

Job Title	Assistant Finance Director
Closing Date/Time	Sun. 12/03/17 11:59 PM Eastern Time
Salary	\$91,002.00 - \$140,603.00 Annually
Job Type	Full-Time Regular
Location	Gainesville, Florida
Department	Budget & Finance Department



To apply for this position, please visit our Career Opportunities page. AA/EOE/VP/DFWP
<https://www.governmentjobs.com/careers/gainesville>

The City of Gainesville is seeking a self-motivated and experienced **Assistant Finance Director**. The successful candidate is innovative, forward thinking and will embrace the organization's citizen-centered vision. This vision is supported by the community, its elected leaders, and executive leadership team.

To qualify for this position you must possess a Bachelor's degree from an accredited college or university with major coursework in Business or Public Administration, Accounting, Public Finance, or related field, **and** five (5) years of progressively responsible management and supervisory experience in accounting and financial management.

A Master's degree in Business or Public Administration, Accounting, Public Finance, or related field may substitute for one (1) year of work experience.

A Certified Public Accountant in the State of Florida may substitute for one (1) year of work experience.

Previous government accounting and financial management experience preferred.

Experience with CGI Advantage software is preferred.

The ideal candidate will have experience and thorough knowledge in the following areas:

- Laws, ordinances, regulations and statutes which govern municipal finance functions in the state of Florida and in the City of Gainesville
- Governmental Accounting Principles and reporting requirements, including current and proposed GASB standards
- Governmental budget procedures
- Analyzing the financial impact of municipal programs, projects and proposed policies
- Developing long-term financial plans and projections
- Presenting professionally and clearly in oral and written form to a wide range of audiences
- Working effectively with elected officials, charter officers, department heads, representatives of other agencies, other city employees, the financial community and the general public
- Coordinating investment activities, revenue collections, banking services, debt service, and other financial activities
- Customer service excellence, including training staff, implementing process improvements and communicating effectively with citizens and other customers
- Managing, training and developing a diverse staff of professional and administrative employees
- Design thinking techniques and other innovative change management skills

To further explore our vision for the City of Gainesville, take a look at the [Blue Ribbon Report](#) and read this article from [Fast Company Magazine](#).

Come join our team to enhance the Gainesville way of life!