

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC
BOARD OF DIRECTORS' MEETING
June 24, 2011

The Board meeting of the FGFOA Board of Directors took place on Friday, June 24, 2011 at the Boca Raton Resort and Club, Boca Raton, Florida

OFFICERS AND BOARD MEMBERS

PRESENT

Jeff Smith, President, Indian River County Clerk of the Court
Christopher Lyons, President-elect, City of Sarasota
Mary Anderson-Pickle, Secretary/Treasurer, City of Palm Beach Gardens
Sarah Koser, Director, Citrus County Clerk of the Court

Mary-Lou Pickles, Director, Saint Johns River Water Management District
Tim Pozza, Director, Okaloosa County Clerk of the Court
Georgina Rodriguez, Director, Town of Pembroke Park
Barry Skinner, Director, Orange County Comptroller's Office

NOT IN ATTENDANCE

Linda Howard, Director, Orlando Utilities Commission
Kent Olson, Director, City of Jacksonville
Ted Sauerbeck, Director, Office of the Auditor General

COMMITTEE CHAIRS

John McKinney, Certification

Carol Himes-Hannigan, Conference Host
Donna Wright, Technical Resources

STAFF IN ATTENDANCE

Jeannie Garner, Florida League of Cities
Penny Mitchell, Florida League of Cities
Barbara Solis, Florida League of Cities

CALL TO ORDER

At 12:30 p.m., President Smith called the meeting of the FGFOA Board of Directors to order. A quorum of the Board was present.

APPROVAL OF THE AGENDA

The first order of business was approval of the agenda. **Mr. Skinner moved, seconded by Ms. Rodriguez, to approve the June 24, 2011 FGFOA Board of Directors' meeting agenda. Motion passed unanimously.**

CONSIDERATION OF MINUTES

The next order of business was the approval of the April 29, 2011 and May 19 via conference call minutes. Corrections were noted. **Mr. Skinner moved, seconded by Ms. Pickles, to approve the FGFOA Board of Directors minutes of April 29, 2011 and May 19, 2011. Motion passed unanimously.**

PRESIDENT'S REPORT

2010-2011 Strategic Plan Update

President Smith reviewed the FGFOA 2010-2011 Strategic Plan. Goals were reviewed and President Smith thanked the Board for their support and dedication to the completion of the goals.

PRESIDENT-ELECT REPORT

Mr. Lyons reported on the 2011-2012 Strategic Plan and Committee Chair/Chapter Presidents Orientation. Mary-Lou Pickles will continue as Chair of the Mentoring Program. Margie Simmons is working on a Mentoring Handbook for the committee. Mr. Lyons appointed Rob Garner as Chair of the Webinar Ad-Hoc Committee.

SECRETARY/TREASURER REPORT

Investment Report

Ms. Anderson-Pickle reviewed the Investment Report. FGFOA cashed out the Hancock Bank FGFOA checking account and investments will be review after final conference expenses are paid.

Checkbook Register

Ms. Anderson-Pickle reported that she had worked with The League Accounting Department to provide a checkbook register that would provide more precise information for the Board to review. **Ms. Pickles moved, seconded by Ms. Rodriguez, to accept the Secretary/Treasurer Report. Motion passed unanimously**

AD-HOC COMMITEE REPORT

Mentoring Program Committee

The Ad-Hoc Mentoring Program Committee was established to meet the following goals:

- Develop the parameters of the Mentoring Program
- Develop the requirements of the Mentee/Mentors
- Recruit the Mentors
- Develop the application and application process
- Set up parameters for the Leadership Track at the conference

The goals established for the committee were met and the Mentoring Program officially started in October 2010. There are five active mentoring partnerships underway. The committee also developed a process for evaluating the program. Interim evaluations were held during March and April, which indicated that the program is off to a successful start.

The committee completed its term, however, the program will continue to be monitored and marketed under the direction of a Board member. For 2011-2012, Mary-Lou Pickles has been assigned this responsibility. Goals for the next year include working with Margie Simmons to develop a handbook of tools for mentors to use, conducting the annual evaluation, approving new applications, and other duties to ensure the continuing success of the program. **Ms. Koser, moved, seconded by Mr. Pozza to accept the Mentoring Program report. Motion passed unanimously.**

MEETING PLANNER REPORT

Ms. Solis reported that as of June 24, 2011 the room pick-up for Boca Raton was 2,332 and 3,430 guests no attrition will be charged.

EXECUTIVE DIRECTORS REPORT

Ms. Garner presented the Executive Directors report.

Annual Conference Registration

Ms Garner reported that as of June 15, 2011 we had 152 registered for the Pre-con, 880 for the Conference and 94 Exhibitors.

List Serve

The List Serve remains active with the following number of participants:

- Accounting-540
- Budgeting-445
- Debt-342
- Disaster Recovery-148
- Financial Administration-322
- Treasury-362

Membership

Ms. Garner reported currently there are 2,215 Active members and 474 Associate/Student/Retiree members for a total membership of 2,689. Renewals will be sent out the week of June 20th.

STANDING COMMITTEE REPORTS

Certification Committee

John McKinney, Chair, reported on the Certification Committee. There were 34 participates for the fall review course and 45 for the spring review. There were 45 participates for the fall exam and 38 for the spring. Thirteen participates passed all five exams. There were 78 new questions added to the exams. CGFO program had 34 applicants and 121 renewals. The committee audited 13 renewals.

At the April 29, 2011 Board of Directors meeting there was discussion on the CGFO eligibility requirements to see if the program required any changes. The committee reported that no changes are required. **Mr. Skinner moved, seconded by, Mr. Lyons to accept the Certification Committee report. Motion passed unanimously.**

Host Committee

Carol Himes, Co-chair reported on the final plans for the conference. **Ms. Pickles moved, seconded by, Ms. Koser to accept the Host Committee report.**

Conference Program Committee

Ms. Mitchell reported a few speaker changes to the final program and one session was canceled due to travel conflicts for one speaker. **Ms. Rodriguez moved, seconded by Mr. Skinner, to accept the Conference Program Committee's report. Motion passed unanimously.**

Small Government Committee

The Board reviewed the Purchasing Section of the Small Government Resource Manual. **Mr. Skinner moved, seconded by Ms. Pickles, to approve the Purchasing Section of the Small Government Resource Manual. Motion passed unanimously.**

Technical Resources Committee

Donna Wright, Chair, presented the Technical Resources Committee final report. The committee prepared draft responses to six GASB exposure drafts (ED) this year. There were such topics addressed as pension financial reporting, service concession arrangement reporting, derivative instruments and amendments to prior GASB statements 14, 34, and 53.

Each of this year's FGFOA newsletters contained a technical article written by a member of this committee. The topics included GASB 54, derivatives, ARRA grants and managing the audit process.

Our committee presented the first live webinar for FGFOA this year. Through accreditation with NASBA, the webinar allowed the attendee to earn 2 CPE credits with no travel costs. **Ms. Rodriguez moved, seconded by Mr. Lyons, to accept the Technical Resources Committee report. Motion passed unanimously.**

NEXT MEETING

The next meeting of the Board of Directors will be at 12:00 p.m. Wednesday, June 29, 2011 at the Boca Raton Resort and Club, Boca Raton, Florida.

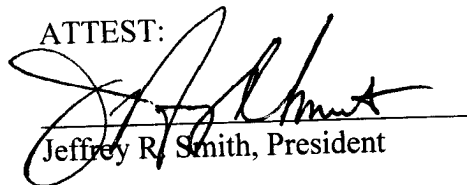
ADJOURNMENT

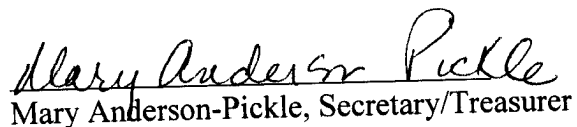
There being no further business, President Smith adjourned the meeting of the FGFOA Board of Directors at 2:15 p.m.

Respectfully submitted,

Jeannie Garner
Executive Director, FGFOA

ATTEST:


Jeffrey R. Smith, President


Mary Anderson-Pickle, Secretary/Treasurer