



August 11, 2017

ACCOUNTING CLERK I

The City of DeBary is seeking an Accounting Clerk I to process payments, invoices, bank reconciliations, vendor checks and perform other general bookkeeping duties. Minimum of an associate degree in accounting, finance or a related field or two to three years related experience and/or training or an equivalent combination of education and experience required. A basic accounting assessment test will be given to all applicants selected for an interview. The salary range for this non-exempt position is \$31,986 – \$41,924 with a competitive benefit package. The complete job description is available at www.debary.org.

Submit required application, available at www.debary.org and DeBary City Hall, to lkent@debary.org or Human Resources, City of DeBary, 16 Colomba Rd., DeBary FL 32713 by 5:00 p.m. August 25, 2017. Applicants will be required to complete an Authorization for Criminal History Check. Pursuant to Florida Public Records Law, applications and resumes are subject to disclosure. Veterans' preference is given according to Florida Law. The City of DeBary is an Equal Opportunity Employer/Drug Free Workplace.

