



**CITY OF
MOUNT
DORA**

**Staff Accountant II
Finance Department
Full-time – Non-Exempt
Pay Range: \$42,286.51 - \$61,297.60 DOQ**

Under general supervision, performs the full range of professional level accounting tasks and duties assigned to classes within the Accountant series including maintaining, developing and analyzing fiscal statements and records; prepares financial statements in accordance with Generally Accepted Accounting Principles and Governmental Accounting Standards; performs other related duties as required.

This position requires a minimum of a Bachelor's Degree in Public Administration, Business Administration, Finance, Accounting, or related field. Require two to five years municipal or county government experience as Accountant. Must have recent experience with automated financial management systems and trend analysis. An equivalent combination of education and experience , as determined by the Director of Finance, may be considered. Certified Government Finance Officer (CGFO) preferred, required within five (5) years of hire.

Pick up application and position description from the Human Resources Department, City Hall, 510 Baker St. Mount Dora, FL 32757.

The City of Mount Dora is an Equal Opportunity Employer, In compliance with the Americans with Disabilities Act; the City of Mount Dora will provide accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations the employer.

Mount Dora is a drug-free, smoke-free EOE.