



The FGFOA Free Internet Based Webinar Series presents
Paperless Office: Opportunities and Challenges

Thursday, March 25, 2021

2:00 p.m. – 3:40 p.m. EDT

CPE: 2 Hours TB

Field of Study: Information Technology-Technical

Presenters:

Bryan Frick, Account Executive, MCCi

Alexis Blue, Enterprise Account Manager, MCCi

Mike Pazuki, Head of Intelligent Automation, MCCi

Overview:

This session will explore the evolving options for transforming your paper-based methods into streamlined and automated processes. We will dive into the steps your office can take to digitally transform your departments, while highlighting process automation options related to electronic forms, automated workflow, ERP integrations and automated invoice processing and validation. We will also discuss lessons learned from COVID-19 and strategies for mitigating these risks in the future.

Learning Objectives:

- Understand how technology can improve manual paper processes
- Understand the concepts of digital transformation
- Identify areas in your organization that could benefit
- Understand the risks of not managing retention of records
- Identify new trending technology to transform your department
- Learn strategies to help support remote work in the future

Participation is free and only available to current FGFOA Members.

You will need your FGFOA member ID to register for this webinar. Please [click here](#) to log into your member portal to obtain your ID.

Click on the link below to register:

<https://attendee.gotowebinar.com/register/1849724215034715920>

NOTE: All Webinar information will be sent via email. Please confirm that you enter your correct email address when registering.

After registering you will receive a confirmation email containing information about joining the Webinar. This confirmation is unique to you, and you will need the link to log-in and connect to the Webinar. Once presentation are received they will be posted at www.fgfoa.org under presentations.

CPE Reporting Verification: Your participation will be recorded through the webinar software. You must be present and signed in the entire 100 minutes to receive credit. The FGFOA will receive a verification report after the webinar and will prepare the CPE certificates. You should receive your certificate via email in approximately 30 days.

This program being offered free of charge.

System Requirements

PC-based attendees

Required: Windows® 7, Vista, XP or 2003 Server

Macintosh®-based attendees

Required: Mac OS® X 10.4.11 (Tiger®) or newer

For additional information regarding registration please contact Karen Pastula, at kpastula@frcities.com

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