



## City of Daytona Beach Shores

*"Life is Better Here"*

*"A Premier, Friendly Place to Be"*

### OFFICE OF THE CITY CLERK

#### **FINANCE DIRECTOR (Salary: D.O.Q./E)**

This "hands on" employee is a department head responsible for pro-actively managing the financial affairs of the City to optimize their long-term value to its citizens and equity stakeholders. Responsible for the conduct of all municipal finance and accounting functions and related report preparation. Supervises Finance Department personnel and operations. This requires the exercise of independent judgment and application of acquired knowledge and skills. This employee is under the general direction of, and reports to the City Manager.

#### **QUALIFICATIONS:**

Bachelors degree in Accounting, Finance or Business Administration is required. Minimum of seven-years experience with five years as supervisor. Must possess thorough knowledge of GAAP, GASB, fund accounting, budget preparation, financial controls, insurance, investments, accounting for utilities and capital projects. Must have comprehensive experience with Excel, Word, and governmental accounting software. Must have the ability to present complex financial data in a clear, concise manner. Familiarity with MUNIS accounting system a plus.

The full job description and application are online from the city's website [www.dbshores.org](http://www.dbshores.org) DFW/EOE