

Description

Starting Salary Ranges:

- Accountant I:\$42,161 to 52,728 per year, depending on qualifications (Grade S14)
- Accountant II:\$45,136 to 56,430 per year, depending on qualifications (Grade S13)
- Accountant III:\$48,276 to 60,382 per year, depending on qualifications (Grade S12)

NATURE OF WORK:

Performs professional accounting work which may include overseeing lower-level accounting personnel in the performance of specialized accounting functions. Primary duties include organizing, maintaining, reviewing, recording, and interpreting financial records, preparing financial statements and reports, and participating in the design and revision of manual and automated accounting systems. Work is performed under general supervision and is reviewed through reports, periodic internal and external audits, conferences, and results obtained.

MINIMUM REQUIREMENTS:

ACCOUNTANT I: Bachelor degree in accounting or finance; or an equivalent combination of education, training, and experience. Related work experience desired. Computer experience desired. CPA desired. Must pass polygraph examination.

ACCOUNTANT II: Bachelor degree in accounting or finance; two years professional experience in governmental accounting; or an equivalent combination of education, training, and experience. Strong computer skills, particularly in Microsoft Excel, required. Workday or other HCM software experience preferred. CPA desired. Must pass polygraph examination.

ACCOUNTANT III: Same as Accountant II, above, except requires four years experience as specified. Must pass polygraph examination.

To apply, please visit the following [link](#)