

**FLORIDA GOVERNMENT FINANCE OFFICERS ASSOCIATION, INC.  
BOARD OF DIRECTOR'S MEETING**

**June 28, 2017**

The meeting of the FGFOA Board of Directors took place on June 28, 2017 at the Diplomat Beach Resort, Hollywood, FL

**IN ATTENDANCE:**

**OFFICERS AND BOARD MEMBERS**

Linda Howard, President, Florida Municipal Power Agency  
Kent Olson, President-elect, City of Tallahassee  
Ken Burke, Secretary/Treasurer, Pinellas County Clerk of the Circuit Court and Comptroller  
Kimball Adams, Director, City of Largo  
Alton "Rip" Colvin, Director, Justice Administrative Commission  
Frank DiPaolo, Director, City of Lighthouse Point  
Nicole Gasparri, Director, City of Boca Raton  
Mike Gomez, Director, Florida Auditor General Tallahassee  
Jonathan McKinney, Director, City of Edgewater  
Shannon Ramsey-Chessman, Director, Clerk & Comptroller Palm Beach County  
Jamie Roberson, Director, Osceola County Property Appraiser

**COMMITTEE CHAIRS**

Kelly Rae Strickland, Certification  
Ian Evans-Smith, Conference Host  
Bryan Cahen, Conference Program  
Peter Lear, Legislative  
Karen Keith, Member & Leadership

**CHAPTER PRESIDENTS**

**STAFF**

Paul Shamoun, Florida League of Cities  
Merrily Bennett, Florida League of Cities  
Karen Pastula, Florida League of Cities

**CALL TO ORDER**

There being a quorum, President Howard called the June 28, 2017 meeting of the FGFOA Board of Directors to order at 12:32 p.m.

**Agenda Approval**

President Howard reviewed the June 28, 2017 Agenda.

**PRESIDENT'S REPORT**

**Strategic Plan 2017-2018**

President Howard reported that the Strategic Planning meeting was held on June 8, 2017 in Clearwater at the Collaborative Labs in St. Petersburg College Campus. A review of the new committees and committee chairs was provided and are as follows:

Certification Committee – Kelly Strickland, Chair  
Conference Host Committee – Lisa Snead, Co-Chair, Ian Evans-Smith, Co-Chair  
Conference Program Committee – Bryan Cahen, Chair

Communication Committee – Rebecca Pine, Chair  
Education & Webinar Committee – Brandy Ferris, Co-Chair, Patty Williams, Co-Chair  
Legislative Committee – Peter Lear, Chair  
Member and Leadership Committee – Karen Keith, Co-Chair, Olga Rabel, Co-Chair  
School of Governmental Finance (SOGF) Committee – Jennifer Desrosiers, Chair  
Technical Resources Committee – Melissa Burns, Chair

### **Appointment of Audit Committee**

President Howard reported that the 2017-2018 Audit Committee will be the Immediate Past-President, Sarah Koser, the Secretary/Treasurer, Ken Burke, and Director, Jamie Roberson.

## **EXECUTIVE DIRECTORS REPORT**

### **Annual Conference Report**

Mr. Shamoun reported the Annual Conference registration was just under 1,000. Board members gave feedback on their experiences at the conference, except for the food all week and the wait to check in at the hotel, overall comments were positive toward the hotel and the quality of the educational sessions. Members asked to add a discussion of the 2021 conference location to the August 25, 2017 agenda.

### **2017-2018 Budgets**

Mr. Shamoun reviewed the six separate budgets which make up the majority of the overall FGFOA Budget. The following budgets were reviewed: 2018 Annual Conference, 2017 SOGF, 2018 Leadership FGFOA, Divergent Seminars, CGFO Program, Boot Camp, and the overall 2017-2018 FGFOA Budget. 2017-2018 total revenues are expected to be \$882,440, with total expenses of \$935,100.

**Mr. Olson moved, seconded by Mr. Colvin, to approve all budgets. Motion passed unanimously.**

## **STANDING COMMITTEE REPORTS**

### **Certification Committee**

Kelly Strickland, Chair, reported the Exam Audit Committee will not have the exams updated by the fall CGFO exam test date. They will work on two of the exams for now and complete the rest following the October 27, 2017 exam date. Speakers for the Review Courses are being selected and they are working with the local chapters to distribute more information about the CGFO Program and “Why Become A CGFO”.

### **Communication Committee**

President Howard, Board Liaison, reported that the Communication Committee is working on getting content to send out through Twitter and Facebook. The committee is also recruiting more members.

### **Conference Host Committee**

Mr. Evans-Smith, Co-Chair, reported the committee is already working on a theme for the 2018 Annual Conference. One suggestion is “Equipped to Serve”. One option for the Tuesday Night Event could be Disney Springs and they are contacting the city to secure the Invocation, Bag Pipes, Color Guard, and volunteers for the hospitality suite.

### **Conference Program Committee**

Mr. Cahen, Chair, reported the list of government members is up to 28 on the committee. In the past, the committee was comprised of mostly vendors. The committee has also appointed the sub-chairs and will provide the list to staff.

### **Education & Webinar Committee**

Mrs. Roberson, Board Liaison, reported the committee needs to recruit members and will present a webinar schedule soon. Proposed dates for the Divergent Seminars are November 3, 2017 in Gainesville, and May 4, 2017 in Sarasota. The committee is also working on a succession plan for the Boot Camp speaker. Dr. Lynda Dennis has committed for the next three years but we will need to find someone to replace her.

### **Legislative Committee**

Mr. Lear, Chair, reported the committee is putting together a Rapid Response team that will send out emails that will keep the membership up to date on current legislative issues.

### **Member & Leadership Committee**

Mrs. Keith, Chair, reported the subcommittee chairs have been appointed and will provide the Florida League of Cities with the list. They would like to continue to promote the Coaching Program through email blasts and the FGFOA website.

### **School of Governmental Finance Committee**

Mrs. Gasparri, Board Liaison, reported the 2017 School of Governmental Finance planning is well underway and she intends to email the schedule out to the Board of Directors by July 1, 2017. The Hospitality Suite sub-committee has been working on welcome bags that will include a list of "Things to Do" in Jacksonville. The committee wanted guidance from the Board on whether the committee should plan an offsite event this year.

**Mr. Olson moved, seconded by Mr. Burke, to not organize an offsite activity for the 2017 SOGF. Motion passed unanimously.**

The Committee also requested clarification for paying expenses for speaker Pat Gleason.

**Mr. Olson moved, seconded by Mr. Colvin, to pay 50% up to \$500 for speaker Pat Gleason's expenses. Motion passed nine to one. Mrs. Roberson was opposed, later changed vote via email.**

### **Technical Resources Committee**

Mrs. Ramsey-Chessman, Board Liaison, reported the committee is working on updating their policies and procedures. Additionally, the committee is finalizing their presentation for the July 20, 2017 webinar "Basic Government Resource Manual".

**ACTION ITEMS**

Add 2021 Annual Conference location to August agenda  
Include price for lunch in the exhibit hall in the registration fee  
Give moderators more training, produce a webinar  
Get feedback from the moderators on the speakers  
Market the golf tournament more and set it up as its own event  
Have the election process as an agenda item at the August board meeting  
Secure and update the App for the 2017 SOGF

**NEXT MEETING**

The next meeting of the Board of Directors will be Friday, August 25, 2017, at the Florida League of Cities' offices in Tallahassee, FL.

**ADJOURNMENT**

The meeting adjourned at 2:26 p.m.

ATTEST:



Ken Burke, Secretary/Treasurer