

**FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**October 23, 2019**

The meeting of the FGFOA Board of Directors took place on October 23, 2019 at the Hilton Sandestin Beach Golf Resort and Spa in Miramar Beach, FL.

**IN ATTENDANCE:**

**OFFICERS AND BOARD MEMBERS**

President – Ken Burke, Clerk of the Court, Clerk of the Circuit Court and Comptroller Pinellas County – CCC

President-Elect – Jamie Roberson, Finance Director, Apopka

Secretary/Treasurer – Shannon Ramsey-Chessman, Chief Operating Officer, Clerk & Comptroller – Palm Beach County

Director, Rip Colvin, Executive Director, Justice Administrative Commission

Director, Nicole Gasparri, Organizational Program Manager, Boca Raton

Director, Mike Gomez, Audit Manager, Florida Auditor General - Tallahassee

Director, John McKinney, Finance Director, City of New Smyrna Beach

Director, William Spinelli, Controller, Orlando

Director, Kelly Strickland, City of Sarasota

**COMMITTEE CHAIRS**

Lorrie Simmons, Certification

Nicole Jovanovski, Conference Program

Olga Rabel, Member & Leadership Development

Sharon Almeida, SOGF

**AD HOC COMMITTEE CHAIRS**

Linda Davidson, Ethics (attended by phone)

**CHAPTER PRESIDENTS**

**OTHER**

Mark Parks, City of West Palm Beach, 2020 SOGF Chair

**STAFF**

Paul Shamoun, Florida League of Cities

Karen Pastula, Florida League of Cities

Jill Walker, Florida League of Cities

**CALL TO ORDER**

There being a quorum, President Burke called the October 23, 2019 meeting of the FGFOA Board of Directors to order at 8:31 a.m.

**Ethics Ad-Hoc Task Force**

Ms. Davidson presented the report with proposed revisions to the FGFOA Code of Ethics as requested at the August 9, 2019 Board of Directors meeting.

**Mrs. Roberson moved, seconded by Ms. Gasparri, to approve the revision to the FGFOA Code of Ethics. Motion passed unanimously.**

### Minutes

The August 9, 2019 minutes were reviewed.

**Mr. McKinney moved, seconded by Mr. Colvin, to approve the minutes. Motion passed unanimously.**

### Election Canvassing Board

Mr. Burke presented the recommended members of the Election Canvassing Board. He recommended Paul Shamoun, Executive Director; Marilyn Tenewitz; and Jim Cooke.

**Mr. Colvin moved, seconded by Mr. Gomez, to approve all recommended members. Motion passed unanimously.**

### Appointment to Audit Committee

Mr. Burke presented the recommended members of the Audit Committee for 2020. He recommended Kent Olson (Past President), Shannon Ramsey-Chessman (Secretary/Treasurer), and Kelly Strickland (At-Large member of the Board of Directors) who will serve as chair of the committee.

**Mr. McKinney moved, seconded by Ms. Gasparri, to approve all recommended members. Motion passed unanimously.**

### Appointment for 2020 SOGF Chair

Mrs. Roberson presented her Board report recommending Mark Parks, Chief Financial Officer for the City of West Palm Beach, and President-Elect of the Palm Beach local Chapter, to serve as the 2020 School of Governmental Finance Chair.

**Mrs. Roberson moved, seconded by Mr. McKinney, to approve Mark Parks as the SOGF 2020 chair. Motion passed unanimously.**

### Quarterly Financial Statements

Mrs. Ramsey-Chessman presented the FGFOA financial statements as of 06/30/2019 for review.

**Mrs. Roberson moved, seconded by Mrs. Strickland, to approve the 06/30/2019 FGFOA financial statements as presented. Motion passed unanimously.**

### Wild Apricot

Mr. Shamoun presented 3 options regarding providing local FGFOA Chapters with the ability to use the Wild Apricot Association Management System. Options include allowing them to continue using the system on their own as they have been doing; Move forward with a contract and provide this service to the local Chapters at a discounted rate which would be billed and monitored by FGFOA staff; Budget and pay the cost of this system for all Chapters to use. FGFOA staff will support local Chapter presidents as they become familiar with the new software.

**Mr. McKinney moved, seconded by Mr. Colvin, to approve FGFOA to budget and pay the full cost of this program for all local Chapters. Motion passed unanimously.**

### CGFO Exam Reviews, Study Guides, and Exams

Ms. Simmons presented the CGFO report indicating the exams, study guides and reviews, prepared by the University of Georgia Research Foundation, are now complete. The Board requested payment be made in full for the completion of the contract.

### Conference Host Committee

The board requested that the committee reach out to the Central Florida Chapter and prior Leadership classes to increase participation. Additionally, a suggestion was made to pair LinkedIn onsite to work with the photographer to take head shot pictures for use when setting up LinkedIn accounts.

**Education and Webinar Committee**

Mrs. Strickland presented the Education and Webinar committee report and discussed option regarding the Radford e-learning courses.

**Mrs. Strickland moved, seconded by Ms. Gasparri, to approve FGFOA to offer Radford courses now with a notice to members that FGFOA is working with Radford to certify the courses, but at this time CPE credits are not available. We will charge members \$75 per course plus a small amount to cover administrative costs for the League of Cities. Motion passed unanimously.**

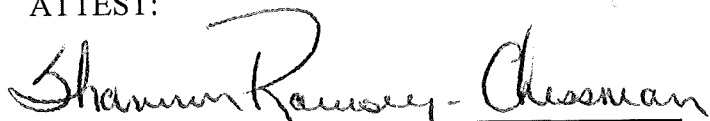
**Technical Resources Committee**

Mr. Gomez presented the Technical Resources Committee report. The committee completed 3 responses to GASB and is currently working on a response to the latest GASB exposure draft, Replacement of Interbank Offered Rates, which is due on November 27, 2019.

**Next Meeting**

The next meeting of the Board of Directors will be Friday, February 7, 2020. The location is to be determined.

ATTEST:



Shannon Ramsey-Chessman, Secretary/Treasurer