

FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
January 15, 2021

The meeting of the FGFOA Board of Directors took place via Microsoft Office Teams on Friday, January 15, 2021.

IN ATTENDANCE:

OFFICERS AND BOARD MEMBERS

President – Jamie Roberson, Finance Director, Apopka

President – Elect, Shannon Ramsey-Chessman, Administrative Director, Martin County Clerk of Court and Comptroller

Secretary – Treasurer, John McKinney, Finance Director, City of Mount Dora

Director, Melissa Burns, Director of Finance, City of Atlantic Beach

Director, Bryan Cahen, Budget Director, City of Weston

Director, Rip Colvin, Executive Director, Justice Administrative Commission

Director, Frank DiPaolo, Director of Finance, City of Dania Beach

Director, Olga Rabel, Inspector General, Clay County Clerk of the Circuit Court

Director, William Spinelli, Chief Financial Officers, Brevard County Sheriff's Office

Director, Kelly Strickland, Director of Financial Administration, City of Sarasota

COMMITTEE CHAIRS

Matt Misco, Certification

Sharon Almeida, Conference Host

Rebecca Schnirman, Education & Webinar

Stephen Timberlake, Legislative

Lorrie Simmons, Member & Leadership Development

Mark Parks, SOGF

CHAPTER PRESIDENTS

STAFF

Paul Shamoun, Florida League of Cities

Karen Pastula, Florida League of Cities

Jill Walker, Florida League of Cities

CALL TO ORDER

There being a quorum, President Roberson called the January 15, 2021 meeting of the FGFOA Board of Directors to order at 1:02 p.m.

PRESIDENT REPORT

Mrs. Roberson presented the minutes from the October 28, 2020 FGFOA Board meeting for review.

Mr. Colvin moved, seconded by Ms. Burns, to accept the minutes from the October 28, 2020 meeting minutes as presented. Motion passed unanimously.

Mrs. Roberson began to present the Lifetime Achievement Award Committee appointments but then decided to make a change. She will pull the item and present it again at the February 5, 2021 Board meeting.

PRESIDENT ELECT REPORT

2021 School of Governmental Finance Chair Selection

Mrs. Ramsey-Chessman recommended Mark Parks, Chief Financial Officer of West Palm Beach to be the 2021 School of Governmental Finance Chair.

Mr. Colvin moved, seconded by Mr. McKinney, to accept Mark Parks as the 2021 School of Governmental Finance Chair. Motion passed unanimously.

Appointment to Nominating Committee

Mrs. Ramsey-Chessman submitted her two appointments to the Nominating Committee which are Kimball Adams, City of Largo and Linda Howard, Florida Municipal Power Agency.

Mr. DiPaolo moved, seconded by Mr. McKinney, to accept the appointments to the Nominating Committee as presented. Motion passed unanimously.

SECRETARY/TREASURER REPORT

Quarterly Financial Statements

Mr. McKinney submitted the Quarterly Financial Statements as of September 30, 2020 for review and approval by the Board.

Mr. Cahen moved, seconded by Ms. Burns, to approve the Quarterly Financial Statements for September 30, 2020 as submitted. Motion passed unanimously.

EXECUTIVE DIRECTOR REPORT

Budget Amendment for the 2021 Annual Conference

Mr. Shamoun presented the pros and cons of the 2021 Annual Conference going completely virtual, staying only in-person and being a hybrid event. There was much discussion as to whether the COVID-19 vaccine will be readily available, and if most people would have the opportunity to receive it prior to the event. A survey of the membership was presented showing a close split in the preference of in-person verses virtual. However, a concern is, even if people want to attend, would they be allowed to by their employer. After much discussion it was decided to allow staff to work with meeting planning to create a new budget and to negotiate with the hotel on additional options. Staff will bring new information to the next meeting.

Leadership Class V

Mr. Shamoun recommended to delay the next Leadership class until August 2020 at the earliest due to continued health concerns over COVID-19. After much discussion whether to delay until 2022, it was decided to give the approved applicants from the 2020 class a first right of refusal for the next Leadership class and to delay until Spring 2022.

Mr. Colvin moved, seconded by Mrs. Ramsey-Chessman, to reschedule the Leadership Class V to the Spring of 2022. Mrs. Strickland was not available for this vote. Motion passed unanimously.

COMMITTEE REPORTS

Conference Host Committee Report

Mrs. Almeida submitted the Conference Host Committee report indicating ideas for the upcoming Annual Conference. Since this is now on hold, she retracted her item to be re-evaluated and presented again once a decision has been made on an in-person or virtual Annual Conference.

Conference Program Committee Report

Mr. DiPaolo gave the Conference Program Committee reporting indicating a few speakers are still needed for the upcoming Annual Conference. There was discussion on the format for virtual versus in-person. Mr. Shamoun assured the Board that staff can handle the technological/equipment side of running 4 concurrent sessions. Mrs. Roberson was concerned over having 8 hours of continuous online training. Mr. Colvin made a motion to approve the schedule as presented but then pulled the motion as the final schedule is yet to be determined. More decisions will need to be made with meeting planning and staff to determine how to proceed. Mrs. Roberson recommends the committee work on filling in the needed speakers, determine their recommended schedule for a virtual platform and bring back their decision for the next Board meeting. It was decided no action item was needed for this item at this meeting.

Membership and Leadership Development Committee Report

Ms. Simmons presented the Membership and Leadership Development committee report indicating they are currently testing technology to make sure it works for all of the mentor/mentee meetings that are scheduled. The committee received an excellent response with 24 mentee and 11 mentor applications. Currently each mentor would need to have multiple mentees. Ideally, for this endeavor to be successful, the committee is asking for more mentors to apply. Mrs. Roberson recommends sending the e-bulletin again with a link to apply.

Mrs. Ramsey-Chessman moved, seconded by Mr. Cahen, to accept the modified dates and times of the mentor/mentee meetings as presented. Motion passed unanimously.


School of Governmental Finance

Mr. Parks presented the School of Governmental Finance committee report stating the SOGF was completed, well attended and a great success. He presented the results from the SOGF attendee survey.

NEXT MEETING

The next meeting of the Board of Directors will be Friday, February 5, 2021 in Tallahassee.

ATTEST:



Jonathan McKinney, Secretary/Treasurer