

Alachua County Board of County Commissioners

Human Resources Administrator 1AN01

\$61,447.36 - \$97,677.22 Annually

Closing Date: 08/25/17

Minimum Qualifications: Bachelor's degree in human resources, business administration, public administration or a related field, and four years of progressively responsible human resources, equal opportunity or risk management experience; or any equivalent combination of related training and experience. Must provide own means of transportation. Successful completion of a criminal history background investigation is required prior to employment. **Municipal/local government experience, directly related specialized experience in employee relations, employment and recruitment, and performance appraisals; and investigative/compliant personnel issues desirable.**

Please apply online at <http://alachuacounty.us/employment> . The Human Resources Department is located at 12 S.E. 1st Street, 3rd Floor, Gainesville, FL 32602. Telephone 352-374-5219.

Applicants with disabilities may request a reasonable accommodation in the application/testing process.

Preference in initial appointment will be given to eligible veterans and spouses of disabled veterans.

ALL OFFERS OF EMPLOYMENT WILL BE CONTINGENT UPON SUCCESSFUL COMPLETION OF A

PRE-EMPLOYMENT DRUG TEST

AN EQUAL OPPORTUNITY EMPLOYER M.F.V.D.

TDD users, please call 711 (Florida Relay Service)

Pursuant to Florida's open records law, applications and resumes are subject to public disclosure.