

FGFOA Coaching Program Agreement

Coaching Requirements

- Coach and Coachee will meet for about an hour one to two times per month.
- Coach and Coachee will meet at a mutually agreeable space or via telephone call.
- Coach and Coachee will meet at mutually agreed upon time.
- Conversations between Coach and Coachee will be confidential.
- Coach and Coachee will attend kick-off training.
- Coach and Coachee will try to attend FGFOA group gatherings.
- The Coaching will last nine (9) months – July through April

Expectations of Coach

- Attend set meetings with Coachee.
- Coach the Coachee in areas of government finance, which may involve communications, perceptions, decision making, understanding concepts, etc. and/ or in areas of personal and professional development.
- At the end of the program, have a meeting with a member of the Leadership Team to discuss future development of the program?

Expectations of Coachee

- Attend set meetings with Coach.
- Work with the Coach in areas of government finance, which may involve communications, perceptions, decision making, understanding concepts, etc. and/ or in areas of personal and professional development.
- At the end of the program, have a meeting with a member of the Leadership Team to discuss future development of the program?

Coach Signature

Date

Coachee Signature

Date