

**FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**March 30, 2020**

The meeting of the FGFOA Board of Directors took place on March 30, 2020 via conference call.

**IN ATTENDANCE:**

**OFFICERS AND BOARD MEMBERS**

President – Ken Burke, Clerk of the Court, Clerk of the Circuit Court and Comptroller Pinellas County – CCC

President-Elect – Jamie Roberson, Finance Director, Apopka

Secretary/Treasurer – Shannon Ramsey-Chessman, Chief Operating Officer, Clerk & Comptroller – Palm Beach County

Director, Rip Colvin, Executive Director, Justice Administrative Commission

Director, Frank DiPaolo, Director of Finance, Dania Beach

Director, Nicole Gasparri, Organizational Program Manager, City of Boca Raton

Director, Mike Gomez, Audit Manager, Florida Auditor General - Tallahassee

Director, Johnathan McKinney, Finance Director, City of New Smyrna Beach

Director, Kelly Strickland, Director of Financial Administration, City of Sarasota

Immediate Past President Kent Olson, Deputy Treasurer/Clerk, City of Tallahassee

**COMMITTEE CHAIRS**

Lorrie Simmons, Certification

Nicole Jovanovski, Conference Program

Rebecca Schnirman, Education & Webinar

Stephen Timberlake, Legislative

Mark Parks, 2020 SOGF

Linda Benoit, Technical Resources

**STAFF**

Paul Shamoun, Executive Director

Karen Pastula

Jill Walker

Also in attendance were Bryan Cahen, Enhancing the Finance Professional Ad-Hoc Committee Chair.

**CALL TO ORDER**

There being a quorum, President Burke called the March 30, 2020 meeting of the FGFOA Board of Directors to order at 2:01 p.m.

**FGFOA Annual Conference**

Mr. Shamoun gave several updates on the 2020 Annual Conference details such as Universal is willing to move our date to 2022, the transportation and A/V contracts have not yet been signed, Freeman (the decorators) will need to be paid \$2,300. Approximately 170 people and 98 vendors are already registered, however the event is in a “frozen” status to prevent further registrations. Shingle Creek is currently not letting us out of our contract under the force majorem clause causing us to owe \$625,000. Mr. Burke accepted Mr. Shamoun’s recommendation that the Board give staff another 2 weeks to work out the details of cancelling and/or rescheduling the event before taking further action.

### **Election Committee**

Mr. Olson presented his findings regarding the Election Committee process noting the committee is required to meet once per year to vote on the slate where a quorum must be present for an in-person meeting. The main concern is whether there would need to be a bylaw change to have this meeting virtually by conference call or video chat. It was not settled as to whether a video call could be considered in-person. Mr. Burke noted the Board may be able to determine this without a bylaws change.

**Mr. Gomez moved, seconded by Ms. Gasparri, to make this decision in two weeks predicated on the decision to continue or to cancel the 2020 Annual Conference. At that time, it will be agreed upon as to whether a virtual meeting will suffice to adhere to the bylaw requirements. A future date for an in-person event will be determined at that time. Motion passed unanimously.**

### **Lifetime Achievement Award Winner**

Mrs. Shannon Ramsey-Chessman recommends the Board to continue getting nominations and recognize the winner in the future with flexible expectations. Mr. Burke agreed with no motion being made.

### **CGFO**

Mr. McKinney is waiting to hear from the state to make their decision to extend the CGFO reporting deadline and will follow suit. Mr. DiPaolo noted there is no information on the deadline for certification to be moved, but a request has been made. He is hopeful for a response this week. Ms. Hughes, Florida League of Cities Lobbyist, is working on the details on behalf of FGFOA.

**Mr. McKinney moved, seconded by Mr. Colvin, to do whatever is needed for the CPA reporting date to change to December 31, 2020. Motion passed unanimously.**

After further discussion, **Mr. Colvin moved, seconded by Mrs. Strickland, to extend the CGFO reporting date to December 31, 2020. Motion passed unanimously.**

### **Ethics by Webinar**

Mr. Shamoun noted the Board did relax and add flexibility to CGFO requirements. FICPA approached us about recording the live Ethics presentation to make it webinar based. We are moving in that direction.

### **Next Meeting**

The next meeting of the Board of Directors is scheduled for Monday, April 13, 2020 via video conference call.

ATTEST:



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Shannon Ramsey-Chessman, Secretary/Treasurer