

Osceola County Board of County Commissioners Employment Opportunity



**Budget Supervisor
Office of Management and Budget
Full-Time, Exempt
Salary: \$79,354.50
Closing Date:
10/15/2017**

Under direction of the OMB Director/Assistant Director, the purpose of the position is to supervise and perform specialized budgeting functions, in the Office of Management and Budget, according to State Statutes, generally accepted standards, established procedures, departmental guidelines, and regulatory requirements applicable to the work. Employees in this job classification function in a supervisory capacity over the budget staff to accomplish assigned functions according to established schedules, calendars, projects, and programs of the assigned department. Work includes analyzing/forecasting current and past budgets, preparing and justifying budget requests, and preparing the five-year financial forecast. Tact and diplomacy are necessary as employee will have considerable contact with other employees, County Administration, the Board of County Commissioners and citizens.

The Budget Supervisor must have the ability to effectively supervise a staff comprised of entry and professional level employees engaged in carrying out budget and accounting support functions, have knowledge of local, state, and federal policies and procedures pertinent to governmental budgeting responsibilities and recent developments and statutory requirements impacting local government and thorough knowledge of State Statutes (TRIM), established procedures, departmental guidelines, and regulatory requirements applicable to the work.

Minimum Qualifications:

Education: Bachelor's Degree in Public or Business Administration, Finance, Accounting or closely related field.

Experience: Four years progressively responsible experience in budget, finance, or accounting, preferably in government; one year of supervisory experience preferred; an equivalent combination of experience, education, and/or training may be utilized to offset requirements.

Miscellaneous: Must possess and maintain a valid Florida Driver's License.

For a copy of the complete job description and to apply, visit:

<https://www.governmentjobs.com/careers/osceola>