPERSON

**Stephen Timberlake**

Special Projects Manager

Boca Raton

201 W Palmetto Park Rd

Boca Raton, FL 33432-3730

(561) 393-7729

[stimmerlake@myboca.us](mailto:stimmerlake@myboca.us)

## BOARD LIAISON

Rip Colvin

## STAFF LIAISON

Karen Pastula

## COMMITTEE MEMBERS

Kimball Adams

James Braddock

James Buresh

Eddy Castaneda

Yvonne Clayborne

Christine Davis

Michael Florio

Natalie Hinger

Lory Irwin

Brittany Jumper

Tasha Morgan

Colleen Scott

Mark White

## *Agenda Item Request*

**Meeting Date:** June 17, 2021

**Title of Item:** Year in Review

### **Executive Summary, Explanation or Background Information:**

This was the quietest year we have had on the Legislative Committee since I have been a part of it. However, for the first time, we accomplished something we had attempted to do for the past three years. In January, the FGFOA President, the Chair, and members of FGFOA staff met (via zoom) with Elizabeth Ryon, Staff Director of the Senate Community Affairs Committee, and Vince Aldridge, Staff Director of the House Ways and Means Committee.

In both meetings, we introduced ourselves and asked that committee use us as a means to solicit feedback for any bills that would impact local government financial departments. Throughout the year, the Committee provided feedback on bills and governmental activities in Tallahassee.

The Committee's first request for feedback came during the month of December. A newly created Local Government Efficiency Task Force had its first meeting in December 2020. The Florida League of Cities was asked to develop possible items the task force may consider. Suggestions included: areas of redundancy in oversight or regulation, extraneous reports submitted to the state, or reports that are required by the state but do not lead to actionable outcomes or changes. The Committee had four respondents and the complete report submitted by the Committee was attached to the January FGFOA Board documents.

House Bill 1 (HB 1) Combating Public Disorder was the other significant item the committee provided feedback during session. The low bill number indicates this bill was a priority for the Legislature. The FGFOA's Legislative Committee was asked for feedback on this bill in January. The biggest area of concern noted by the Committee was the impact on home rule and the development of a county/municipality's police budget. The original version of HB 1 allowed for a single citizen to appeal any police budget reduction to the Governor's office and allowed the Governor to set the budget for the municipality or county. The HB 1 as signed by the governor changed



# Florida Government Finance Officers Association Legislative Committee 2020-2021

## *Agenda Item Request*

the language to read “the state attorney for the judicial circuit in which the municipality is located, or a member of the governing body who objects to the funding reduction” may appeal a budget reduction.

In addition, the FGFOA Legislative Committee provided updated throughout the 2021 session on bills that may impact Finance Departments across the state. Some of those bills included:

- **HB 35 Legal Notices** – This bill allows for a governmental agency to publish legally required advertisements on a newspaper website in addition to or instead of newspaper. This bill was passed and signed by the Governor on 5/11/2021.
- **SB 84 Retirement** – This bill provides for compulsory membership in the Florida Retirement System (FRS) Investment Plan for new employees. This bill died in Committee in the House.
- **SB 50 Taxation** – This bill requires that “out-of-state retailers and marketplace providers with no physical presence in Florida (i.e., online sales) to collect Florida’s sales tax on sales of taxable items delivered to purchasers in Florida if the out-of-state retailer or marketplace provider makes a substantial number of sales into Florida.” (Florida Senate Analysis of SB 50, March 8, 2021) This bill would include both state and local sales taxes. It is projected to increase local government revenue by more than \$229 million annually. SB 50 was signed by the Governor on 4/20/2021.
- **SB 1924 Emergency Management Powers of Political Subdivisions** – This bill died in committee. However, a similar bill SB 2006 was signed by the Governor on 5/3/2021. This bill made changes to restrict local Emergency Powers.
- **HB 337 Impact Fees** – This bill would add layers to how Impact Fees can be collected and increased. The bill was signed by the Governor on 6/11/2021.

The Florida League of Cities did an excellent overview of the legislative session as part of their monthly Webinar series. You can find the presentation here: [Online Learning Library | GoToStage.com](#)

### **Recommended Action:**

For review.

*Stephen Timberlake*

06/08/2021

---

Stephen Timberlake

---

Date



**Florida Government Finance Officers Association  
Member & Leadership Development Committee  
2020-2021**

2020-2021

***Agenda Item Request***

**CHAIRPERSON**

**Lorrie Simmons**

Fiscal Analyst

Hillsborough County

601 E Kennedy Blvd FL 14

Tampa, FL 33602

(813) 272-6575

[SimmonsLe@HillsboroughCounty.org](mailto:SimmonsLe@HillsboroughCounty.org)

**BOARD LIAISON**

Melissa Burns

**STAFF LIAISON**

Karen Pastula

**COMMITTEE MEMBERS**

Maudeline Ciguene

Marie Elianor

Zachary Falconer

Michael Gauci

Catherine Givens

Yeimy Guzman

Kewina Hibbert

Marcia Mack

Debra Martin

Lakia McNeal

Harold Ian Proverbs

Cintya Ramos

Allison Teslia

Paula Tosti

**Meeting Date:**

June 17, 2021

**Title of Item:**

Year in Review

**Executive Summary, Explanation or Background Information:**

The Member & Leadership Development Committee was able to launch a Reboot of the Mentor Program in a challenging COVID environment. We had a response from mentees that exceeded the mentors available, but the program has been a success so far. The newly redesigned program included four scheduled virtual meetings for each Mentor & Mentee during the 2020-2021 Program Year. In these pre-scheduled sessions, four Career and Leadership Topics will be guided our conversations:

- 1. Careers in Government Finance and Finding Your Place**
- 2. Work/Life Balance and Sustaining It in Your Career, What's the Right Certification?**
- 3. What are the education and CPE Requirements?**
- 4. Creating Connections, Maintaining Communication, and Networking**

Thanks to the League and FGFOA Leadership for all the support with the Mentor Program!

**Recommended Action:**

For review.

**Lorrie Simmons**

Lorrie Simmons

**06/07/2021**

Date



# Florida Government Finance Officers Association SOGF Committee 2020

2020-2021

## CHAIRPERSON

**Mark Parks, CPA**

Chief Financial Officer  
West Palm Beach

PO Box 3366

West Palm Beach, FL 33402-3366

(561) 822-1322

[mparks@wpb.org](mailto:mparks@wpb.org)

## BOARD LIAISON

Kelly Strickland

## STAFF LIAISON

Karen Pastula

## COMMITTEE MEMBERS

Victoria Barnett

Christine Davis

Jennifer Desrosier

Cindy Emshoff

Catherine Givens

Eliza Hansen

Jeanette Haynes

Kewina Hibbert

Brittany Hinsberg

Brittany Jumper

Ann Kenny

Jeffrey Kern

Dianne Klaiss

Jeffrey Larson

Raymond Long

Everlyne Ololo

Richard Pengelly

Kelly Strickland

Vien Tran

Les Tyler

Denese Williams

Rhonda Woodward

## *Agenda Item Request*

**Meeting Date:** June 17, 2021

**Title of Item:** Year in Review

### **Executive Summary, Explanation or Background Information:**

The SOGF Committee was extremely busy this year as they were responsible for organizing the SOGF including identifying topics and speakers, as well as hosting social events after hours. With the guidance of the Board, the viability of having a live or virtual conference was reviewed and the Committee went from an in-person school at the Luminary Hotel in Fort Meyers, October 18 – 23, 2020, to a virtual format.

Because of the initial challenges of the pandemic, the committee asked all the speakers at the beginning of the process if they could present virtually if it became necessary. Courses and speakers were identified and were forwarded to the Board for approval.

The Committee worked with the Board and staff to complete the scheduling of the 2020 School and identified speakers for all sessions. SOGF sessions began on October 20<sup>th</sup> and ended on November 5<sup>th</sup>. The courses were in the afternoon from 1 pm to 4:45 pm on seven different afternoons. Each afternoon featured four courses, two for 1.5 hours of credit and two for 1.0 credit hour. A participant who attended the entire school could get a total of 17.5 hours of CPE.

Based on the registration report, the virtual conference was very successful. There were 347 people registered for the SOGF for 2020 compared to 234 in 2019. Due to it being a virtual event, it was decided to defer the recognition of the Lifetime Achievement Award and the newly certified CGFOs, along with other social activities, to be held at the 2021 School.

Typically, the SOGF Committee has an annual meeting at the end of the School to de-brief and to begin planning for the next year. To keep with the tradition, the Committee agreed and held a virtual meeting on November 5<sup>th</sup>, which was the last day of SOGF. Planning for the FY 2020 SOGF is in progress.

### **Recommended Action:**

*Mark Parks*

**Mark Parks**

06/07/2021

**Date**



# Florida Government Finance Officers Association Technical Resources Committee 2020-2021

2020-2021

## *Agenda Item Request*

### CHAIRPERSON

**Ryan Bernal, CPA, CIA, CGFO**  
Division Manager/Controller  
Palm Beach County Sheriff's Office  
3228 Gun Club Rd  
West Palm Beach, FL 33406-3001  
(561) 688-3313  
[Bernalr@pbso.org](mailto:Bernalr@pbso.org)

### BOARD LIAISON

William Spinelli

### STAFF LIAISON

Jill Walker

### COMMITTEE MEMBERS

Michelle Balais  
Linda Benoit  
Kathleen Campbell  
Eddy Castaneda  
Yvonne Clayborne  
Christopher Davis  
Michael Florio  
Ajay Gajjar  
James Halleran  
Wayne Hart  
Christopher Kessler  
Derek Noonan  
James Rizzo  
Les Tyler  
Terrence Vecchio  
Larry Webb  
Joseph Welch  
Mark White

**Meeting Date:** June 17, 2021

**Title of Item:** Year in Review

### **Executive Summary, Explanation or Background Information:**

I. Continued responding to technical inquiries and request of financial information. The Committee also provided input to several technical inquiries.

II. Continued to prepare draft responses to any Government Accounting Standards Board (or other regulatory body's) invitations to comment.

1. The Committee drafted and helped the Board submit comment letters to:
  - a. The GASB for (6 comment letters)
  - b. Florida Auditor General (1 comment letter)

2. Along with FGFOA President Jamie Roberson and Executive Director Paul Shamoun, the Committee provided public testimony in the 4/26/2021 GASB public hearing on the GASB's "Big 3" proposals.

III. Continuing to monitor the landscape of government finance for changes to bring to the members' attention. The committee worked with Jill Walker to create and disseminate over a dozen e-bulletins regarding a number of authoritative topics, updates, and notices.

IV. Began updating the FGFOA Basic Government Resource Manual. The draft is completed and is in its final stages of review.

### **Recommended Action:**

*Ryan Bernal*  
Ryan Bernal

June 4, 2021  
Date

[illegible]

**NEXT MEETING:**

August 6, 2021 with the location TBD





# FGFOA Mission

The FGFOA is dedicated to being your professional resource by providing opportunities through Education, Networking, Leadership and Information.

## **Education...**

- Creating balanced and cost effective educational programs
- Utilizing various venues and methods of delivery
- Enhancing cooperative training partnerships

## **Networking...**

- Establishing a network of membership expertise
- Establishing relationships with other organizations
- Establishing partnerships between Chapters

## **Leadership...**

- Providing opportunities for individual development
- Being recognized as the governmental finance expert
- Recruiting, mentoring and promoting leaders within our organization
- Recognizing Achievements

## **Information...**

- Maximizing technology resources
- Enhancing information delivery
- Communicating technical and legislative issues