



## **CONSTRUCTION PROJECT MANAGEMENT SUPERVISOR - HIGHWAY AND BRIDGE MAINTENANCE DIVISION**

**SALARY:** \$80,213.31 - \$128,020.76 Annually

**OPENING DATE:** 05/16/17

**CLOSING DATE:** Continuous

### **REQUIREMENTS AND PREFERENCES:**

The Broward County Board of County Commissioners is seeking qualified candidates for the position of:

#### **Construction Project Management Supervisor - Highway and Bridge Maintenance Division.**

The Highway and Bridge Maintenance Division (HBMD) maintains and improves the County's highway/street system, operates and maintains drawbridges, and oversees mosquito control operations. (HBMD) is responsible for cleaning and mowing rights-of-way, street patching and resurfacing, intersection improvements, canal maintenance and construction, guardrail maintenance, bridge maintenance, street cleaning, and storm-water drainage improvements.

#### **Minimum Education and Experience Requirements:**

Requires a Bachelor's degree from an accredited college or university with major coursework in Architecture and/or Engineering or closely related field. Requires six (6) years in professional architectural or engineering work, including four (4) years of experience in project management appropriate to the area of assignment.

#### **Special Certifications and Licenses:**

Current Florida registration as a Professional Architect or Engineer.

#### **Preferences:**

- Master's Degree or higher in Architecture, Engineering or closely related field.
- Advanced Maintenance of Traffic (MOT) Certification.
- Project Management Professional (PMP) Certification.
- Leadership in Energy and Environmental Design (LEED) Certification.
- Certified Bridge Inspector.
- At least four (4) years of experience in management of contracts related to roadway and bridge maintenance in a municipal government, and/or preparing budgets for capital construction in a municipal government.
- At least four (4) years of experience using GIS in roadway and/or a bridge maintenance environment.

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- At least four (4) years of experience with Florida Department of Transportation (FDOT) Plans Preparation Manual; and/or using industry standard bidding and job-costing procedures, such as (FDOT) Pay Items, Basis of Estimates, Design Standards, and Construction Specifications.
- At least four (4) years of design, construction, and/or operations/management experience specifically pertaining to movable bridges.
- At least four (4) years of design or construction experience related to fixed bridges, acting in the capacity of Engineer of Record or Project Manager.
- At least four (4) years of experience dealing with US Coast Guard and Maritime regulations.

*\*This job opportunity will remain posted until a sufficient number of applications are received.*

#### **DUTIES AND RESPONSIBILITIES:**

**The functions listed below are those that represent the majority of the time spent working in this class. Management may assign additional functions related to the type of work of the job as necessary.**

(HBMD) is seeking a Construction Project Management Supervisor for the County's bridge inventory which consists of more than eighty-five (85) fixed and three (3) bascule bridges. The ideal candidate will possess broad, high-level structural engineer/bridge engineer experience in the design, construction and maintenance of fixed and bascule bridges; possess experience in running consultant design contracts, new/rehab bridge construction projects, or project administration of bridge construction, engineering, and inspection contracts; the ability to work and communicate effectively within multidisciplinary engineering teams; ability to direct contractors and in-house labor in the field; strong attention to detail, and the aptitude to work on their own initiative with limited supervision. Possession and maintenance of a valid Class E Florida Driver's License is required for the duration of this appointment.

Duties include, but are not limited to: establishing project objectives, policies, procedures, and performance standards; reviewing and negotiating contracts, contributing technical direction by determining project scope, planning, and estimating; leading the project team (including contractors and sub-contractors) and coordinating all project resources; assembling key personnel for projects; monitoring/controlling construction progress to ensure projects are completed on schedule and within budget, and overseeing the operations and staffing of bascule bridges to ensure strict adherence to federal, state and local regulations. Performs related work as assigned.

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## **WORK ENVIRONMENT:**

### **Physical Demands**

*Physical demands refer to the requirements for physical exertion and coordination of limb and body movement.*

Performs light work that involves walking or standing most of the time and involves exerting up to 20 pounds of force on a regular and recurring basis, or skill, adeptness and speed in the use of fingers, hands or limbs on repetitive operation of r electronic office equipment or tools within moderate tolerances or limits of accuracy.

### **Unavoidable Hazards (Work Environment)**

*Unavoidable hazards refer to the job conditions that may lead to injury or health hazards even though precautions have been taken.*

None.

## **SPECIAL INFORMATION:**

### **Americans with Disabilities Act (ADA) Compliance:**

Broward County is an Equal Opportunity Employer. The ADA requires Broward County to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

### **Emergency Management Responsibilities:**

Note: During emergency conditions, all County employees are automatically considered emergency service workers. County employees are subject to being called to work in the event of a disaster, such as a hurricane, or other emergency situation and are expected to perform emergency service duties, as assigned.

### **County-wide Employee Responsibilities:**

All Broward County employees must serve the public and fellow employees with honesty and integrity in full accord with the letter and spirit of Broward County's Employee Code of Ethics, gift, and conflict of interest policies.

All Broward County employees must establish and maintain effective working relationships with the general public, co-workers, elected and appointed officials and members of diverse cultural and linguistic backgrounds, regardless of race, color, religion, sex, national origin, age, disability, marital status, political affiliation, familial status, sexual orientation, pregnancy, or gender identity and expression.



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