



Florida Government Finance Officers Association, Inc
Meeting of the Board of Directors
Friday, August 19, 2022

**Citrus Room
Staybridge Suites
5155 20th St, Vero Beach, FL 32966**

9:00 am



FGFOA Mission

The FGFOA is dedicated to being your professional resource by providing opportunities through Leadership, Education, Networking and Information

Leadership

- Providing opportunities for individual development
- Recognition of the FGFOA's governmental finance expertise
- Recruiting, mentoring and promoting leaders within our organization
- Recognizing member achievements

Education

- Creating balanced and cost-effective educational programs
- Utilizing various methods of delivery
- Enhancing cooperative training partnerships
- Promoting attainment and retention of certified officials

Networking

- Promoting relationships among peers
- Cultivating strong relationships with other organizations
- Enhancing relationships with the Local Chapters

Information

- Delivering information through innovation
- Providing feedback and analysis on emerging legislative and technical issues
- Facilitating information sharing for members



FGFOA BOARD OF DIRECTORS MEETING AGENDA

DATE/TIME: **Friday, August 19, 2022**
 9:00 am
 Staybridge Suites, Citrus Room, Vero Beach

- I. Call to Order – Jonathan McKinney, President**
- II. Roll Call**
- III. Consideration of Minutes – June 24, 2022, June 29, 2022 and July 29**
- IV. Report of Officers**
 - A. President – Jonathan McKinney**
 - B. President Elect – Frank DiPaolo**
 - C. Secretary Treasurer – Rip Colvin**
- V. Executive Director – Paul Shamoun**
 - 1. Membership Report**
 - 2. Investment Report**
- VI. Committee Chairs**
 - 1. Certification Committee – Jeremy Baker**
 - 2. Conference Program Committee – Lorrie Arevalo**
 - 3. Educational Programs Committee – Anna Otiniano**
 - 4. Event Host Committee – Sharon Almeida**
 - a. SOGF Update**
 - b. Annual Conference – Tuesday Night**
 - 5. Professional Development Committee – Lewis Chazan**
 - 6. School of Governmental Finance Committee – Nicole Gasparri**

**7. Technical and Legislative Resources Committee – Co-Chair,
Derek Noonan and Co-Chair, Stephen Timberlake**

VII. Other Business

**VIII. Next Meeting – Wednesday, October 19, 2022 at the Luminary in Fort
Myers in conjunction with the School of Governmental Finance**

ATTENDANCE - FGFOA BOARD MEETING

August 19, 2022

<u>NOT</u> <u>PRESENT</u>	<u>PRESENT</u>

OFFICERS

Jonathan McKinney
Frank DiPaolo
Rip Colvin

DIRECTORS

Melissa Burns
Bryan Cahen
Nicole Jovanovski
Missy Licourt
Olga Rabel
Rebecca Schnirman
William Spinelli
Kelly Strickland

1st Term

2019-2022
2020-2023
2022-2025
2021-2024
2020-2023
2022-2025
2018-2021
2018-2021

2nd Term

2022-2025

2021-2024
2021-2024

3rd Term

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IMMEDIATE PAST PRESIDENT

Shannon Ramsey-Chessman

COMMITTEE CHAIRS

Jeremy Baker
Sharon Almeida
Lorrie Arevalo
Anna Otiniano
Lewis Chazan
Nicole Gasparri
Derek Noonan, Co-Chair
Stephen Timberlake, Co-Chair

Certification Committee
Event Host Committee
Conference Program Committee
Educational Programs Committee
Professional Development Committee
2022 SOGF Committee
Technical and Legislative Resources Committee
Technical and Legislative Resources Committee

CHAPTER PRESIDENTS

Jim Cooke
Gita Sookdeo
Anthony Cobb
Justin Grant
Sara Herms
Cathy Larson
Melissa Licourt
Rebecca Tew
Tricia Greene
Annette Otiniano
Kristin Simeone
Cary Myers
Jennifer Hill
Lory Irwin

Big Bend Chapter
Central Florida Chapter
Florida First Coast Chapter
Gulf Coast Chapter
Hillsborough Chapter
Nature Coast Chapter
North Central Florida Chapter
Palm Beach Chapter
Panhandle Chapter
South Florida Chapter
Southwest Chapter
Space Coast Chapter
Treasure Coast Chapter
Volusia Flagler Chapter

OTHERS IN ATTENDANCE

Paul Shamoun
Jill Walker
Karen Pastula

Florida League of Cities
Florida League of Cities
Florida League of Cities

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
June 24, 2022

The meeting of the FGFOA Board of Directors took place at the Rosen Shingle Creek, on Friday, June 24, 2022.

IN ATTENDANCE:

OFFICERS AND BOARD MEMBERS

President – Shannon Ramsey-Chessman, Chief of Staff, Chief Deputy Clerk, Clerk of the Circuit Court and Comptroller, Palm Beach County

President – Elect, Jonathan McKinney, Finance Director, City of Port Orange

Secretary/Treasurer – Frank DiPaolo, Director of Finance, City of Dania Beach

Director, Melissa Burns, Director of Finance, City of Atlantic Beach

Director, Bryan Cahen, Budget Director, City of Weston

Director, Rip Colvin, Executive Director, Justice Administrative Commission

Director, Missy Licourt, Budget Director, St. Johns River Water Management District

Director, Olga Rabel, Inspector General, Clay County Clerk of the Circuit Court and Comptroller

Director, Bill Spinelli, Chief Financial Officer, Brevard County Sheriff's Office

Director, Kelly Strickland, Director of Financial Administration, City of Sarasota

IMMEDIATE PAST PRESIDENT

Jamie Roberson, Director of Finance & Accounting, Osceola Clerk of Court & Comptroller

COMMITTEE CHAIRS

Jeremy Baker, Certification

Sharon Almeida, Conference Host

Nicole Jovanovski, Conference Program

Stephen Timberlake, Legislative

Lorrie Arevalo, Member and Leadership Development

Ryan Bernal, Technical Resources

CHAPTER PRESIDENTS

Melissa Licourt

STAFF

Paul Shamoun, Florida League of Cities

Jill Walker, Florida League of Cities

Karen Pastula, Florida League of Cities

CALL TO ORDER

There being a quorum, President Ramsey-Chessman called the June 24, 2022, meeting of the FGFOA Board of Directors to order at 1:07 pm.

COMMITTEE CHAIR REPORT

Certification Committee

Mrs. Ramsey-Chessman gave a brief synopsis where CGFO candidate Justin Grant requested reconsideration of his Spring exam taken on April 23rd. On May 24th the Scantron was pulled where it was discovered he did not bubble in answers for the last 7 questions of the exam. He had circled all of the answers on his written exam but did not bubble them on the Scantron. Mr. Grant requested that the

seven answers from the written exam be considered and his grade changed to reflect those answers as if they were included on the Scantron. Missing those seven answers caused Mr. Grant to fall two questions short of passing the exam. If he had bubbled in the answers he would have passed the exam. This is the last exam needed to obtain his CGFO designation. Mr. Grant is currently registered to retake the exam on Sunday but would prefer to not have to take the exam.

After much discussion it is advised that written instructions provided at the beginning of the exams by proctors will more strenuously remind candidates that only the answers on the Scantron will be accepted and any answers on the exam will not be considered in the scoring of the exams.

Mrs. Licourt moved, seconded by Ms. Burns, to approve Mr. Grant's request to accept the answers on the exam sheet that were hand-written thus allowing him to pass the exam. Motion passed unanimously.

Upon further discussion, it is clarified that this approval is an exception to the rule and not a regular occurrence. Mrs. Ramsey-Chessman recommends the Certification Committee Policies and Procedures document be reviewed for inclusion of this clarification of expectations as well including the written instructions for completing the exam.

NEXT MEETING

The next meeting of the Board of Directors will be held on Wednesday, June 29, 2022, at the Rosen Shingle Creek in Orlando. It will be held in conjunction with the FGFOA Annual Conference.

ATTEST:

Frank DiPaolo, Secretary/Treasurer

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
June 29, 2022

The meeting of the FGFOA Board of Directors took place at the Rosen Shingle Creek, on Wednesday, June 29, 2022.

IN ATTENDANCE:

OFFICERS AND BOARD MEMBERS

President – Jonathan McKinney, Finance Director, City of Port Orange
President – Elect, Frank DiPaolo, Director of Finance, City of Dania Beach
Secretary/Treasurer – Rip Colvin, Executive Director, Justice Administrative Commission
Director, Melissa Burns, Director of Finance, City of Atlantic Beach
Director, Bryan Cahen, Budget Director, City of Weston
Director, Nicole Jovanovski, Director of Finance, Sarasota County
Director, Missy Licourt, Budget Director, St. Johns River Water Management District
Director, Olga Rabel, Inspector General, Clay County Clerk of the Circuit Court and Comptroller
Director, Rebecca Schnirman, Director of Financial & Support Services, Palm Beach County
Director, Bill Spinelli, Chief Financial Officer, Brevard County Sheriff's Office
Director, Kelly Strickland, Director of Financial Administration, City of Sarasota

IMMEDIATE PAST PRESIDENT

Shannon Ramsey-Chessman, Chief of Staff, Chief Deputy Clerk, Clerk of the Circuit Court and Comptroller, Palm Beach County

COMMITTEE CHAIRS

Sharon Almeida, Event Host
Anna Otiniano, Educational Programs
Lewis Chazan, Professional Development
Nicole Gasparri, SOGF 2022
Derek Noonan, Co-Chair, Technical and Legislative Resources
Stephen Timberlake, Co-Chair, Technical and Legislative Resources

CHAPTER PRESIDENTS

Melissa Licourt
Anna Otiniano

STAFF

Paul Shamoun, Florida League of Cities
Jill Walker, Florida League of Cities
Karen Pastula, Florida League of Cities

CALL TO ORDER

There being a quorum, President McKinney called the June 29, 2022, meeting of the FGFOA Board of Directors to order at 12:20 pm.

PRESIDENT REPORT

Minutes

Mr. McKinney presented the minutes from the April 8, 2022, FGFOA Board meeting for review.

Ms. Burns moved, seconded by Mr. Cahen, to accept the minutes as presented for the April 8, 2022, meeting. Motion passed unanimously.

Additionally, Mr. McKinney presented the minutes from the May 4, 2022, FGFOA Board meeting for review.

Mr. Colvin moved, seconded by Ms. Rabel, to accept the minutes as presented for the May 4, 2022, meeting. Motion passed unanimously.

Additionally, Mr. McKinney presented the minutes from the May 20, 2022, FGFOA Board meeting for review.

Mr. Colvin moved, seconded by Mrs. Strickland, to accept the minutes as presented for the May 20, 2022, meeting. Motion passed unanimously.

FGFOA Mission Statement

Mr. McKinney presented the new FGFOA Mission Statement as prepared at the Strategic Planning meeting held on May 19, 2022 and set forth by the Board.

Mr. DiPaolo moved, seconded by Mrs. Licourt, to accept the motion to approve and adopt the updated FGFOA Mission Statement as presented. Motion passed unanimously.

EXECUTIVE DIRECTOR REPORT

2022-2023 Budget

Mr. Shamoun presented the 2022-2023 proposed budget as prepared by staff. During discussions the topic of expanding our assistance and support to the Local Chapter Presidents been reviewed this year and it is recommended they be invited to attend future Board meetings.

Ms. Burns moved, seconded by Mrs. Strickland, to approve the corrected pricing for the 2022 FGFOA Annual Conference. Motion passed unanimously.

Deadlines document

Mr. Shamoun presented the 2022-2023 deadlines document which outlines upcoming events for planning purposes.

Ms. Licourt moved, seconded by Ms. Rabel, to approve the 2022-2023 deadlines document. Motion passed unanimously.

It was also noted the 2023 Government Financial Professionals week will be held the second week of March each year going forward.

NEXT MEETING

The next meeting of the Board of Directors will be held on Friday, August 19, 2022, with the location to be determined.

ATTEST:

Rip Colvin, Secretary/Treasurer

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
July 29, 2022

The meeting of the FGFOA Board of Directors took place via Microsoft Teams, on Friday, July 29, 2022.

IN ATTENDANCE:

OFFICERS AND BOARD MEMBERS

President – Jonathan McKinney, Finance Director, City of Port Orange
President – Elect, Frank DiPaolo, Director of Finance, City of Dania Beach
Secretary/Treasurer – Rip Colvin, Executive Director, Justice Administrative Commission
Director, Melissa Burns, Director of Finance, City of Atlantic Beach
Director, Bryan Cahen, Budget Director, City of Weston
Director, Nicole Jovanovski, Director of Finance, Sarasota County
Director, Missy Licourt, Budget Director, St. Johns River Water Management District
Director, Olga Rabel, Inspector General, Clay County Clerk of the Circuit Court and Comptroller
Director, Rebecca Schnirman, Director of Financial & Support Services, Palm Beach County
Director, Bill Spinelli, Chief Financial Officer, Brevard County Sheriff's Office
Director, Kelly Strickland, Director of Financial Administration, City of Sarasota

IMMEDIATE PAST PRESIDENT

Shannon Ramsey-Chessman, Chief of Staff, Chief Deputy Clerk, Clerk of the Circuit Court and Comptroller, Palm Beach County

COMMITTEE CHAIRS

Lorrie Arevalo, Conference Program
Anna Otiniano, Educational Programs
Lewis Chazan, Professional Development
Nicole Gasparri, SOGF 2022
Derek Noonan, Co-Chair, Technical and Legislative Resources
Stephen Timberlake, Co-Chair, Technical and Legislative Resources

CHAPTER PRESIDENTS

Melissa Licourt
Anna Otiniano

STAFF

Paul Shamoun, Florida League of Cities
Jill Walker, Florida League of Cities
Karen Pastula, Florida League of Cities

CALL TO ORDER

There being a quorum, President McKinney called the June 29, 2022, meeting of the FGFOA Board of Directors to order at 12:20 pm.

PRESIDENT REPORT

President-Elect Mr. DiPaolo opened the meeting updating the Board on the next Local Chapter President call will be held on August 2, 2022.

EXECUTIVE DIRECTOR REPORT

Leadership 2023

Mr. Shamoun noted that current dates for Leadership 2023 conflict with the Easter Holiday and recommends we move them to March 27-31, 2023. This will change the dates for the Board meeting to Friday, March 31 as well as changing potential Bootcamp dates as well.

COMMITTEE CHAIR REPORT

School of Governmental Finance

Ms. Gasparri presented the program session titles and speakers for the 2022 SOGF. Some information is still being confirmed but the majority of the schedule is set.

Mr. Colvin moved, seconded by Ms. Burns to approve the current schedule submitted with modifications to come. Motion passed unanimously.

NEXT MEETING

The next meeting of the Board of Directors will be held on Friday, August 19, 2022, at the Staybridge Suites in Vero Beach.

ATTEST:

Rip Colvin, Secretary/Treasurer



Florida Government Finance Officers Association, Inc.

2022-2023 Board of Directors - Executive Director

Agenda Item

2022-2023 BOARD OF DIRECTORS

OFFICERS

President

Jonathan McKinney

President-Elect

Frank DiPaolo

Secretary/Treasurer

Rip Colvin

DIRECTORS

Melissa Burns

Bryan Cahen

Nicole Jovanovski

Missy Licourt

Olga Rabel

Rebecca Schnirman

William Spinelli

Kelly Strickland

Meeting Date: August 19, 2022

Title of Item: Membership Report

Executive Summary, Explanation or Background:

Membership Paid	07/27/2022	01/11/2022	08/30/2021
Government:	1,050	2,041	1,588
Associate:	144	198	156
Lifetime/Retiree:	22	22	24
Student:	8	0	0
Total:	2,720	2,485	2,325

Recommended Action:

For review

Paul Shamoun

July 27, 2022

Date

FGFOA Listserve Report April 2022 thru July 2022

<u>List Title</u>	<u>Number of Subscribers</u>
Accounting, Auditing & Financial Reporting	627
Budgeting	543
Debt & Treasury	422
Financial Administration	559
Personnel & Payroll	347

Accounting & Auditing

[Accounting Programs and Pricing](#) (3 Messages)
[Actuaries](#) (5 Messages)
[Allocation within Water and Sewer](#) (2 Messages)
[ARPA Funding Uses](#) (5 Messages)
[Banking Services - Piggy back](#) (1 Message)
[BJA Grant for Body Cameras](#) (1 Message)
[Building Permits](#) (9 Messages)
[COLA](#) (1 Message)
[COLA for FY2023](#) (10 Messages)
[Credit Card Processing](#) (4 Messages)
[Debt Footnotes](#) (1 Message)
[Extensions to the COA GFOA](#) (6 Messages)
[Financial Reports sent to ??](#) (3 Messages)
[Fixed Asset Capitalization Threshold](#) (3 Messages)
[Lease Software](#) (1 Message)
[Legislative funding for projects](#) (1 Message)
[Looking for Position Descriptions and Pay Ranges](#) (3 Messages)
[Need answers on filing ARPA for April 30th](#) (2 Messages)
[Outsourcing Police Operations](#) (1 Message)
[Recommended Org-Object code to demolish an unsafe structure on Citizen's property](#) (3 Messages)
[request for sample Anti-Fraud, Waste and Abuse \(AFWA\) Policy](#) (1 Message)
[Retirement Commitments or Subsequent Events?](#) (1 Message)
[Retirement Contributions](#) (4 Messages)
[RFP For Audit Services](#) (4 Messages)
[RFP FOR Financial Planner](#) (1 Message)
[Special District Performance Audits](#) (1 Message)
[Superfund Chemical Excise Tax](#) (2 Messages)
[Tourist Development Councils](#) (1 Message)
[Tyler Incode](#) (3 Messages)
[Utility Customer Portal](#) (1 Message)
[\[EXTERNAL SENDER\] - Re: Building Permits](#) (1 Message)
[\[EXTERNAL SENDER\] - Re: Fixed Asset Capitalization Threshold](#) (2 Messages)
[\[External\] Re: Employee bonuses](#) (1 Message)
[\[EXTERNAL\] Retirement Contributions](#) (1 Message)
[\[EXTERNAL\] Special District Performance Audits](#) (1 Message)

Budgeting

[Allocation within Water and Sewer](#) (1 Message)
[ARPA Funds](#) (11 Messages)
[Budgeting for Employer Cost of Health Insurance](#) (2 Messages)
[Budgeting for Expenses and Revenue Related to Opioid-Related Class-Action Lawsuit](#)
[Court Decisions Resulting in Potential Revenue to FL Municipalities](#) (1 Message)
[budgeting for salary increases](#) (11 Messages)
[Employee Recognition Budget](#) (1 Message)
[General Fund Reserve Requirement](#) (11 Messages)
[In-House Legal Svs Allocation](#) (4 Messages)
[Police Vehicles](#) (1 Message)
[Salary Study](#) (2 Messages)
[\[-EXTERNAL-\] Budgeting for Employer Cost of Health Insurance](#) (1 Message)
[\[-EXTERNAL-\] General Fund Reserve Requirement](#) (1 Message)
[\[EXTERNAL\]Re: ARPA Funds](#) (1 Message)

Debt & Treasury

[RFP FOR Financial Planner](#) (1 Message)

Financial & Administration

[Actuarial Services](#) (6 Messages)
[AIS required for ARPA Funding](#) (1 Message)
[Budget Calendars](#) (3 Messages)
[CMAR/PDB & Federal Funds](#) (2 Messages)
[Credit Card Processor](#) (1 Message)
[Crypto Currency and Wallets](#) (1 Message)
[Grant Policy](#) (1 Message)
[Per Diem Allowance](#) (6 Messages)
[Per diem on meals](#) (10 Messages)
[Procurement Questions](#) (1 Message)
[Public Purpose Policy](#) (1 Message)
[Purchasing Policies](#) (3 Messages)
[RFP for Rate Study](#) (1 Message)
[\[EXT\] Per diem on meals](#) (1 Message)

Personnel & Payroll

[Cell Phone Allowance/Reimbursement Policy](#) (3 Messages)
[Debt collection Agencies](#) (2 Messages)
[New Federal Holiday Juneteenth](#) (12 Messages)
[Payroll](#) (4 Messages)
[Payroll Internal Controls](#) (4 Messages)
[Police/Fire Timekeeping](#) (2 Messages)
[Salary Study](#) (4 Messages)

[Time clock systems](#) (2 Messages)



Florida Government Finance Officers Association, Inc.

2022-2023 Board of Directors - Executive Director

Agenda Item

**2022-2023
BOARD OF DIRECTORS**

OFFICERS

President

Jonathan McKinney

President-Elect

Frank DiPaolo

Secretary/Treasurer

Rip Colvin

DIRECTORS

Melissa Burns

Bryan Cahen

Nicole Jovanovski

Missy Licourt

Olga Rabel

Rebecca Schnirman

William Spinelli

Kelly Strickland

Meeting Date: August 19, 2022

Title of Item: Investment Report

Executive Summary, Explanation or Background:

Certificates of Deposit

<u>Purchased</u>	<u>Bank</u>	<u>Amount</u>	<u>APY</u>	<u>Term</u>	<u>Maturity Date</u>
09/04/21	Synchrony Bank	\$84,493.02	0.03%	12 months	09/04/22
03/14/22	American Commerce	\$111,049.33	0.40%	12 months	03/14/23
Money Market Account					
	Vanguard	\$16,749.48			
	TOTAL	\$212,291.83			

Recommended Action:

For review

Paul Shamoun

July 29, 2022

Date

Florida Government Finance Officers Association, Inc.
2022-2023 Educational Programs Committee
Agenda Item



2022-2023

CHAIRPERSON

Annette Otiniano, CGFO
Director of Finance
Plantation
400 NW 73rd Ave
Plantation, FL 33317-1609
(954) 797-2163
aotiniano@plantation.org

BOARD LIAISON

Melissa Burns

STAFF LIAISON

Karen Pastula

COMMITTEE MEMBERS

Benjamin Clark
Cindy Emshoff
Dathan Griffiths
David Jang
Crystal Kinzel
Debra Martin
Richard Pengelly
Jose Regueiro
Katie Roundtree
William Seiter
Linda Short
Dennise Suarez
Jonathan Tapp
Andrew Thompson
Angela Votaw
Denese Williams

Meeting Date: August 19, 2022

Title of Item: Approval of the Educational Programs
Committee Topic List for the FY2022 – 2023 Term

Executive Summary, Explanation or Background:

The Educational Programs Committee held its first in person meeting on June 27, 2022 at the annual conference. During the meeting the committee discussed the responsibility of the board and the plan for the FY2022-2023 term. After the meeting a follow up email was sent to all committee members to recap the discussion and to request each member to submit at least 3 Webinar topic suggestions by July 15, 2022. The topics were received/reviewed and narrowed down to a final set of topics. The topic list is attached and ready for board review and approval.

Recommended Action:

The board review and approve the Webinar topic list and approve the committee to move forward with securing speakers.

Annette Otiniano

Name

7/21/2022

Date

Topic Suggestions – Educational Programs Committee

1. Best Options for Financing/Funding Infrastructure Projects for Local Governments
2. Debt for Local Gov's - How to get it and What are the limits for Investing the Proceeds
3. Understanding your Financial Statements -How to know when your organization is performing well and when it is not
4. ARPA Reporting Update
5. Cybersecurity – Update on Best Practices
6. Budgeting Tips, Tricks & Best Practices
7. Tools for Data Mining
8. The Impact of Higher Interest Rates on the Economy and Budgeting
9. Macro/micro -economic trends after COVID
10. Leadership – Enhancing your own Performance and Power
11. Bank Fraud Best Practices and How to Prevent it
12. Understanding your Bank Fees by learning how to read your Bank Analysis Statement
13. Communication, Grammar & Writing Tips for Finance professionals
14. Lessons Learned from Implementing GASB 87 & Applying those Lessons to GASB 96
15. Effective Time Management Techniques
16. Understanding Special Districts – How are they Created – What is their Purpose and Governance
17. External Auditor Solicitation & Selection Committee Best Practices
18. Debt 101
19. Merchant Services 101 - Fee Structure, Payment Gateways & PCI Compliance
20. ERP Implementation
21. Governmental Accounting 101
22. GASB Updates
23. Best Practices and Public Records Requests
24. How to Develop a Long-range Financial Plan
25. How to Develop a 5-year Capital Plan
26. Options for Funding Pension and OPEB Costs
27. ESG Investing - What it is and Why is it Important
28. Legislative Update
29. Financial Policies – Why Do I Need Them

Florida Government Finance Officers Association, Inc.
2022-2023 Event Host Committee
Agenda Item



2022-2023

CHAIRPERSON

Sharon Almeida, CGFO
Assistant Controller
Village of Wellington
12300 Forest Hill Blvd
Wellington, FL 33414-5785
(561) 753-5267
salmeida@wellingtonfl.gov

BOARD LIAISON

Bryan Cahen

STAFF LIAISON

Jill Walker

COMMITTEE MEMBERS

Ryan Bernal
Marcia Carty
Ginger Coulter
Cecilia Guerrero
Jeanette Haynes
Abigail Herrera
Penny Hill
Vanna Lawitzke
Kathleen Lee
Lisa Lynch
Marcia Mack
Natasha Mazzie
Everlyne Okoduwa
Angie Oxley
Rebecca Tew
Tori Unseth
Natalee Wallace
Jason Watkins

Meeting Date: August 19, 2022

Title of Item: SOGF Update

Executive Summary, Explanation or Background:

The committee has come up with the following activities for the hospitality suite.

Monday – Football Night

Tuesday – Ice Cream Social

Wednesday – Game Night

Thursday – Jersey Night (wear your favorite jersey to represent your college or hometown)

Recommended Action:

For information only.

Sharon Almeida

Name

August 5, 2022

Date

Florida Government Finance Officers Association, Inc.

2022-2023 Event Host Committee

Agenda Item



2022-2023

CHAIRPERSON

Sharon Almeida, CGFO
Assistant Controller
Village of Wellington
12300 Forest Hill Blvd
Wellington, FL 33414-5785
(561) 753-5267
salmeida@wellingtonfl.gov

BOARD LIAISON

Bryan Cahen

STAFF LIAISON

Jill Walker

COMMITTEE MEMBERS

Ryan Bernal
Marcia Carty
Ginger Coulter
Cecilia Guerrero
Jeanette Haynes
Abigail Herrera
Penny Hill
Vanna Lawitzke
Kathleen Lee
Lisa Lynch
Marcia Mack
Natasha Mazzie
Everlyne Okoduwa
Angie Oxley
Rebecca Tew
Tori Unseth
Natalee Wallace
Jason Watkins

Meeting Date: August 19, 2022

Title of Item: Annual Conference – Tuesday Night

Executive Summary, Explanation or Background:

The committee would like to propose the following 3 options for the Tuesday Night Event location:

1. Hotel
2. Disney Springs
3. Epcot

Attached you will find details of the event activities for each of the 3 locations.

Recommended Action:

For review and recommendation on which location(s) to provide to the meeting planner.

Sharon Almeida

Name

August 5, 2022

Date

Option 1 – Event at the Hotel

Cruise Themed Event



Room would be decorated to resemble being on a cruise boat. Everyone would get a Hawaiian Lei upon entering and would be encouraged to come in “tropical attire”. We could have tropical themed food and drinks, casino games, photo booths and a band.

Carnival Themed Event



Room would be decorated to resemble a carnival with carnival style games, food, and entertainers like a caricature artist, photo booth, and DJ.

Black Tie Event

Room would be decorated elegantly with tables for a buffet dinner, bar and band with a dance floor.

Option 2 – Disney Springs

House of Blues – Dinner and live music

The music hall 1st level holds 1100 people.



OR

Cirque Du Soleil Show with reception package at House of Blues



PRIVATE RECEPTION PACKAGE

Reserve your pre or post-show reception at the iconic House of Blues Orlando steps away from the Cirque du Soleil® theater. Experience a custom menu inspired by dreams.

Welcome Cocktail

Cirque du Soleil® Inspired Menu

Decadent Dessert

Complimentary Check in Area Prior to the Show.

[LEARN MORE](#)

Option 3 – Epcot

The idea is to have an event similar to the Food & Wine Festival with a band at Epcot. We would have separate sections with different food and drinks for everyone to taste.



Florida Government Finance Officers Association, Inc.

2022-2023 Professional Development Committee

Agenda Item



2022-2023

CHAIRPERSON

Lewis Chazan, JD/MBA
Finance Department
St. Petersburg
1 4th St N
St. Petersburg, FL 33701-3804
(727) 893-7110
Lewis.chazan@stpete.org

BOARD LIAISON

Rebecca Schnirman

STAFF LIAISON

Karen Pastula

COMMITTEE MEMBERS

Kylie Chiavuzzi
Michael Gauci
Sheila Goldman
Jeanette Little-Haynes
Tanra-Lee Milson
Carmen Mosley
Annette Payne
Linda Short
Sarah Simpson
Dennise Suarez
Allison Tesla

Meeting Date: August 19, 2022

Title of Item: Direction on Emerging Leaders Program

Executive Summary, Explanation or Background:

The Committee has been researching creation of an “Emerging Leaders Program.” Rather than a one-time networking event at convention, FGFOA could have a more formalized Emerging Leaders Program. This program would be separate from the mentor/mentee program.

Conceptual idea is to hold regular zoom discussion topics led by an FGFOA leader that either holds or held a professional position of Manager or higher. The committee could engage “Lifetime Members” or FGFOA Past Presidents to help lead discussions. During the calls, participants could discuss different topics that are regularly dealt with once you are in a management position. The participants could then ask questions and gain knowledge from these meetings.

Recommended Action:

Requesting board approval of this concept before we assign a sub-committee to bring something back to the Board.

Lewis Chazan
Name

August 4, 2022
Date

Florida Government Finance Officers Association, Inc.

2022 School of Governmental Finance Committee

Agenda Item



2022-2023

CHAIRPERSON

Nicole Gasparri, CGFO

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STAFF LIAISON

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SUB-COMMITTEE MEMBERS

Jennifer Desrosiers

Jeanette Haynes

Tanya Quickel

Elizabeth Walter

Tammy Wilson

Katherine Woodruff

Meeting Date: August 8, 2022

Title of Item: Session Topics

Executive Summary, Explanation or Background:

The Board of Directors Approved the scheduled as amended. As such we are proceeding with next steps which included, obtaining speaker information, presentations and identifying moderators.

We are also working in coordination with the hospitality committee.

Recommended Action:

Informational purposes only

Nicole Gasparri

August 8, 2022

COMMITTEE MEMBERS

Name

Date

George Barbar	Peta-Gay Lake
Victoria Barnett	Jeffrey T Larson
Ryan Bernal	Raymond Long
Rodrigo Bettini	Karin Lu
Kathleen Campbell	Tiffany Mangold
Vicky Cooper	Bert Martinez
Ginger Coulter	Rene O'Day
Erjeta Diamanti	Everlyne Okoduwa
Shanique Dimonnay	Michael Perry
Mike Dunlop	Richard Pengelly
Matthew Gano	Kadem Ramirez
Sheila Goldman	Tracy Ramsey
John Grady	Linda Short
Dathan Griffiths	Christine Tenney
Sheron Harding	Robert Villar
Abigail Herrera	Angela Votaw
Ann Kenny	Brent Wertz



Florida Government Finance Officers Association, Inc.

2022-2023 Technical and Legislative Resources

Committee Agenda Item

2022-2023

CO-CHAIRPERSON

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Barbara Boyd
James Braddock
Kathleen Campbell
Yvonne Clayborne
Shannon Estrema
Ajay Gajjar
Dathan Griffiths
James Halleran
Sharon Harding
Natalie Hinger
Casey Howard
Crystal Kinzel
Ken Lee
Michael Middleman
Jean-Michel Neault
James Rizzo
Linda Short
Andrea Simon
Robert Villar
Anthony Walsh

Meeting Date: 8/19/2022

Title of Item: Update

Executive Summary, Explanation or Background:

The Committee will have its first meeting on September 8th, 2022, to discuss the upcoming issues facing the board. Items to be discussed:

- **GASB Exposure Draft - Certain Risk Disclosures:** The committee has a couple of volunteers to review and draft a response for the entire committee to review at the next meeting date. The committee will forward the final version to the Board prior to the September 30th deadline for submission
- **Resource Manual Review:** The board has three volunteers to go through the manual and add any recent developments of interest (an example could be HB 1103 special district reporting requirements) and fix any outdated statute/rule references. It is currently believed that only minor edits are needed at this time. The September committee meeting will seek further volunteers to assist in this for the year.

Key 2023 Legislative Session Dates

- August 1, 2022 - Deadline for filing claim bills
- March 7, 2023, Regular Session convenes; 12:00 noon, deadline for filing bills for introduction
- April 22, 2023, Motion to reconsider made and considered the same day
- All bills are immediately certified April 25, 2023, 50th day – last day for regularly scheduled committee meetings.
- May 5, 2023, 60th day – last day of Regular Session

Recommended Action:

No Action needed. For informational purposes

Derek Noonan & Stephen Timberlake

Name

8/8/2022

Date

[illegible]

NEXT MEETING:

Wednesday, October 19, 2022 at the Luminary in Fort Myers in
conjunction with the School of Governmental Finance