



**The FGFOA Free Internet Based Webinar Series presents  
“Procurement Card Best Practices”**

***Thursday, February 18, 2021  
2:00 p.m. – 3:40 p.m. EDT  
CPE: 2 Hours TB  
Field of Study: Accounting***

**Presenter:**

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Procurement Manager, City of Fort Myers

**Overview:**

Do you want to implement a procurement card (P-Card) program, but don't know where to begin? Do you already have a P-Card program in place and want to improve your existing process? This webinar will answer these questions and more. This webinar covers topics related to Procurement Card Best Practices including discussions on key elements for building a world class procurement card program, how to improve your procurement card program, and lessons learned.

**Learning Objectives:**

- How to implement a Procurement Card Program
- How to improve your existing Procurement Card Program
- Best Practices

**Participation is free and only available to current FGFOA Members.**

**You will need your FGFOA member ID to register for this webinar. Please [Click Here](#) to log into your member portal.**

**[Click on the link below to register:](#)**

**<https://attendee.gotowebinar.com/register/8948768318770432272>**

**NOTE: All Webinar information will be sent via email. Please confirm that you enter your correct email address when registering.**

After registering you will receive a confirmation email containing information about joining the Webinar. This confirmation is unique to you, and you will need the link to log-in and connect to the Webinar. Once presentation are received they will be posted at [www.fgfoa.org](http://www.fgfoa.org) under presentations.

*CPE Reporting Verification:* Your participation will be recorded through the webinar software. You must be present and signed in the entire 100 minutes to receive credit. The FGFOA will receive a verification report after the webinar and will prepare the CPE certificates. You should receive your certificate via email in approximately 30 days.

*This program being offered free of charge.*

*System Requirements*

*PC-based attendees*

*Required: Windows® 7, Vista, XP or 2003 Server*

*Macintosh®-based attendees*

*Required: Mac OS® X 10.4.11 (Tiger®) or newer*

*For additional information regarding registration please contact Karen Pastula, at [kpastula@frcities.com](mailto:kpastula@frcities.com) FGFOA is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National*

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