

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
October 28, 2020

The meeting of the FGFOA Board of Directors took place in person on October 28, 2020 at the Embassy Suites Downtown Orlando and virtually via Microsoft Office Teams.

IN ATTENDANCE:

OFFICERS AND BOARD MEMBERS

President – Jamie Roberson, Finance Director, Apopka
President – Elect, Shannon Ramsey-Chessman, Administrative Director, Martin County Clerk of Court and Comptroller
Secretary – Treasurer, John McKinney, Finance Director, City of Mount Dora
Director, Melissa Burns, Director of Finance, City of Atlantic Beach
Director, Bryan Cahen, Budget Director, City of Weston
Director, Rip Colvin, Executive Director, Justice Administrative Commission
Director, Frank DiPaolo, Director of Finance, City of Dania Beach
Director, Nicole Gasparri, Organizational Program Manager, Boca Raton
Director, Olga Rabel, Inspector General, Clay County Clerk of the Circuit Court
Director, William Spinelli, Chief Financial Officers, Brevard County Sheriff’s Office
Immediate Past President – Ken Burke, Clerk of the Court, Clerk of the Circuit Court and Comptroller Pinellas County – CCC

COMMITTEE CHAIRS

Matt Misco, Certification
Sharon Almeida, Conference Host
Nicole Jovanovski, Conference Program
Rebecca Schnirman, Education & Webinar
Stephen Timberlake, Legislative
Lorrie Simmons, Member & Leadership Development
Mark Parks, SOGF

CHAPTER PRESIDENTS

STAFF

Paul Shamoun, Florida League of Cities
Karen Pastula, Florida League of Cities
Jill Walker, Florida League of Cities

CALL TO ORDER

There being a quorum, President Roberson called the October 28, 2020 meeting of the FGFOA Board of Directors to order at 9:04 a.m.

PRESIDENT REPORT

Mrs. Roberson presented the minutes from the August 28, 2020 and September 16, 2020 FGFOA Board meeting for review.

Mr. Colvin moved, seconded by Mrs. Strickland, to accept the minutes from the August 28, 2020 and the September 16, 2020 meeting as presented. Motion passed unanimously.

EXECUTIVE DIRECTOR REPORT

2021 Annual Conference

Mr. Shamoun presented a summary of options for the 2021 Annual Conference dates and locations now that the Boca Raton Resort and Spa is no longer available due to renovations. The two viable options are the Diplomat in Hollywood or the Hilton Bonnet Creek in Orlando. Staff recommends the Diplomat May 22 – 26, 2021 due to the potential increase in attendees being able to drive in each day.

Mr. Colvin moved, seconded by Ms. Rabel, to approve the staff recommendation for the FGFOA Annual Conference to be held at the Diplomat Resort on May 22 - 26, 2021. Mr. DiPaolo was not available for the vote. Motion passed unanimously.

Government Finance Professionals Week

Mr. Shamoun presented an updated 2021 toolkit for the Government Finance Professionals Week. He recommends the dates be March 15 – 21, 2021. Mr. Colvin suggests adding additional wording promoting/acknowledging finance professionals in the distributing of CARES Act funds. Mr. Colvin will provide staff with this additional wording. Mr. Cahen noted that quotes from the FGFOA President will need to be updated to reflect our current President's comments and title.

Mr. Cahen moved, seconded by Mrs. Ramsey-Chessman, to approve the Government Finance Professionals Week toolkit with these slight modifications and the date of March 15 – 21, 2021. Mr. DiPaolo was not available for the vote. Motion passed unanimously.

COMMITTEE REPORTS

Certification Committee Report

Mr. Misco presented the committee report asking for direction and clarity on extending the renewal period due to COVID and whether or not that changes their new entire period. The Board feels a lot of virtual CPE is being offered with additional webinar opportunities and does not feel someone should be allowed to “double dip” by extending their deadline date and then their entire renewal period. The typical random audit of renewal should prevent this from happening. For clarification, the 12/31/20 renewal is still in place.

Mrs. Shannon Ramsey-Chessman moved, seconded by Mr. McKinney, to approve an extension for the 12/31/2021 CGFO renewal year due to COVID related issues; but if this option is exercised then you will only have 18 months to finish the next renewal which expires on June 30, 2023. Mr. Colvin voted no.

Mr. Misco presented the committee report asking for consideration is whether there will be enough proctors for the next CGFO exams in November. Mr. McKinney recommended that Ken Burke, though he is not a CGFO, be allowed as an exception to proctor an exam if needed.

Mr. McKinney moved to allow Ken Burke, former FGFOA past president, to proctor the next CGFO exam. The motion died as Mr. Burke will not be proctoring the exam.

Legislative Committee Report

Mr. Timberlake presented the committee report noting that Amber Hughes, FLC Lobbyist, is planning meetings in November/December with local legislators. Mr. Colvin will help organize these meetings.

Membership and Leadership Development Committee Report

Ms. Burns presented the committee report regarding the mentoring program. They picked 4 dates and topics for the virtual Mentoring program which will be held by Teams or Zoom. The plan is for everyone to start together and then break into smaller groups for further discussion. The recommendation of the Board is to send the link again for updated pairings. An email blast will go to the members to promote this program with a link to apply.

Membership and Leadership Development Policy Manual

Ms. Burns presented the updated Policy Manual as prepared by the committee. It was noted that there was not a red lined version available to readily compare changes. This highly recommended in the future on any Policy Manual changes.

Mr. McKinney moved, seconded by Mr. Colvin, to approve the Membership and Leadership Development Policy Manual as presented. Motion passed unanimously.

NEXT MEETING

The next meeting of the Board of Directors will be Friday, January 15, 2021 in Tallahassee.

ATTEST:



Jonathan McKinney, Secretary/Treasurer