

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
June 25, 2024

The meeting of the FGFOA Board of Directors took place via Teams on Tuesday, June 25, 2024.

IN ATTENDANCE:

OFFICERS AND BOARD MEMBERS

President – Rip Colvin, Executive Director, Justice Administrative Commission
President-Elect – Nicole Gasparri, Director of Strategic Management and Professional Development, Palm Beach County Clerk of the Circuit Court & Comptroller
Secretary-Treasurer – Kelly Strickland, Director of Financial Administration, City of Sarasota
Director, Sharon Almeida, Finance Director, Village of Royal Palm Beach
Director, Lorrie Brinson, Business Manager, Affordable Housing Services, Hillsborough County - BCC
Director, Melissa Burns, Fiscal Director, State Attorney's Office 4th Judicial District
Director, Nicole Jovanovski, Director of Finance, Sarasota County
Director, Melissa Licourt, Director, St. Johns River Water Management District
Director, Rebecca Schnirman, Director of Financial & Support Services, Palm Beach County
Director, Allison Teslia, Management & Budget Director, Lake County

COMMITTEE CHAIRS

Mary-Lou Pickles, Certification
Sarah Simpson, Conference Program
Kadem Ramirez, Professional Development
Elizabeth Walter, 2024 SOGF
Jean-Michel Neault, Technical and Legislative Resources
Jamie Roberson, Local Chapter Ad-Hoc

STAFF

Paul Shamoun, Florida League of Cities
Jill Walker, Florida League of Cities
Karen Pastula, Florida League of Cities

CALL TO ORDER

There being a quorum, President Colvin called the June 25, 2024, meeting of the FGFOA Board of Directors to order at 3:03 pm.

PRESIDENT REPORT

Administrative Services Agreement

Mr. Shamoun presented the revisions to the adding language around administering the Local Chapters and the fees for Administrative Services along with technical clean-up. Nicole Gasparri mentioned that an amendment to the agreement may need to happen in the future if another staff person, or outside consultant, is needed for the Strategic Communications committee (as an example). Paul Shamoun mentioned that a technical change may be combining the Administrative Services Agreement with the Meeting Management Agreement.

Ms. Licourt, seconded by Ms. Gasparri, to accept the Administrative Services Agreement as presented. Motion passed unanimously.

Meeting Management Agreement

Mr. Shamoun noted that the only change to the Meeting Management Agreement is modifying the end date so

that this agreement aligns to the Administrative Services Agreement.

Ms. Teslia moved, seconded by Mrs. Schnirman, to accept the Meeting Management Agreement as presented. Motion passed unanimously without objection.

Budget Amendment

Mr. Shamoun noted that there was a strikethrough in the Budget Amendment under the “Administrators Fees” section which reflects a change so that the budget matches the Meeting Management Agreement and Administrative Services Agreements just approved.

Ms. Gasparri moved, seconded by Mrs. Almeida, to accept the Budget Amendment as presented. Motion passed unanimously without objection.

OTHER BUSINESS

Mr. Shamoun noted that the bank has a specific requirement of a proclamation needed to open the Local Chapter Bank accounts. It is required that we use very specific language for this proclamation and have it approved by the FGFOA Board giving the Executive Director authorization to open bank accounts on behalf of the 14 Local Chapters.

Ms. Brinson, second Ms. Licourt moved to allow authorize the executive director to open individual bank accounts for each FGFOA Local Chapter, and to execute such documents necessary to manage each account. Motion passed unanimously without objection.

NEXT MEETING

Friday, August 23, 2024, at the Embassy Suites by Hilton Orlando Lake Buena Vista South; 4955 Kyngs Heath Road, Kissimmee, FL 34746.

ATTEST:



Kelly Strickland, Secretary/Treasurer