



**2022 FGFOA**

# **Annual Conference**

**June 25-29, 2022**

**Rosen Shingle Creek – Orlando**

**Lean In**

# Schedule at a Glance\*

## Saturday, June 25, 2022

7:00 a.m. - 5:00 p.m.  
**Registration Desk Open**

8:00 a.m. - 4:40 p.m.  
**Leadership Pre-Conference Seminar** (8 hrs. TB)  
*(Additional and pre-registration required)*

8:00 a.m. - 4:40 p.m.  
**Investment Pre-Conference Seminar** (8 hrs. TB)  
*(Additional and pre-registration required)*

## Sunday, June 26, 2022

7:30 a.m. - 12:00 p.m.  
**Golf Tournament**  
*(Additional and pre-registration required)*

9:00 a.m. - 7:00 p.m.  
**Registration Desk Open**

11:00 a.m. - 4:30 p.m.  
**Exhibit Hall Open**

11:00 a.m. - 11:45 a.m.  
**First-Time Attendee Orientation**

1:00 p.m. - 2:40 p.m.  
**GASB Update (AA)**

1:00 p.m. - 2:40 p.m.  
**Cloud-Based Solutions (TB)**

2:40 p.m. - 3:00 p.m.  
**Refreshment Break**

3:00 p.m. - 4:40 p.m.  
**GASB Hot Topics (AA)**

3:00 p.m. - 4:40 p.m.  
**Procurement vs. Purchasing: More than Just RRs and POs (TB)**

5:30 p.m. - 7:00 p.m.  
**Association Night Reception**

8:30 p.m. - 11:30 p.m.  
**Hospitality Suite Open**

## Monday, June 27, 2022

7:00 a.m. - 8:00 a.m.  
**Continental Breakfast**

7:00 a.m. - 5:00 p.m.  
**Registration Desk Open**

8:00 a.m. - 9:40 a.m.  
**Opening General Session – Prepare to be Positive (BEH)**

9:30 a.m. - 4:00 p.m.  
**Exhibit Hall Open**

9:40 a.m. - 10:00 a.m.  
**Refreshment Break**

10:00 a.m. - 11:40 a.m.  
**Auditor General and Department of Financial Services Update (AA)**

10:00 a.m. - 11:40 a.m.  
**The New Minimum Wage Law (TB)**

10:00 a.m. - 11:40 a.m.  
**Remote Work Policies: Three Perspectives (TB)**

10:00 a.m. - 11:40 a.m.  
**On the Defense: Solutions to Prevent and Detect Fraud (TB)**

11:50 a.m. - 1:00 p.m.  
**FGFOA 2022-2023 Standing Committee Meetings**

11:50 a.m. - 1:00 p.m.  
**Lunch in the Exhibit Hall**

1:00 p.m. - 1:50 p.m.  
**GASB 87 Implementation Update (AA)**

1:00 p.m. - 1:50 p.m.  
**Equity in Budgeting (TB)**

1:00 p.m. - 1:50 p.m.  
**Strategies for Developing Effective and Excellent Presentation Skills (BEH)**

1:00 p.m. - 1:50 p.m.  
**Bids or Offers – Huh? Investment Jargon Uncovered (TB)**

2:00 p.m. - 3:15 p.m.  
**Economic Update (TB)**

2:00 p.m. - 3:15 p.m.  
**Legislative Update (TB)**

2:00 p.m. - 3:15 p.m.  
**Organizational Resilience: Hope for the Best, Plan for Success (TB)**

2:00 p.m. - 3:15 p.m.  
**Robotic Process Automation (TB)**

3:15 p.m. - 3:35 p.m.  
**Refreshment Break**

3:35 p.m. - 4:50 p.m.  
**Introduction to Governmental Accounting (AA)**

3:35 p.m. - 4:50 p.m.  
**Recruitment and Retention (TB)**

3:35 p.m. - 4:50 p.m.  
**Investment Strategies for Local Governments in the Current Financial Market (TB)**

3:35 p.m. - 4:50 p.m.  
**Data Analytics (TB)**

5:00 p.m. - 6:30 p.m.  
**Emerging Leaders' Networking Event**

8:30 p.m. - 11:30 p.m.  
**Hospitality Suite Open**

# Schedule at a Glance\*

## Tuesday, June 28, 2022

7:00 a.m. - 8:00 a.m.  
**Continental Breakfast**

7:00 a.m. - 5:00 p.m.  
**Registration Desk Open**

8:00 a.m. - 9:40 a.m.  
**Financial Reporting Complexities in Local Government (AA)**

8:00 a.m. - 9:40 a.m.  
**Managing a Remote Team: Tips and Tools (TB)**

8:00 a.m. - 9:40 a.m.  
**Exploring Self-Insurance and Other Risk Financing Strategies (TB)**

8:00 a.m. - 9:40 a.m.  
**Surviving an IT Audit (TB)**

9:40 a.m. - 10:00 a.m.  
**Refreshment Break**

10:00 a.m. - 11:40 a.m.  
**Single Audit Update (AA)**

10:00 a.m. - 11:40 a.m.  
**Sustainable Funding Practices for Defined Benefit Pension and OPEB Plans (TB)**

10:00 a.m. - 11:40 a.m.  
**Leadership in Turbulent Times (TB)**

10:00 a.m. - 11:40 a.m.  
**ERP Implementation (AA)**

11:50 a.m. - 1:10 p.m.  
**Luncheon and Annual Business Meeting**

2:00 p.m. - 2:50 p.m.  
**Common Financial Mishaps from the GFOA COA Award (AA)**

2:00 p.m. - 2:50 p.m.  
**Public Engagement in the Budget Process (TB)**

2:00 p.m. - 2:50 p.m.  
**Diversity and Inclusion (BEH)**

2:00 p.m. - 2:50 p.m.  
**Update on the Latest Banking Technologies and Cost Savings (TB)**

2:50 p.m. - 3:10 p.m.  
**Refreshment Break**

3:10 p.m. - 4:50 p.m.  
**ARPA and CARES Act Funding (AA)**

3:10 p.m. - 4:50 p.m.  
**Measuring Performance (TB)**

3:10 p.m. - 4:50 p.m.  
**Six Sigma (TB)**

3:10 p.m. - 4:50 p.m.  
**Putting Your Best Foot Forward: How to Prepare for a Bond Insurer, Rating Agency Presentation or Annual Surveillance Call (TB)**

7:00 p.m. - 10:00 p.m.  
**Tuesday Night Event**

9:30 p.m. - 11:30 p.m.  
**Hospitality Suite Open**

## Wednesday, June 29, 2022

7:00 a.m. - 8:00 a.m.  
**Continental Breakfast**

7:00 a.m. - 12:00 p.m.  
**Registration Desk Open**

8:00 a.m. - 9:40 a.m.  
**Common Audit Findings (AA)**

8:00 a.m. - 9:40 a.m.  
**Establishing Government Charges and Fees (TB)**

8:00 a.m. - 9:40 a.m.  
**Capital Financing Options (AA)**

8:00 a.m. - 11:40 a.m.  
**Ethics (Ethics)**  
*(Additional and pre-registration required)*

9:40 a.m. - 10:00 a.m.  
**Refreshment Break**

10:00 a.m. - 11:40 a.m.  
**XBRL Reporting Requirements (TB)**

10:00 a.m. - 11:40 a.m.  
**SEC's and MSRB's Involvement in Municipal Financings: What Do I Need to be Aware of as a Local Government Finance Officer? (TB)**

10:00 a.m. - 11:40 a.m.  
**Cybersecurity for Operations-Based Departments (TB)**

\*This is a tentative conference schedule and subject to change.

# THE 2022 HOST COMMITTEE WELCOMES YOU TO ORLANDO

The 2022 Host Committee is planning several networking opportunities during the conference that will make your stay at the Rosen Shingle Creek more enjoyable. To help you plan your activities for after-conference hours, here is an overview of the events organized by the Host Committee.

## EXHIBIT HALL

Be sure to visit the exhibit hall and meet with the companies that help make this conference possible. Refreshment breaks, Sunday's Association Night reception and Monday's lunch will be held in the exhibit hall.

## HOSPITALITY SUITE

After a long day, join us in the hospitality suite to relax and network with friends, vendors and colleagues while enjoying refreshments. There will be plenty of activities going on, so be sure to check us out! The hospitality suite hours will be:

**SUNDAY, JUNE 26** 8:30 P.M. - 11:30 P.M.

**MONDAY, JUNE 27** 8:30 P.M. - 11:30 P.M.

**TUESDAY, JUNE 28** 9:30 P.M. - 11:30 P.M.

## GOLF TOURNAMENT

**SUNDAY, JUNE 26** 7:30 A.M. - 12:00 P.M.

**ADDITIONAL REGISTRATION REQUIRED \$100**

Why not mix a little fun along with your education in Orlando? Join your fellow FGFOA members in a friendly scramble golf tournament on Sunday morning before the conference. Plans have been made for a wonderful event full of contests and prizes at the Shingle Creek Golf Club.

Located onsite at the resort and designed by the renowned Arnold Palmer Design Company, the Palmer legacy is found in a handcrafted course with design features reminiscent of the finest classics in the world. Strategy and variety are front and center with some course features that hark back to the golden age of golf course design. Elevated greens and strategically placed bunkers are surrounded by enchanting flora and wildlife. Green complexes with fairway-cut surrounds or runoff areas give golfers of all levels more forgiveness and entertaining strategic options. Explore the championship course that challenges your entire game, yet rewards the diligent player.

Registration information for the golf tournament can be found at [fgfoa.org](http://fgfoa.org).

## ASSOCIATION NIGHT RECEPTION

SUNDAY, JUNE 26 5:30 P.M. - 7:00 P.M.

Attendees will have the opportunity to mingle with friends and colleagues and learn about innovative financial advances. The reception will feature heavy hors d'oeuvres that are sure to be delicious!

**Association Night is open to registered adults only; no children, please.**

## EMERGING LEADERS' NETWORKING EVENT

MONDAY, JUNE 27 5:00 P.M. - 6:30 P.M.

Emerging leaders will have the opportunity to learn from veteran FGFOA members and network with colleagues. Plan to make new friends, reconnect with old friends and establish lifelong connections. If you will be joining us, be sure to mark the appropriate box when you register.

## TUESDAY NIGHT EVENT

TUESDAY, JUNE 28 7:00 P.M. - 10:00 P.M.

The Tuesday Night Event is returning to Universal's CityWalk in 2022. Enjoy an exciting block party with food and entertainment from Pat O'Brien's, Rising Star, Bob Marley – A Tribute to Freedom and The Groove.

One ticket to this event is included in both the regular and guest registration fees. **A name badge is required to attend this event, so all guests must be registered.** See pages 10-11 for more details.

# Schedule\*

## Saturday, June 25, 2022

8:00 a.m. - 4:40 p.m.

### **Pre-Conference Seminars**

(Additional and pre-registration required)

### **LEADERSHIP**

CPE Credit: 8 Hours (TB)

8:00 a.m. - 9:40 a.m.

### **Coaching and Mentoring – Part I**

Understanding the difference between coaching and mentoring and how to effectively do both is an important part of being a leader. This session will include a self-assessment of your coaching and mentoring skills, as well as role-playing exercises.

10:00 a.m. - 11:40 a.m.

### **Coaching and Mentoring – Part II**

This course will assist you with understanding, in a fun and interactive way, the four personality types or combination of types that individuals fall into, how each of them is important to an organization and how to use this to facilitate team synergy. We will also look at generational differences and their impact on coaching and mentoring.

1:00 p.m. - 2:40 p.m.

### **Strategic Multigenerational Communication**

Over the last 30 years, researchers William Strauss and Neil Howe have postulated on the different generations within American society and how those generational differences occur. Through their work, they have provided language and characteristics to understand and contrast different segments of the population as they relate to school, work and personal lives. Going forward, new voices are emerging to continue their scholarship, particularly as it relates to the next generation: Generation Z. Insight into this new generation, as well as multigenerational communication, can be critical for workplace communities.

3:00 p.m. - 4:40 p.m.

### **Dynamic Leadership**

A dynamic leader does not need the word "leader" in their job title to take ownership of their area of influence. Leadership plays an essential part in the realization of an organization's vision and mission. Teams should understand the concept of internal and external customers to whom they provide a product or service. One team – whether cross-functional or multi-department – must work together effectively toward a common goal. In this session you'll learn skills to become a dynamic leader and find out how engaged employees make a more productive team.

### **INVESTMENT**

CPE Credit: 8 Hours (TB)

8:00 a.m. - 9:40 a.m.

### **Global Economic and Market Update**

The global economy continues to recover from the effects of the pandemic, with global growth projected to moderate at 4.4% in 2022 and then slow down to 3.8% in 2023. Despite the downslope in forecasted numbers, many changes were accelerated during the pandemic and major changes to workforce and population growth estimates are likely to continue. This session will review those changes and their effects on the economy in 2022 and beyond.

10:00 a.m. - 11:40 a.m.

### **Florida Economic Update**

How is Florida's economy performing, both statewide and in your region? This session will discuss some of the major factors influencing our state.

1:00 p.m. - 2:40 p.m.

### **Understanding and Managing Risk**

This session explores the understanding that risk means more things can happen than will happen. Some of those things are good, and some are bad. With that broad framework,

we'll discuss interest rate risk, credit risk, reinvestment risk and total risk.

3:00 p.m. - 4:40 p.m.

### **Investment Considerations for Your Organization's Operating and Long-Term Portfolios**

Given recent market events, you may be wondering whether your organization should make changes to its investment portfolio. Is your organization making rapid investment decisions without considering its long-term financial goals managing day-to-day operations? While we can't tell you how to manage your organization's investment portfolio during a volatile market, we'll provide you with tools and tips to make an informed decision.

## Sunday, June 26, 2022

1:00 p.m. - 2:40 p.m.

### **GASB Update**

CPE Credit: 2 Hours (AA)

This session will include the latest news from the Governmental Accounting Standards Board and provide answers to address public confusion about current pronouncements.

### **Cloud-Based Solutions**

CPE Credit: 2 Hours (TB)

This session will help you understand cloud-based solutions and how to ensure that your data is protected and accessible. Are there silver linings or disruptions? What should governments know as they migrate to cloud solutions?

3:00 p.m. - 4:40 p.m.

### **GASB Hot Topics**

CPE Credit: 2 Hours (AA)

This session will include a general update on future pronouncements and proposals affecting state and local governments.



## Procurement vs. Purchasing: More than Just RRs and POs

*CPE Credit: 2 Hours (TB)*

Procurement management ensures that all items and services are properly acquired so that projects and processes can proceed efficiently and successfully. More than a business necessity, procurement can be leveraged as a competitive advantage when optimized to save money, time and resources. This session will address the following areas: objectives and importance of procurement, key steps of the procurement process, roles and job titles, and education and experience.

## Monday, June 27, 2022

8:00 a.m. - 9:40 a.m.

### Opening General Session – Prepare to be Positive

*CPE Credit: 1 Hour (BEH)*

In this interactive and engaging presentation, comedian and keynote speaker **Larry Weaver** uses humor and anecdotes to illustrate the importance of maintaining a positive attitude. Key points include: energy to improve health and wellness, live a balanced life and prioritize self-improvement; attitude to become more positive, embrace change and reduce stress; and motivation to increase ability, commit to lifelong learning and overcome obstacles. These skills are crucial to success in any venture, whether your focus is on leadership, customer service, change, safety, stress reduction or simply having more fun at work. Prepare to laugh, learn and leave equipped to become more positive in your personal and professional life.



10:00 a.m. - 11:40 a.m.

### Auditor General and Department of Financial Services Update

*CPE Credit: 2 Hours (AA)*

Receive an update from the Florida Auditor General's Office on current issues pertaining to local governments.

### The New Minimum Wage Law

*CPE Credit: 2 Hours (TB)*

The bright and shiny impact of the new \$15 minimum wage law centers around the need to plan for full compliance of the phased-in minimum wage increase. However, for most governments, the secondary impact of the law – compression – is an even bigger challenge to face. This session will discuss strategies and considerations relative to achieving compliance while also trying to address the compression issue in the most effective manner possible.

### Remote Work Policies: Three Perspectives

*CPE Credit: 2 Hours (TB)*

A panel of experts representing human resources, legal and cybersecurity perspectives will discuss remote work policies.

### On the Defense: Solutions to Prevent and Detect Fraud

*CPE Credit: 2 Hours (TB)*

Threat actors are constantly on the hunt, targeting local governments in an effort to defraud and manipulate them for financial benefit. Advances in technology have reduced the effectiveness of traditional fraud prevention techniques and have even enabled new forms of fraud. During this session, we will discuss the threat actors' motives and objectives, use real-world scenarios to demonstrate how threat actors have targeted organizations in the past and walk through the steps employees could have taken to identify and mitigate the attempted fraudulent activity, including banking solutions that can be used to prevent account fraud.

1:00 p.m. - 1:50 p.m.

### GASB 87 Implementation Update

*CPE Credit: 1 Hour (AA)*

This session will cover the major accounting and financial reporting issues associated with implementing GASB 87.

### Equity in Budgeting

*CPE Credit: 1 Hour (TB)*

Equity in budgeting is getting a lot of attention in local government, but what does it mean, and how can local governments approach it? In this session, we will delve into how local governments have begun to integrate equity considerations into their budgets, challenges they have faced, lessons they have learned and more. You will leave this session with a better understanding of how an equity lens on budgeting can help lead to better decisions in your community.

### Strategies for Developing Effective and Excellent Presentation Skills

*CPE Credit: 1 Hour (BEH)*

This session will cover topics such as verbal and nonverbal messages; developing, organizing and preparing a presentation; using visual aids; handling questions from your target audience; and the challenges of presenting via Zoom.

### Bids or Offers – Huh? Investment Jargon Uncovered

*CPE Credit: 1 Hour (TB)*

Learn helpful terms to more easily navigate the language of the institutional market.

2:00 p.m. - 3:15 p.m.

### Economic Update

*CPE Credit: 1.5 Hours (TB)*

Economic conditions affect budgeting and financial planning functions in all governmental entities. This session will discuss the current state of the economy and provide national, state and regional trends.

### **Legislative Update**

*CPE Credit: 1.5 Hours (TB)*

This session will review the 2022 Legislative Session, review the bills that passed and failed and discuss their implications for local governments.

### **Organizational Resilience: Hope for the Best, Plan for Success**

*CPE Credit: 1.5 Hours (TB)*

The past two years have doubled the challenges faced by every organization. How did your organization make it through? Did you already have a continuity plan in place, were you thinking of starting one, was your leadership engaged, or are you still looking for ways to convince them you need a plan? We all face various challenges in dealing with unexpected events, such as natural disasters, workplace or terrorist attacks and, most recently, pandemics. As a result, organizations should have a business continuity plan in place to properly prepare, respond and recover from a disruptive event. This presentation will provide high-level guidance on how to develop a continuity program, manage insurance claims and more.

### **Robotic Process Automation**

*CPE Credit: 1.5 Hours (TB)*

Learn how robotic process automation streamlines workflow, making organizations more efficient, flexible and responsive while increasing employee satisfaction, engagement and productivity by removing mundane tasks from their workdays. Robotic process automation technology is changing how the world gets work done.

3:35 p.m. - 4:50 p.m.

### **Introduction to Governmental Accounting**

*CPE Credit: 1.5 Hours (AA)*

Are you new to the governmental arena? This session covers the basics of governmental accounting and reporting in today's environment. It will review the unique aspects of the governmental environment, recog-

nize the financial reporting structure used by governments, and review the basic differences between commercial and governmental accounting and why these differences exist.

### **Recruitment and Retention**

*CPE Credit: 1.5 Hours (TB)*

In today's competitive climate, fostering an inclusive culture is no longer an option – it's essential. Without a diverse workforce offering plenty of fresh perspectives, innovation is restricted, and growth is stifled. This session will provide strategies to use for recruiting and retaining that valuable talent in your organization by helping identify key elements of the processes needed to succeed.

### **Investment Strategies for Local Governments in the Current Financial Market**

*CPE Credit: 1.5 Hours (TB)*

According to Forbes, 2022 is set up to be an interesting year. Inflation is running rampant, interest rates are set to rise, and the stock market is still topsy-turvy. Learn from the experts the best investment strategies for your organization to help protect your agency's financial future.

### **Data Analytics**

*CPE Credit: 1.5 Hours (TB)*

Data analytics is among today's fastest-growing information technology fields as organizations increasingly rely on data to drive strategic business decisions. Whether you're gathering data or analyzing it to make recommendations, this session is designed to provide functional literacy in critical data analytics.

## **Tuesday, June 28, 2022**

8:00 a.m. - 9:40 a.m.

### **Financial Reporting Complexities in Local Governments**

*CPE Credit: 2 Hours (AA)*

This session will provide answers to a series of hypothetical questions regarding complex accounting and financial reporting issues facing many Florida governments of varying sizes and structures.

### **Managing a Remote Team: Tips and Tools**

*CPE Credit: 2 Hours (TB)*

This session will review how to accomplish goals and objectives while working remotely. It will include tips and tools for managing a team remotely and how to ensure productivity and good morale among staff members.

### **Exploring Self-Insurance and Other Risk Financing Strategies**

*CPE Credit: 2 Hours (TB)*

In this session, we will cover the risks and rewards that come with self-insuring for both employee benefits and property and casualty. Our panel of experts will discuss the flexibility that comes with self-insured plan design, along with the disadvantages that come with this type of coverage.

### **Surviving an IT Audit**

*CPE Credit: 2 Hours (TB)*

Prepare your organization for a successful IT audit with these recommendations from our experts.

10:00 a.m. - 11:40 a.m.

### **Single Audit Update**

*CPE Credit: 2 Hours (AA)*

This session will provide an update on the Office of Management and Budget's revisions to the Uniform Guidance and the Compliance Supplement. This session will also cover the audit implications of these revisions and any revisions to the Florida Single Audit Act.

### **Sustainable Funding Practices for Defined Benefit Pension and OPEB Plans**

*CPE Credit: 2 Hours (TB)*

The fundamental financial objective of government employers that offer defined benefit pensions and other postemployment benefits (OPEB) is to fund the long-term cost of the benefits promised to participants. It is widely acknowledged that the appropriate way to attain reasonable assurance that benefits will remain sustainable is for a government to accumulate resources for future benefit payments in a systematic and



disciplined manner during the active service life of the benefiting employees.

### **Leadership in Turbulent Times**

*CPE Credit: 2 Hours (TB)*

All organizations face challenging times, be the causes technological, financial, legal or natural. It is critical for an organization to have leaders that display the right mix of characteristics and that make the best decisions during a crisis. Leaders should have a vision for the future and lay a clear path to success through best practices. Leaders ensure their employees thrive during tough times and have a sense of perspective to keep things operating as normal as possible.

### **ERP Implementation**

*CPE Credit: 2 Hours (AA)*

Hear from a panel of experts regarding the do's and don't's of a successful ERP implementation

2:00 p.m. - 2:50 p.m.

### **Common Financial Reporting Mishaps from the GFOA COA Award**

*CPE Credit: 1 Hour (AA)*

GFOA established the Certificate of Achievement for Excellence in Financial Reporting Program (COA) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure, and then to recognize individual governments that succeed in achieving that goal. This session will review common financial reporting comments and questions from the COA award program.

### **Public Engagement in the Budget Process**

*CPE Credit: 1 Hour (TB)*

Good public participation practices can help governments be more accountable and responsive to their communities and can also improve the public's perception of governmental performance and the value

the public receives from their government. Transparency is a core value of governmental budgeting. Developing a transparent budget process will improve a government's credibility and trust within the community.

### **Diversity and Inclusion**

*CPE Credit: 1 Hour (BEH)*

In simplest terms, diversity and inclusion encompass a group of unique individuals who acquaint and integrate with one another, but each is an entirely different concept with separate benefits. Workplaces that prioritize diversity and inclusion efforts have been statistically proven to be safer, happier and more productive work environments. With attention to social responsibility at an all-time high, managers and investors are becoming more strategic regarding where they put their resources. This session will explore how resources for diversity and inclusion can impact the organization and the community it serves.

### **Update on the Latest Banking Technologies and Cost Savings**

*CPE Credit: 1 Hour (TB)*

To become future-ready, financial institutions will need to deploy modern technologies to support agility, efficiency, security and innovation. Technologies such as cloud computing, robotics and automation, embedded solutions and cybersecurity will differentiate banks and credit unions in 2022 and beyond. In this session you'll learn the newest trends and find out how they can help your organization save in the long run.

3:10 p.m. - 4:50 p.m.

### **ARPA and CARES Act Funding**

*CPE Credit: 1.5 Hours (AA)*

This session will focus on how state and local governments spent their stimulus funds, primarily from the Coronavirus Aid, Relief and Economic Security Act (CARES Act), Consolidated Appropriations Act and the American Rescue Plan Act (ARPA). Topics discussed will include compliance with the federal guidelines, reporting results, reviewing for

duplication of benefits and ongoing spending plans. We'll also review oversight processes aimed at preventing and detecting fraud, waste and abuse of funds.

### **Measuring Performance**

*CPE Credit: 1.5 Hours (TB)*

Performance measures are used by governments to collect information about operational activities, achievement of goals, community conditions and other environmental factors to better understand a situation and make informed decisions. Regardless of whether an organization has a centralized collection system for performance measures, the use of performance data should be integral to an organization's decision-making processes, and leaders within an organization should set expectations that key decisions are supported by evidence.

### **Six Sigma**

*CPE Credit: 1.5 Hours (TB)*

Six Sigma is an essential component of business process improvement initiatives. It allows an organization to identify flaws and weaknesses in current procedures to implement new processes that improve efficiencies in your department. Six Sigma offers tools and techniques that reduce variance, eliminate defects and help identify the root causes of errors, allowing organizations to create better services. Six Sigma can help eliminate inefficiencies and increase employee productivity.

### **Putting Your Best Foot Forward: How to Prepare for a Bond Insurer, Rating Agency Presentation or Annual Surveillance Call**

*CPE Credit: 1.5 Hours (TB)*

An organization's long-term competitive position is substantially dependent on its ability to raise affordable capital in the debt markets. The approach taken by organizational leadership teams when preparing for their review is vitally important in today's rapidly evolving environment. This session will provide valuable information on how to achieve your organization's goals.

8:00 a.m. - 9:40 a.m.

**Common Audit Findings**

*CPE Credit: 2 Hours (AA)*

This session will include a discussion of common audit findings at various local government entities related to financial reporting, internal controls and compliance, as well as best practices for addressing them.

**Establishing Government Charges and Fees**

*CPE Credit: 2 Hours (TB)*

For many local governments, user fees – such as land development, building, recreational fees, etc. – are the only source of revenue. Organizations should ensure the fees charged can be defended and accurately reflect the cost to provide those services. This session will review the types of fees local governments charge for various services and how the fees can be developed to ensure the governments are recouping the cost to provide such services.

**Capital Financing Options**

*CPE Credit: 2 Hours (AA)*

This session will review how to formulate a capital improvement plan and look at bank and bond finance and other options where external financing is needed.

8:00 a.m. - 11:40 a.m.

**Ethics**

*CPE Credit: 4 Hours (Ethics)*

*(Additional and pre-registration required)*

If you are a Florida CPA working in the public sector or a Florida Certified Government Finance Officer (CGFO), this course meets your ethics requirement. Through information and discussion, this course focuses on issues governmental CPAs and CGFOs face, such as professional standards, ethical conduct and independence.

10:00 a.m. - 11:40 a.m.

**XBRL Reporting Requirements**

*CPE Credit: 2 Hours (TB)*

For fiscal years ending on or after September 1, 2022, local governments are to report financial data required by Section 218.32, Florida Statutes, using extensible business reporting language (XBRL). This session will cover the options government entities have to meet this requirement and also provide an update into the state's efforts to enhance the Local Government Electronic Reporting system (LOGGER).

**SEC's and MSRB's Involvement in Municipal Financings: What Do I Need to be Aware of as a Local Government Finance Officer?**

*CPE Credit: 2 Hours (TB)*

Municipal securities provide critical funding for public projects, including the building and maintenance of infrastructure and day-to-day government needs. In this session you'll learn which organizations govern disclosure in the municipal securities market and the importance of accurate and timely financial information.

**Cybersecurity for Operations-Based Departments**

*CPE Credit: 2 Hours (TB)*

Sophisticated cyberthieves exploit vulnerabilities to steal information and money and are developing capabilities to disrupt, destroy or threaten the delivery of essential services. This session will address the growing concern of cyberthreats to critical infrastructure and provide tips on how to strengthen the security and resilience of cyberspace.

\*This is a tentative conference schedule and subject to change.

# General Conference Information

## ADVANCE REGISTRATION PROCEDURE

All participants are encouraged to register in advance to avoid any delays at the conference registration desk **and to receive your housing information**. When your payment is received, a confirmation of registration and your housing information will be sent via email. Your badge, program, tickets and other information relative to the conference can be picked up upon your arrival at the FGFOA Registration Desk.

## ONLINE REGISTRATION

A convenient online registration option is available through the FGFOA website at [fgfoa.org](http://fgfoa.org).

You can pay directly online with a Visa, Mastercard or American Express. Registrations submitted and paid online via credit card will automatically be marked as paid, and you will receive your conference confirmation and housing information immediately via email.

**NOTE:** If you need to pay by check, you can download a registration form from the website. Your payment must reach the FGFOA office postmarked no later than May 23, 2022, to qualify for the early registration fee.

## REGISTRATION FEES

To qualify for the early registration fee, all conference registrations must be received on or prior to **May 23, 2022**. Registration forms postmarked after May 23, 2022, will be processed at the specified late fee. The registration fees for the FGFOA Annual Conference are:

	EARLY FEE	LATE FEE
REGISTRATION FEES	5/23/2022	AFTER 5/23/2022
<b>FGFOA Government Member</b>	\$350.00	\$390.00
<b>FGFOA Associate Member</b>	\$410.00	\$450.00
<b>FGFOA Non-Member</b>	\$470.00	\$510.00
<b>Ethics Seminar</b>	\$90.00	\$130.00
PRE-CONFERENCE SEMINAR		
<b>FGFOA Government Member</b>	\$135.00	\$175.00
<b>FGFOA Associate Member</b>	\$175.00	\$215.00
<b>FGFOA Non-Member</b>	\$210.00	\$250.00
OTHER FEES & GUEST TICKETS		
<b>Adult Guest</b>	\$ 75.00	\$ 75.00
<b>Child Guest (3-18)</b>	\$ 50.00	\$ 50.00

Registrations are done on an individual basis. The FGFOA does not permit the sharing of a registration between two attendees. Each attendee must have a separate registration and pay the full amount.

## REGISTRATION PACKAGES

The member and non-member registration fees include admission to all regular conference sessions, refreshment breaks, exhibit hall, Sunday's Association Night Reception, Monday's lunch in the exhibit hall, Tuesday's Business Luncheon (no guests, please) and the Tuesday Night Event. These fees do not cover Saturday's pre-conference seminars, the golf tournament, Wednesday's ethics class, lodging or other meals.

## GUEST REGISTRATION

**Adult guest registration** includes admittance to the exhibit hall, Association Night Reception and the Tuesday Night Event. **All guests must have name badges to attend the Tuesday Night Event.**

**Child guest registration** (ages 3-18) includes admittance to the **Tuesday Night Event only. All guests must have name badges to attend the Tuesday Night Event.**

If a spouse or guest wants to attend sessions and be scanned for continuing education credits, they need to register as a non-member.

## EXHIBITORS

Exhibitors are required to register on an individual basis for the conference, if they will be seeking continuing education credits or planning to attend any conference events after **6:00 p.m. on Monday, June 27**. The registration fee covers all regular conference sessions, refreshment breaks, Sunday's Association Night Reception, Monday's lunch in the exhibit hall, Tuesday Business Lunch and the Tuesday Night Event. The fee does not include Saturday's pre-conference seminars, Wednesday's ethics class or the golf tournament. If you have not yet secured an exhibit booth, please contact Heidi Hogarth at 850.701.3605 or [hhogarth@flcities.com](mailto:hhogarth@flcities.com).

## REGISTRATION DEADLINE

All conference registration forms must be received by FGFOA postmarked no later than **Friday, May 23, 2022**, to qualify for early registration. After May 23, registrants will be subject to late registration fees.

## REFUNDS

Conference registration cancellation requests must be sent via email to [adelune@flcities.com](mailto:adelune@flcities.com). All cancellations received in the FGFOA office by 5:00 p.m., **Friday, June 10, 2022**, will receive refunds, minus a **\$40.00** cancellation fee. Refunds will be issued after the conference. **No refunds can be made after June 10 or for early departure from the conference.** Registrations may be transferred to another individual with advanced notification.

## HOTEL INFORMATION

Rising above the horizon stands **Rosen Shingle Creek**, a sight welcoming you to experience the personal touch of an independent, full-service luxury hotel with all the amenities you expect. The location is prime, on Universal Boulevard, east of the Orange County Convention Center North/South expansion and 10 minutes from the Orlando International Airport. Rosen Shingle Creek's third and best-known quality creates the perfect trifecta: award-winning customer service.

**NOTE: The hotel will NOT accept any reservations by phone. See below for details.** The reduced rate for conference registrants will be **\$169/night**, plus \$12/night for self-parking. The reservation cut-off date is **Monday, May 23, 2022**.

## HOTEL POLICIES

Check-in time is after 3:00 p.m. Check-out time is before 11:00 a.m. A credit card is required to hold a reservation. Tax-exempt forms must be shown at check-in or sent in advance. See details in your registration confirmation email.

## ROOM RESERVATIONS – IMPORTANT – PLEASE READ

In recent years, many of our registrants have experienced the inconvenience of having to stay outside of the host hotel. Our hotel room block has filled up sooner than expected with people making reservations they may not use, "just in case." These individuals end up not attending the event and canceling their reservations, but it is too late to help others who have booked into other properties and cannot cancel without a penalty.

As a result, our policy is that all hotel reservations will be made via an **online link**, which you **will receive when the FGFOA has received your registration payment** for the conference. **The Rosen Shingle Creek will NOT accept any reservations by phone.** Once your registration is received, you will be emailed an attendee-specific link in order to make your room reservation online.

Please note that the reservation cutoff date is **May 23, 2022**. It is important that you register for the conference early so that you have plenty of time to make your reservations. Note that the hotel could sell out **before** the cutoff date, and the FGFOA cannot guarantee rooms will be available at the time you make your reservations, **so please register for the conference and make your reservations as soon as possible.**

We apologize in advance for any confusion or inconvenience this may cause, but we sincerely hope that this procedure will enable more of our participants to stay in the host hotel. **Please register early.**